



Mill of Kintail Museum Information Session

November 24, 2025

Welcome

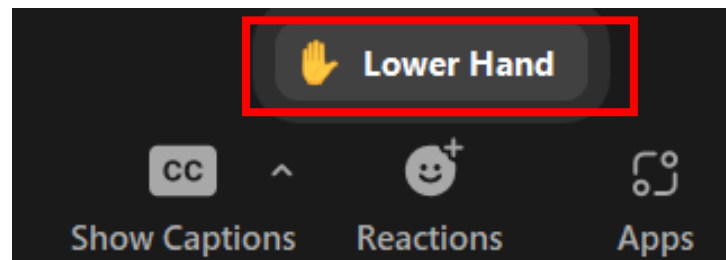
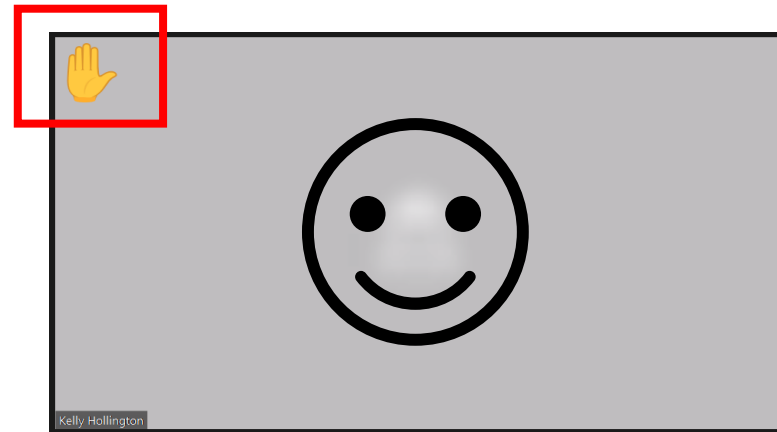
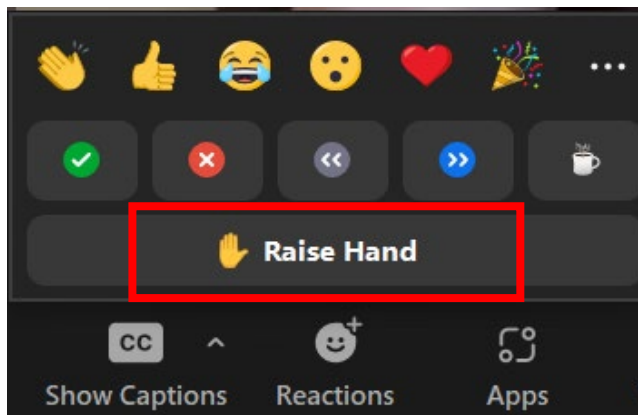
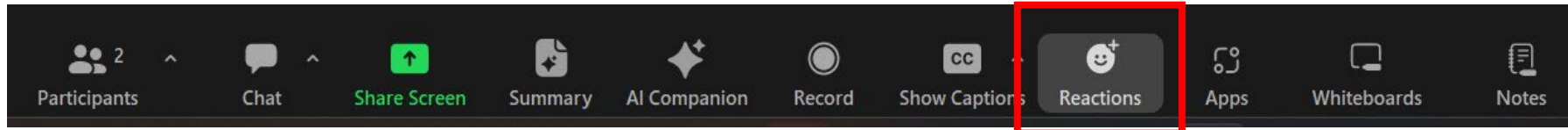
- Sally McIntyre, General Manager
- Scott Lawryk, Property Manager
- Kelly Hollington, Zoom Moderator & Tech. Support
- Brittany Moy, Chatroom Moderator

Today's Zoom session and the presentation will be posted to our website tomorrow.

Any questions/comments not addressed today can be sent to info@mvc.on.ca *RE: MOK Museum Info Session*

