



## Board of Directors Meeting

Hybrid Meeting (Via Zoom)

1:00 pm

February 10, 2025

MVCA Boardroom

### AGENDA

#### **ROLL CALL**

**Declarations of Interest (written)**

**Adoption of Agenda**

#### **MAIN BUSINESS**

1. Approval of Minutes: Board of Directors Meeting Minutes, December 9, 2024, Page 2
2. Employee Presentation: County Forest Presentation, Brian Anderson
3. GM Update, Report 3470/25, Sally McIntyre, Page 13
4. 2025 Budget, Report 3471/25 Sally McIntyre & Stacy Millard, Page 26
5. Foundation Update, Report 3472/25, Sally McIntyre, Page 73
6. Section 28 Permits – Status Update 2024, Report 3473/25, Matt Craig, Page 76
7. Ferry Road Property, Report 3475/25, Sally McIntyre, Page 97
8. Corporate Strategic Plan Update, Report 3474/25, Sally McIntyre, Page 99

#### **ADJOURNMENT**



**MINUTES**

Hybrid Meeting Via Zoom  
and at MVCA Office

Board of Directors Meeting

December 9, 2024

**MEMBERS PRESENT**

- Paul Kehoe, Chair
- Jeff Atkinson, Vice Chair
- Bev Holmes
- Cindy Kelsey (Virtual)
- Clarke Kelly
- Dena Comley
- Janet Mason
- Richard Kidd (10:00a.m. – 11:20a.m.)
- Roy Huetl
- Steven Lewis
- Taylor Popkie
- Wayne Baker

**MEMBERS ABSENT**

- Allan Hubley
- Cathy Curry
- Glen Gower
- Helen Yanch
- Jeannie Kelso
- Mary Lou Souter

**STAFF PRESENT**

- Sally McIntyre, General Manager
- Stacy Millard, Treasurer
- Juraj Cunderlik, Director of Engineering
- Matt Craig, Manager of Planning and Regulations
- Scott Lawryk, Properties Manager
- Alex Broadbent, Manager of IC&T
- Jennifer North, Water Resources Technician
- Tim Yoon, Water Resources E.I.T.
- Lauren Shupe, GIS Specialist,
- Will Ernewein, Regulations Officer
- Krista Simpson, Administrative Assistant (Virtual)
- Kelly Hollington, Recording Secretary

P. Kehoe called the meeting to order at 10:00 a.m.

Declarations of Interest (Written)

Members were asked to declare any conflicts of interest and informed that they may declare a conflict at any time during the session. No declarations were received.

Agenda Review

There were no additions or amendments to the agenda.

**BOD24/12/09 - 1**

**MOVED BY: T. Popkie**

**SECONDED BY: R. Huetl**

**Resolved, that the agenda for the December 9, 2024 Board of Directors Meeting be adopted as presented.**

**“CARRIED”**

**MAIN BUSINESS**

1. Approval of Minutes: Board of Directors Meeting, October 21, 2024

**BOD24/12/09 - 2**

**MOVED BY: J. Atkinson**

**SECONDED BY: D. Comley**

**Resolved, that the minutes of the Board of Directors Meeting held on October 21, 2024 be received and approved as printed.**

**“CARRIED”**

2. Draft Finance and Administration Advisory Committee Meeting Minutes, November 28, 2024.

Included for information. P. Kehoe asked if there were any questions arising from the draft minutes. No questions were received.

3. Staff Presentation – MVCA’s Drone Services, Lauren Shupe & Tim Yoon.

Tim Yoon reviewed background and regulations relating to drone use. He noted that Transport Canada regulates RPAS type drones. He summarized the specifications of MVCA’s DJI-Mavic 3E drone. He highlighted the capability of the drone to do aerial surveying. L. Shupe reviewed MVCA’s drone applications. She demonstrated MVCA’s

drone applications of dam inspections, investigating inaccessible areas, floodplain mapping validation, ice monitoring and social media/community outreach. She reviewed next steps for drone use including: The opportunities for expanding the drone's capabilities with a LiDAR and/or Sonar attachment(s), new types of projects such as erosion hazard mapping, bathymetry collection and elevation data acquisition and collaborating with other Conservation Authorities.

