

MVCA Fee Schedule: 2025

Schedule “D” Fees

Corporate/Administrative Services

HST is in addition to all fees unless otherwise specified.

Office Rentals	Fee
Boardroom and Meeting Rooms	
Affiliated Groups ¹	FREE
AV Equipment use	\$100
Change Boardroom setup/tear-down	\$100
Office Space Work Station – no service	
Per Month	\$110
Office Space Work Station – serviced²	
Per Month	\$155
Staffing Fee for Rentals	
Hourly	\$50

Administrative Tasks	Fee
Photocopies	
Per page 8.5” x 11” (Black and White)	\$0.35
Per page 8.5” x 11” (Colour)	\$1.25
Per page Faxes or Scans	\$0.33

¹ Affiliated Groups = meetings held at MVCA where MVCA staff participation/involvement is required and the Group objectives are in-line with MVCA goals and objectives.

² Serviced includes phone, internet and network support.

Information and Professional Services		Fee
Reports Base Cost (Digital and Paper)	Small: 1-30 pages	\$150
	Medium: 31-100 pages	\$295
	Large: 100 + pages	\$450
	Minimum Processing Fee	\$65
	Administrative Rate	\$80/hour
	Field Crew (2 staff) plus mileage ³	\$85/ hour
	Technical Rate	\$95/ hour
	Professional Rate	\$115/ hour
Models – digital copies Hydrological Model (HEC-HMS, SWMHYMO, PCSWMM) Hydraulic Model (HEC2, HEC-RAS)	Management Rate	\$150/ hour
		\$2,200 per model - plus staff time

³ Mileage rate is \$0.60 per kilometre.