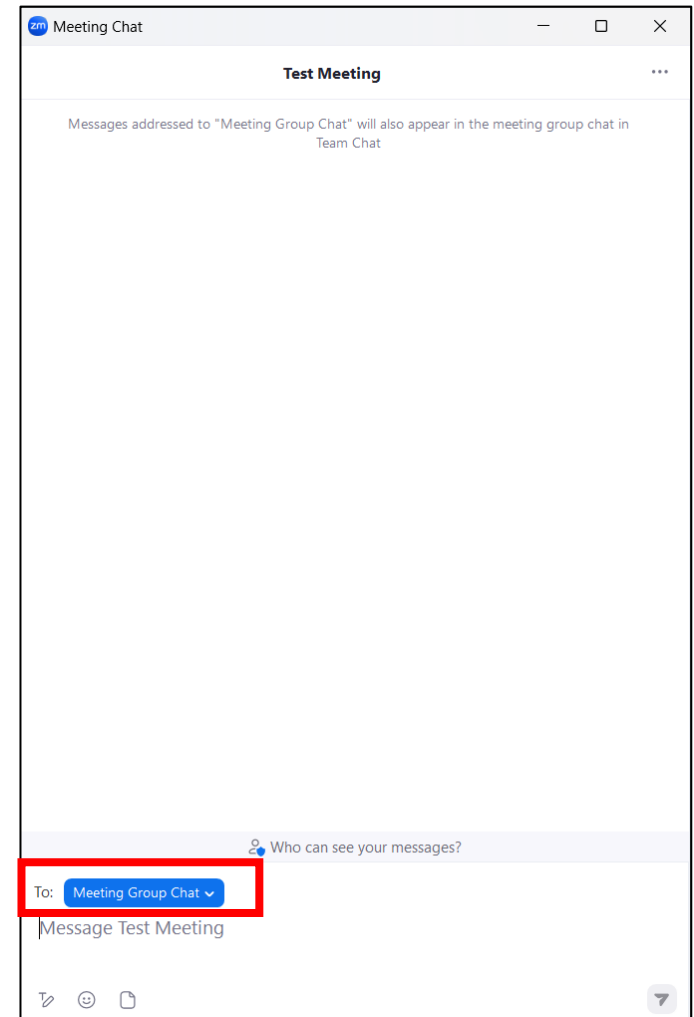
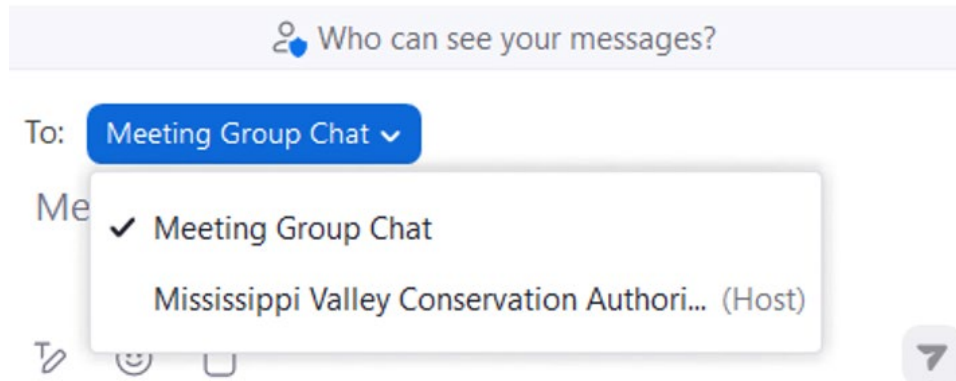
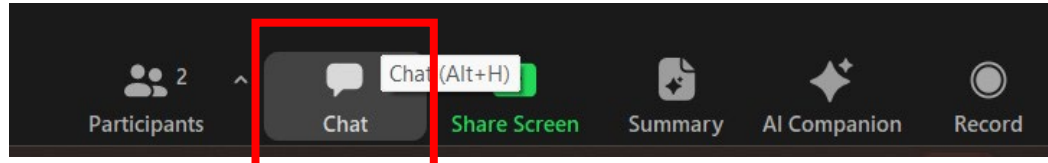
Addressing the Group

Raising/Lowering Hand



Addressing the Group or Moderator

Using the Chatroom



Voting & Sharing Results

zm Polls/Quizzes

Test Poll

1. Test Question (Single Choice)

☐ Choice 1

☐ Choice 2

☐ Choice 3

☐ Choice 4

0 of 1 answered

Submit

Who can see your responses?

zm Polls/Quizzes

Test Poll

1. Test Question (Single Choice)

☒ Choice 1

☐ Choice 2

☐ Choice 3

☐ Choice 4

1 of 1 answered

Submit

Who can see your responses?

zm Polls/Quizzes

You are viewing the poll results (shared by host)

Test Poll

1. Test Question (Single Choice)

Choice 1	100%
Choice 2	0%
Choice 3	0%
Choice 4	0%

Your answer: Choice 1

Close

Today's Objectives

- Share information for those interested in:
 - Contributing to a long-term management solution
 - Providing funding or carrying out fundraising
 - Volunteering at the museum, or with either of the above activities
- Answer questions.
- Identify further information needs.