S. Lewis commented that many people are not happy with drones flying over private property and there are potential problems that could arise surrounding public perception of drone use. He asked about the regulations regarding drone use and privacy. He acknowledged that MVCA's applications of drones are useful for their intended purposes. T. Yoon responded that MVCA asks permission from homeowners to fly over their property. He acknowledged that the public has concerns regarding photos being taken of their property. He noted that MVCA has received mixed responses from the public regarding drone use, some supporting its applications and some comments of concern regarding photos of their property.

R. Kidd asked if there is a policy regarding drone use and contacting private property owners. T. Yoon responded that there is no policy, but it is an MVCA best-practice for drone use to contact property owners prior to flying over their property. R. Kidd asked if the drone is restricted from flying over Mississippi Lake. T. Yoon responded that Natural Resources Canada regulates where drones can be used and he confirmed that MVCA uses the drone on Mississippi Lake.

R. Kidd commented that drones have a negative public perception in the area and that social media perpetuates fear and negativity. He acknowledged the usefulness of drone technology. He asked about the cost of the MVCA drone. T. Yoon responded that the MVCA drone and battery package cost approximately \$5,000. R. Kidd commented that EGIS has used drones for surveying in Beckwith and the local OPP test their drone weekly at Beckwith Park. He summarized that drones are great tools but are very controversial.

B. Holmes asked if MVCA is integrating AI capabilities with drone services to improve forecasting/predictive capabilities. T. Yoon responded that currently, MVCA does not use any AI integration.

S. McIntyre added that floodplain analysis is improved by being able to access previously inaccessible areas, providing a more robust model to work from. Drone use helps to enhance the model and improve predictive capabilities.

4. Watershed Conditions, Report 3459/24, Jennifer North.

Jennifer North provided an update on the watershed conditions. She highlighted that flows and water levels are close to normal for this time of year. She noted that Mazinaw has a later drawdown than the other upper lakes, and still has two logs to be removed. She reviewed planned operations at Crotch Lake to maintain downstream flows and provide maximum storage for early 2025.

5. GM Update, Report 3460/24, Sally McIntyre.

Sally McIntyre provided the GM update. She highlighted completed projects including:

- The Farm Lake Dam Condition Assessment, the Lanark Dam Safety Review, and the Kashwakamak Lake Dam Class EA project.
- The K&P Trail dispute and sale, and Palmerston-Canonto Beach Property. She explained that at the October 21, 2024 Board of Directors Meeting, R. Kidd asked if all lease agreements that exceed 5-years fall under Ontario Regulation 686/21. She noted that MVCA is the first organization to proceed with a lease agreement exceeding 5-years post-regulation. Staff are working to confirm whether the regulatory requirements apply to the lease at Palmerston-Canonto and the K&P Trail.
- 2025 Septic Fee Increases and the Municipal Flood Resilience Action Training that is available in 2025.

P. Kehoe asked S. McIntyre to provide an update regarding WECl Funding and application. S. McIntyre explained that she and P. Kehoe met with MPP J. Jordan to discuss the constraints surrounding WECl applications and funding uses. A generic response was received from the Ministry of Natural Resources (MNR) that the situation is being monitored.

C. Kelly stated that RVCA sends a delegation to the Rural Ontario Municipal Association (ROMA) Conference. He asked if MVCA sends a delegation or representative to the ROMA Conference. S. McIntyre responded MVCA does not send a delegation to the ROMA conference but Angela Coleman from Conservation Ontario advocates for

Conservation Authorities at Queens Park. P. Kehoe commented that MPP J. Jordan was receptive of MVCA's problems with WECl funding.

6. Management Salary Review, Report 3456/24, Paul Kehoe & Sally McIntyre.
7. Overtime Compensation, Report 3457/24, Sally McIntyre.
8. Employee Merit Increases and Bonuses, Report 3458/24, Sally McIntyre.

Items 6, 7 and 8 were discussed in-camera.

**BOD 24/12/09 - 3**

**MOVED BY: R. Huetl**

**SECONDED BY: C. Kelly**

**Resolved, That the Board of Directors move to in-camera session for discussion of the following matter: Labour relations or Employee Negotiations.**

**And further resolved, That Sally McIntyre and Stacy Millard remain in the room.**

**And further resolved, That Sally McIntyre and Stacy Millard leave the room before final discussions regarding management compensation.**

**"CARRIED"**

**BOD24/12/09 - 4**

**MOVED BY: B. Holmes**

**SECONDED BY: C. Kelly**

**Resolved, That the Board of Directors move out of in-camera discussions.**

**"CARRIED"**

**BOD24/12/09 - 5**

**MOVED BY: J. Mason**

**SECONDED BY: D. Comley**

**Resolved, That the Board of Directors approve updates to the Management Salary Scales and the 2024/2025 compensation for the General Manager as recommended by the Finance and Administration Advisory Committee.**