Group Poll

Topics

- Transition Plan
- History
 - Property Acquisition
 - History of the Site
 - Property Acquisition
 - Collection Acquisitions and Documentation
- Operations
 - Condition of Collections & Facilities
 - Summary of Operations
 - Summary of the Collections
 - The Gate House
- Financial Matters
 - Category 3 Agreements
 - Recent Costs
 - Recent Funding
 - Recent Capital Improvements
 - Draft 2026 Budget
 - Memorial Trust
- Working Group
 - Objectives
 - Membership
 - Assumptions

Transition Plan

Phase 1 - Feasibility Analysis

(Fall 2025 - Spring 2026)

- Establish Working Group
 - Confirm short-list of potential options
 - Evaluate business case of each
 - Determine if there is a financially feasible option to retain the collection(s) at the MOK CA or in the community
 - If yes, recommend preferred approach(s) to MVCA Board
-
- Update *Mill of Kintail 5-year Strategic Plan* – due June 2026
 - Digitize collections

Phase 2 - Detailed Planning

(Summer 2026 - Fall 2027)

1) RETAIN COLLECTION(S) ON SITE

- Parties negotiate and sign lease and any other required agreements

2a) RELOCATE COLLECTION(S)

- Determine destination for all items
- Confirm transport requirements and costs
- Package and transport collection(s)

2b) DESIGN/LAUNCH VIRTUAL MUSEUM

2c) PLAN NEW ED. FACILITY

- Establish Working Group
- Identify and shortlist interactive displays
- Identify and secure sponsor/funding for each display
- Develop detailed implementation plan
- Design installations

Phase 3 - Implementation

(Fall 2027 - Fall 2028)

- 1) Implement any agreed upon leasehold improvements
- 2c) Construct and install new interactive displays (would likely extend beyond Dec. 2028)

January 1, 2029 Future State

New ownership, management and financial model in place for museum collections.

History of the Site

1830 – Grist mill built by John Baird.

1930 – R. Tait McKenzie purchases land and restores Mill as a summer home and studio.

1952 – Major Leys purchases property from RTM's widow.

1957 - NCC expands capital boundaries to include the Mill of Kintail.

1958 – Ontario erects plaque marking the Mill and grounds as an Historic Site.

1963 – CMA and CAHPER recommend that the Mill of Kintail be made a National Shrine.

1972 – MVCA purchases the property from the Leys.

1982 – Mill building is designated a Heritage Building.

Mill of Kintail Advisory Board

Mississippi Valley Conservation Authority

Mill of Kintail Advisory Board (Temporary)

November 25, 1971

Carleton Place

Minutes

Present G. E. Findlay
 J. N. Cairns - Authority
 Col. J. Cameron - Authority
 Dr. J. Willard - Department of Health and Welfare
 D. Pettit - National Capital Commission
 Dr. J. McKendry - Academy of Medicine - Ottawa
 Major J. F. Leys
 G. Gomme
 A. S. Ansell - Resources Manager
 A. D. Latornell - Conservation Authorities Branch

Absent F. Wade - Ontario Heritage Foundation
 W. Hermans - ARDA

The Authority chairman, G.E. Findlay, called the meeting to order and briefly reviewed the events to date regarding acquisition of the Mill of Kintail including the circumstances under which the Authority was drawn into the picture. Mr. Findlay indicated the advisory board would operate the Mill and that the operation must be self-sustaining.

The Resources Manager reviewed the minutes of previous meetings to bring all members up to date as to what had transpired regarding acquisition of the Mill of Kintail.

Acquisition of the Mill, the R. Tait McKenzie Memorial and the establishment of the Mill of Kintail Advisory Board were discussed at length. It was requested that the motion for acquisition of the Mill clearly states that only the land and buildings are being purchased and that all of the artifacts in the present museum will be donated as a gift by Major and Mrs. Leys to the Authority. Following further discussion it was

Moved by Dr. J. McKendry

Seconded by Col. J. Cameron

That the committee recommend to the Executive Committee the following be approved:

- 1) That the Mississippi Valley Conservation Authority acquire the Mill of Kintail
- 2) That the Mill of Kintail Advisory Board be established
- 3) That the R. Tait McKenzie Memorial be established

Carried.

Property Acquisition

- 1972 - MVCA acquired 33 acres from Major Leys for \$110,000, funded as follows:
 - NCC and Dept. of National Health & Welfare \$50,000
 - Provincial Department of the Environment \$50,000
 - Ontario Heritage Foundation \$10,000
 - *The McKenzie collection was gifted.*
 - 1973 - MVCA acquired the Corbett Farm (134 acres) for \$63,000.
 - 50% grant from the Ministry of Lands & Waters
 - 1986 – MVCA acquires the Monette property including the “Gate House” (17 acres) for \$110,000.
 - 1986 – MVCA severed and sold ~30 acres of farmland.
- TODAY – MVCA owns 68 ha. (150 acres)

Acquisition of the Collections

- Largely by donation, official transfer, or on loan.
- 5,125 objects, photographs, archives and library materials.

Naismith Collection

- Al Rae (Naismith) Collection
- James Naismith Archive
- Naismith Collection
- James Naismith Basketball Foundation Collection
- John Gosset (Naismith) Collection
- Lowry (Naismith) Collection

McKenzie Collection

- J.F. Leys Collection
- Louisa Peat O'Neil Fonds
- Norman E. Paul Carving Collection
- R.T.M. Museum Library
- R.T.M. Museum Collection
- R.T.M. Memorial Museum
- R.T.M. Museum Archives
- R.T.M. Photographic Collection
- Sweetnam Depression Glass Collection

Naismith Collection

2007 – MVCA enters into negotiation with Mississippi Mills and the Naismith Basketball Foundation to display the Naismith collection

2008 – MVCA approves temporary exhibit in basement of museum

2009-2014 – Temporary exhibition of the Naismith Collection under 5-year MOA for \$6,500/year

2015 - Agreement with Naismith Basketball Foundation is renewed; and the Town of Mississippi Mills commits a further \$5,620/year to museum operations

2016 - Last year Foundation provides funding to MVCA

2017 – MVCA accepts transfer of the Naismith Collection

Items on Loan

78 items are on loan from other organizations of which 18 are on display in the studio

- University of Pennsylvania (2 Paintings, 20 Sculptures)
- McGill University (4 plaster busts titled “Masks of Expression”)
- St. Andrew’s Society of Philadelphia (6 items - kilts and Scottish regalia)
- Ramsay Women’s Institute (a Quilt)
- Approx. 45 items including papers, textiles, and objects from private individuals

Questions re: History?

Documentation of Collections

- All items catalogued in *Past Perfect 5* databases.
- Good documentation of items received from the Leys.
- Variable documentation of transfers from other sources.
- Signed agreements with terms are limited.

Summary of the Collections

- 5,125 objects, photographs, archives and library materials
- Most housed in the Gatehouse(Storage or Library)

Location	Material Type	Artefacts Type
• 4,305 housed in the Gatehouse Collections Storage Facility or Research Library • 303 housed in museum • 627 location not listed in dbase	• Paper: 1,289 • Wood: 581 • Glass: 183 • Plaster: 76 • Animal Protein (Leather, Fur, Wool, Silk): 174 • Plant Protein (linen, cotton): 37 • Metals: 298	• Medals: 81 • Sculptures: 47 • Oil Paintings: 34 • Books: 238 • Textiles: 253 • Photographs: 2,740 • Other misc. items: 1,732

Condition of Facilities/Collections

- June 2025 Canadian Conservation Institute (CCI) carried out an onsite facility assessment of the museum and archives
- Overall assessment:
 - Maintain vegetative-free zone
 - Replace broken windowpanes
 - Maintain robust fire practices
 - Conduct feasibility study for fire suppression system
 - Improve security of Gatehouse
 - Remove defunct cameras in Studio
 - Only display items resilient to damp
 - Use temperature/humidity data-loggers year-round

Condition of Facilities/Collections

- Continued...
 - Manage unstable plastic items
 - Block birds from entering chimney
 - Monitor/document mice activity and continue to set traps
 - Minimize handling of plaster items
 - Mitigate exposure to light/UV
 - Enhance security
 - Document uranium objects
 - Enhance storage system in Archive (various items)
 - Keep Emergency Response Plan up to Date

Summary of Operations

1963

Mj. Leys: "its upkeep is a matter for my wife and myself wholly. This is not satisfactory...what is needed is a permanent authority to guarantee presentation."