**Resolved, That the Board of Directors approve update of section 2.3.2 Overtime of the MVCA's Employee Manual as set out herein, and to implement the new program effective January 1, 2025.**

**Resolved, That the Board of Directors direct the General Manager to investigate options to improve the current system of merit increases and bonuses and provide a recommendation for implementation in Fiscal 2026.**

**“CARRIED”**

9. Financial Update – YTD September 30, 2024, Report 3453/24, Stacy Millard.

S. Millard provided the Financial Update. She reviewed the operating budget, noting that expenditures and revenues are on track. She reviewed the changes in cost allocations.

10. Draft 2025 Budget, Report 3454/24, Stacy Millard & Sally McIntyre

S. McIntyre presented the 2025 Draft Budget. She reviewed the year-over-year changes between the 2023, 2024 and 2025 budgets. She noted the expansion of MVCA’s Education Program is considered under Category 3 Operating budget. She highlighted that while the budget is increasing, it does not necessarily mean an increase in the municipal levy due to offsetting revenues. She reviewed the operating budget by program/service. She compared the 2024 and 2025 municipal levy budgets by program/service. She reviewed the workforce plan adjustment to the municipal levy and the municipal levy allocations as prescribed by the province.

**BOD24/12/09 - 6**

**MOVED BY: T. Popkie**

**SECONDED BY: B. Holmes**

**Resolved, That the Draft 2025 Budget be received and circulated to member municipalities for comment.**

**“CARRIED”**

11. 10-Year Capital Plan Update, Report 3455/24, Sally McIntyre & Stacy Millard

S. McIntyre provided the 10-Year capital plan update. She highlighted the schedule of projected annual capital levy increases.

**BOD24/12/09 - 7**

**MOVED BY: S. Lewis**

**SECONDED BY: J. Atkinson**

**Resolved, That the Board of Directors approve the 10-year Capital Plan update and schedule of capital levy increases presented herein.**

**“CARRIED”**

12. 2025 Fee Schedule Update, Report 3468/24, Matt Craig

P. Kehoe explained that there have been no updates received regarding an extension of the provincial freeze of planning, development and permitting fees. The proposed updates to Fee Schedules A-C assume that the freeze is not extended.

S. Lewis asked if all fees were raised by a specific percentage. M. Craig responded that all fees were increased by 3% and rounded to the nearest dollar.

C. Kelly asked about the budget pressures if the fees remain frozen. M. Craig explained that the freeze in fees results in not keeping up with cost-of-living and planning and regulation program expenses. He noted that overall, there may be greater implications. S. McIntyre explained that MVCA had planned to take an estimated \$16,000 from reserves on the assumption that the fees remain frozen.

**BOD24/12/09 - 8**

**MOVED BY: T. Popkie**

**SECONDED BY: S. Lewis**

**Resolved, That the Board of Directors approve update of Schedules A through C of MVCA’s Fee Schedule as set out in this report.**

**“CARRIED”**

13. 2025 Mileage, Per Diem & Honorarium Rates, Report 3461/24, Sally McIntyre

S. McIntyre explained that the Board approved a 2% cost-of-living increase to staff wages and recommended the same increase for Board compensation in regards to per diems and honorariums. She noted that the same mileage rates is applied to staff and Board members, and is recommended to be increased.

W. Baker noted a keying error to the proposed increase in corporate mileage rate, the amount should read \$0.6018/km rather than \$60.18/km. S. McIntyre confirmed.

**BOD24/12/09 - 9**

**MOVED BY: R. Huetl**



**SECONDED BY: C. Kelly**

**Resolved, That the Board of Directors approve That the Board of Directors approve a 2% increase to Board member per diems, the honorariums paid to the Chair and Vice Chair, and the mileage rates paid to employees and Board members, to take effect January 1, 2025.**

**“CARRIED”**

14. Operational Plan: Water Control Infrastructure, Report 3462/24, Juraj Cunderlik

J. Cunderlik reviewed the guidelines and regulations relating to the operation of water control infrastructure. He highlighted that operational plans for water control infrastructure were required to be developed and implemented by the end of 2024. He reviewed the guiding principals and operational objectives of the *Mississippi River Water Management Plan* (MRWMP). He reviewed the water control structure inventory within the watershed. He highlighted that 12 structures are included in the MRWMP of which 6 are owned by MVCA.