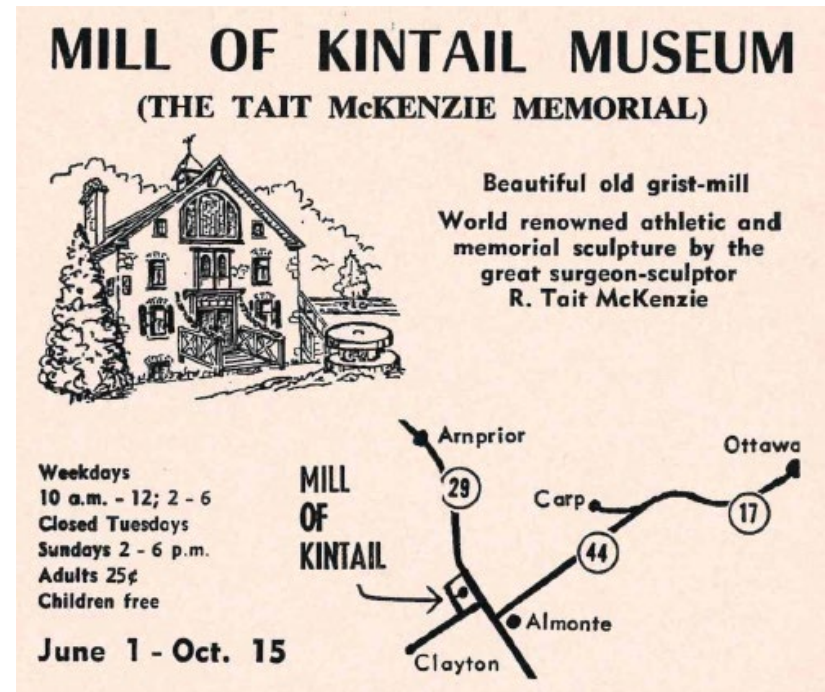
1971

1972

Mj. Leys:

Our services are voluntary...the NCC (indicates) just about \$7000 a year as normal for a small museum exclusive of the costs of administration and execution born by ourselves.

The Resource Manager...suggest(ed) for this Museum \$1.00 or \$1.50 per car. It is astonishing how many...resent the 25 cents (museum entry fee)



Summary of Operations - 2025

- Open Victoria Day weekend to Thanksgiving weekend.
- 7 days a week
- 10 am – 4 pm
- Site Access fee of \$7.00/day
- “Free” museum entry
 - Suggested “donation” at entry yielded ~\$5,000 in 2025.
- Seasonal Curator (30 weeks) and 2 seasonal Guides (24 weeks)
 - Curator - 37.5 hours/week
 - Guides – avg. 25/hours/week
- Open during Kintail Country Christmas

The Gate House

Archive

- In basement. Estm. 1,000 sq.ft.
- Shelving and various archival storage materials funded through grants.

Office

- On second floor. Estm. 150 sq.ft.
- Books, papers, newspaper clippings and some artwork
- Desks, chair, bookshelves, filing cabinets

Main floor

- Computer and scanning equipment

Questions re: Operations?

Category 3 Agreements

- Agreements with all 11 municipalities within MVCA's jurisdiction.
- January 1, 2024 to December 31, 2028
- Cover both operations and capital renewal
- Agreements allow Municipal Levy to be used to fund Category 3 programs:
 - Up to maximum of 8% of Operating Levy
 - Up to maximum of 2% of Capital Levy
 - Sum of museum, stewardship, and education programs
- Mandated by the Board of Directors to develop business plans to move towards full-cost recovery by the end of 2028.

Recent Capital Investments

- **2022** – Replaced machine used to collect Site Fees \$4,020
- **2023** – Replaced shingles and eavestroughs at museum \$42,290
- **2024**
 - Repointing of Stonework at Museum & Gatehouse \$29,710
 - Replaced Gatehouse Heritage Windows \$36,830

Grants since 2020

Source	2020	2021	2022	2023	2024	2025
Municipal	11,794	12,220	12,460	12,700	13,081	13,081
Provincial	13,445	16,445 *	13,445	13,445	13,445	13,445
Total	27,259	30,686	27,927	28,168	28,550	28,551

* Digitization grant

YTD Operating Costs (Oct. 31, 2025)