J. North reviewed dam operation objectives within the watershed including: flood and drought mitigation, fisheries and wildlife, recreation and tourism, navigation, erosion, ice, low flow augmentation and power generation. J. North summarized the history of management and development of dams within the watershed. She explained that from the MRWMP, preferred operating plans were developed for each dam with a set target level and upper and lower operating range. She noted that revisions are required as the needs of the watershed change. She reviewed a typical dam operating cycle within the watershed. She reviewed adaptive management practices in response to annual variations and extreme weather events and gave examples.

J. Mason asked what kind of model MVCA has of the Mississippi River and whether scenarios can be ran based on forecasts. J. Cunderlik responded that MVCA has watershed models for the Mississippi River and Carp River watersheds. Staff are currently working to upgrade the watershed model to be able to run scenarios. He noted that staff are hopeful to have a draft forecasting system ready to test in spring of 2025. J. Mason expressed her support in the development of a forecasting system and asked for a demonstration when it's prepared.

W. Baker asked how the fall drawdown affects water levels. J. Cunderlik responded that it depends from lake-to-lake, each lake has a different target and threshold. W. Baker

asked if fish spawning is considered when determining drawdown dates and amounts. J. Cunderlik confirmed that fish habitat and spawning periods are taken into consideration within the MRWMP.

**BOD24/12/09 - 10**

**MOVED BY: D. Comley**

**SECONDED BY: B. Holmes**

**Resolved, That the Board of Directors approve the Operational Plan: Water Control Infrastructure attached to this report.**

15. Land Conservation & Resource Strategy, Report 3463/24, Sally McIntyre.

S. McIntyre presented the proposed final draft of the *Land Conservation & Resource Strategy*. She noted that changes made over the consultation period are in red. She highlighted some policy changes including: adjustments to wording regarding working with and facilitating cooperation with other public agencies and organizations in the planning, development and maintenance of large conservation parklands; and MVCA continuing to promote the Mississippi River canoe route and advocate for its maintenance and protection. She noted that MVCA will not assume the responsibilities of maintenance and protection of the canoe route.

J. Atkinson asked how often this strategy will be updated. S. McIntyre responded that an implementation section has been included in the strategy that prescribes an update a minimum of every 10-years. The implementation section includes all targets and reporting schedules mentioned in the document.

**BOD24/12/09 - 11**

**MOVED BY: J. Mason**

**SECONDED BY: B. Holmes**

**Resolved, That the Board of Directors approve the Land Conservation & Resource Management Plan.**

**“CARRIED”**

**CONSENT ITEMS**

16. License Renewal – Carp River CA, Report 3464/24, Sally McIntyre

**BOD24/12/09 - 12**

**Resolved, That the Board of Directors approve renewal of the Licence of Occupancy for the Carp River Conservation Area.**

**CARRIED – CONSENT AGENDA**

17. Regulatory Enforcement Strategy, Report 3465/24, W. Ernewein

Will Ernewein provided a presentation summarizing the Regulatory Enforcement Strategy and the basis for its development. He reviewed the roles and responsibilities of the MVCA Regulations Technician and Regulations Officer and the public. He reviewed enforcement of Section 28 and 29 violations. He highlighted that only in egregious cases does MVCA pursue legal action to resolve enforcement files. He noted that the strategy is fluid and subject to change over time based on the needs of the organization and legislative changes.

P. Kehoe commented that the matrixes presented in the strategy are similar to the informed judgement matrix used by the Ministry of Environment when he worked for the Ministry. W. Ernewein agreed and noted that it is still relevant and valid and a reliable tool for general enforcement purposes.

P. Kehoe asked if a motion is required for consent items. S. McIntyre explained that consent items are approved concurrent to approval of the Agenda. J. Mason commented that the Regulatory Enforcement Strategy presentation was moved out of the consent agenda and has a recommendation associated with it. S. McIntyre asked if J. Mason would like a motion to approve the strategy. J. Mason commented any method is acceptable, as long as the strategy is approved. S. McIntyre confirmed that it is best practice to approve the recommendation on the report. P. Kehoe asked for a member to move the motion.