Revenue	
User Fees (65% of Site Fees During Season)	8,405.92
Gift Shop	1,297.72
Donations (incl. 65% of On-site Donations)	5,214.14
Provincial Grants - CMOG	13,445.00
Municipal Grant - Mississippi Mills	13,081.00
Total Revenue	41,443.78
Expenses	
Material & Supplies	873.42
Mileage & General	187.01
Building Repairs & Maintenance	2,023.87
Insurance & Taxes	12,746.77
Utilities	8,461.61
Salaries & Benefits	63,529.18
Total Expenses	87,821.86
YTD Net - covered by Municipal Levy	- 46,378.08

Draft 2026 Budget

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2026 REVENUE (Draft Proposed)					
	2025 (APPROVED)	2026 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Visitor Services								
Visitor Services								
Compensation	\$35,594	\$35,553						
Operating Expenses	\$33,430	\$28,290						
Special Projects	\$5,000	\$0						
Subtotal	\$74,024	\$63,843	\$1,056	\$0	\$0	\$56,700	\$6,087	\$63,843
Museum								
Compensation	\$75,000	\$71,536						
Operating Expenses	\$17,070	\$31,350						
Special Projects	\$0	\$0						
Subtotal	\$92,070	\$102,886	\$59,662	\$0	\$13,445	\$10,990	\$18,789	\$102,886
TOTAL	\$166,094	\$166,728	\$60,717	\$0	\$13,445	\$67,690	\$24,876	\$166,728

Draft 2026 Budget - Details

Category 3: Museum

Expenditures	2025 Budget	2026 Budget
Wages/Benefits	\$75,000	71,536
Materials & Supplies	\$1,000	2,500
Mileage & General Expenses	\$270	513
Repairs & Maintenance		2,563
Utilities	\$4,800	11,275
Insurance & Taxes	\$11,000	14,500
Total	92,070	102,886
Revenues	2025 Budget	2026 Budget
Municipal Levy - Category 3	\$31,360	59,662
Reserve Funds		
Provincial and Federal Grants	\$24,989	13,445
Student Grants	\$11,544	
Special Grant - Provincial Grant	\$13,445	13,445
Fees for Service	\$17,500	10,990
User Fees - MOK	\$17,500	8,610
Gift Shop - sales		2,380
Other Revenue	\$18,221	18,789
Special Grant - Miss Mills Grant - MOK & Naismith	\$12,221	13,408
Donations Received	\$6,000	5,381
Total	\$92,070	102,886

R. Tait McKenzie Memorial Trust

- Set up following acquisition of the Mill of Kintail property in the early 1970s.
- Purpose to raise funds for the operation of the new conservation area.
- MVCA's Executive Committee is the Board of the Trust.
- Not operating but retains its federal charitable status.
- Opportunity to transfer responsibility to a not-for-profit focused on the museum.
- No assets associated with the Trust.
- Changes in directorship and mandate can be completed online.
- This action could ease and accelerate the fundraising ability of the community.

Questions re: Financial Matters?

Working Group TOR - Objectives

1. **Determine** - is there a financially sustainable business case to assume one or both collections
2. **Document** - assumptions of each business case and analysis carried out.
3. **Document** – preferred solution partners, financial commitments, resource requests from MVCA, other potential impacts on MVCA operations at the MOK.
4. **Table findings by May 30, 2026** for consideration by MVCA Board of Directors by June 30, 2026.

Working Group - Membership

- ✓ Municipality of Mississippi Mills
- ✓ Mississippi Mills Textile Museum
- ✓ North Lanark Regional Museum
- ✓ Lanark County Arts & Heritage Committee
- ✓ City of Ottawa
- ✓ Mississippi Mills Community Foundation
- ✓ Ottawa Community Foundation
- ✓ Naismith family
- Leys family
- Mill of Kintail Museum Advisory Committee
- Ontario Heritage Trust
- × PHE Canada Alumni
- × National Capital Commission

Base Assumptions

1. A third-party will assume ownership.
2. Use of site will be subject to a lease agreement.
 - At minimum: use of the Grist Mill, the adjacent lawn to the east, and the Gate House Archive.
 - Activities outside those areas to site rental agreements and fees.
 - A portion of capital renewal costs to be factored into lease costs.
 - Potential sharing of:
 - promotional costs
 - MVCA gate fees
 - Tenant revenues
3. A lease agreement in excess of 5-years will require provincial approval.

Questions re: Working Group

Group Poll

Next Steps

- Submit any follow-up questions.
- Email Info@mvc.on.ca if you want to be on the mailing list for this initiative.
- MVCA to:
 - Respond as able.
 - Confirm membership of Working Group.
 - Schedule WG meetings for the new year.