**BOD24/12/09 - 13**

**MOVED BY: J. Mason**

**SECONDED BY: R. Huetl**

**Resolved, That the Board of Directors approve the attached Regulatory Enforcement Strategy.**

**“CARRIED”**

18. Corporate Strategic Plan Update, Report 3466/24, Sally McIntyre.

**BOD24/12/09 - 14**

**Resolved, That the Board of Directors approve the methodology for updating the Corporate Strategic Plan and Implementation Plan as set out in this report.**

**CARRIED – CONSENT AGENDA**

19. 2025 Board Meeting Schedule, Report 3467/24, Sally McIntyre.

**BOD24/12/09 - 15**

**Resolved, That the Board of Directors approve the proposed 2025 meeting schedule.**

**CARRIED – CONSENT AGENDA**

**ADJOURNMENT**

**BOD24/12/09 - 16**

**MOVED BY: R. Huetl**

**SECONDED BY: W. Baker**

**Resolved, That the Board of Directors meeting be adjourned.**

**“CARRIED”**

The meeting adjourned at 12:03 p.m.

K. Hollington, Recording Secretary

## REPORT

3470/25

TO:	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
FROM:	Sally McIntyre, General Manager
RE:	<b>GM Update</b>
DATE:	January 5, 2025

**For Information.****INTERNAL**

- 1. Lanark Dam Safety Review (DSR)** - The draft DSR report is expected imminently. Once finalized, staff will prepare a Terms of Reference for the safety measures to be completed this year. Board members may recall that while we did not receive a provincial WECl grant to complete the DSR, we have been allocated funds this year to implement the recommendations of the DSR. The survey work completed by EGIS in November identified a complex ownership matrix that has required further field work and investigation. At issue is ownership of land that could be affected by the two proposed anchor point for the new safety boom. Staff received updated survey information this week and may follow-up with Lanark Highlands Township regarding property ownership matters.
- 2. Kashwakamak Lake Dam** – The Class Environmental Assessment (EA) was deemed completed upon publishing of the Project File Report and elapse of the 30-day Notice of Completion period on December 16, 2024. No comments or requests for further study were received by the deadline, and any recommendations received after that date will be considered during the design phase of the project. The next step in the process is to draft the Terms of Reference and issue a Request for Proposals for design of the new facility. In the meantime, EGIS continues to carryout field surveys and conduct research to address design and easement needs of the project.
- 3. 2024 Annual Dam Inspection Results** - The annual dam inspections conducted in November yielded a long-list of works to be completed. No significant concerns were identified and no changes to the capital program are required. Items have

been prioritized and provided to the operations group for implementation this year as resources and weather allow.

4. **Mississippi River Water Management Plan (MRWMP) Implementation Report** – MVCA has been working with local power producers and the MNR to prepare this 5-year report that documents monitoring and other actions taken since 2020 to protect the integrity and safety of the river system, and related findings and recommendations. The MRWMP and 2020 Implementation Report (IR) can be found here: <https://mvc.on.ca/mississippi-river-watershed/>. The final Implementation Report will be tabled with the province in the coming weeks and may result in a request for amendment to the MRWMP.
5. **K&P Trail Sale** – MVCA is awaiting confirmation from the County of Renfrew regarding its intent to proceed with a lease agreement on an interim basis until land ownership matters are resolved.
6. **Palmerston-Canonto Beach Property** – Staff have drafted the necessary paperwork to submit to the province to enable transfer of the property to the Township.
7. **Kintail Country Christmas** –Kintail Country Christmas took place at the Mill of Kintail CA the afternoon of December 14th with approximately 800 people attending. The event was supported by several local organizations including Red Gate Arena Farm (horse and carriage); food vendors El Patcho’s Tacos, Smokebox, and Beavertails; Chad Clifford, Second Almonte Scouts, Fred Lossing Observatory, Mississippi Valley Field Naturalists, Ramsay Women’s Institute donated cookies, members of the Museum Advisory Committee and Naismith Men’s Shed helped along with a host of local volunteers. The event almost broke even with a loss of less than \$500. Staff will review event pricing and continue to explore grant opportunities to mitigate future losses.
8. **2025 Stewardship Program**
  - The 2025 lake monitoring program will focus on the Buckshot subwatershed and commence in May.
  - Lake Tree Days are scheduled this summer for Mazinaw, Buckshot, and Shawenegog lakes.
  - City Stream Watch will also return in May and focus on Cody Creek. A call for volunteers will begin in the coming months.

Staff attended the Eastern Ontario Crop Conference in January, and will be attending the Ottawa Valley Farm Show March 11th-13th to promote programming.

Stewardship staff continue to apply for grants to support programming, habitat enhancement projects, and outreach events.

**9. Boardroom AV System Replacement** – Staff completed an RFP process and have selected the firm Nova Visual Products to carry-out the required works. The majority of existing audio componentry is being replaced as the 12-year old equipment is unreliable or no longer supported, and new video capability is being added by means of three dynamic cameras. Installation is planned for February 18 – 21 at a cost of \$58,000.

**10. Mail Chimp Hack** – In January, MVCA’s Mail Chimp account was hacked. The hack was identified within hours and the site immediately taken down. Staff were unable to reinstate the account and have changed service providers.

**11. MFIPPA Breach** – In December, an error was made during consolidation of email lists in support of the annual seasonal fundraising program. The error was identified within 24 hours, and investigated, remedied, and reported to the office of Information & Privacy Commissioner of Ontario.

**12. 2024 Financial Audit** – the firm Baker Tilly Canada will be commencing its onsite audit the week of February 10<sup>th</sup>.

**13. HQ Septic System** – A pipe collapsed and required replacement in January.

#### **14. Staffing**

- Three maternity/paternity leaves and another vacancy within the Engineering Department have necessitated the following postings:
  - i. Water Resources Specialist (contract)
  - ii. Civil Engineer (permanent)
- Recent organizational adjustments within the Engineering Department resulted in the following changes:
  - i. **Tim Yoon**’s position changed from Engineer in Training (EIT) to a Water Resources Specialist.
  - ii. **Daniel Post**’s position changed from Full Stack Developer to Data Systems Lead.

- As a result of job evaluation activities carried out in fall 2024, **Marissa Okum** was promoted from Stewardship Technician to Stewardship Coordinator.
- Due to ongoing growth in her experience and expertise, **Rachel Clouthier** was recently promoted from Compliance Technician to Enforcement Officer.
- The contract for **Emma Higgins**, Education Coordinator, was extended by 2-years commencing January 1, 2025 to allow for continuation and expansion of the Education Program as approved by the Board.
- **Kayla Cuddy** was rehired under a 2-year contract commencing January 1, 2025 to support continued expansion of the Stewardship Program as provided for in the draft 2025 Budget.
- **2025 Summer Students** – MVCA has posted 14 positions: two each to support the summer field programs of Engineering, Monitoring, and the Museum, and 8 summer camp councillors. MVCA has applied to Canada Summer Jobs to support all positions.

**15. Joint Health & Safety Committee** – See Attachment 1 for the latest minutes.

#### EXTERNAL

**16. New Regulation Governing Ministerial Powers** – Last month, CAs received notice of a new regulation that took affect January 1, 2025 that sets out the circumstances under which the Minister of Natural Resources may use *CA Act* powers, specifically:

“where the proposed development activity or other activity, in the opinion of the Minister, pertains to or supports a matter of provincial interest described in the regulation”

And, it prescribes a process for individuals or businesses to request the use of these powers and sets out the information that must be submitted as part of such a request. A Decision Notice is available on [ERO posting #019-8320](#).

**17. Announcement re: Dams** – In December, the province [announced](#) that it would be investing over \$75 million to extend the lifespan of 10 dams across the province, which appear to be primarily located outside the jurisdiction of conservation authorities. By comparison, 36 CAs across the province are provided with up to \$5 million annually to support water and erosion control infrastructure (WECI) renewal in the most heavily populated areas of Ontario.



**18. Invasive Phragmites Control Fund** – the Invasive Phragmites Control Fund is seeking proposals for grants to support groups or organizations to implement Phragmites prevention and control activities in Ontario. Applicants can receive up to \$50,000 for coordinated actions in Great Lakes coastal wetlands. [Apply](#) by February 12, 2025.

**19. Ontario Headwaters Institute** – recently released a [discussion paper \*We Need to Talk About Watershed Security\*](#) to engage and facilitate discussion amongst “the provincial government, its agencies, Ontario municipalities, conservation authorities and similar bodies, and broad sectors of society” on the need for an outcomes-based framework for watershed security.

**20. Fish and Fish Habitat Protection Program (FFHPP)** – the Department of Fisheries and Oceans (DFO) recently released a [guidance document](#) that provides information about

- provides information about risk management, and
- serves as a foundation for future engagement on policies, guidance and tools related to how DFO manages risks to fish and fish habitat.

**21. Creation of Canadian Water Agency** – the Federal Government announced completion of the final step in the creation of the Canada Water Agency (CWA). The CWA Act was enacted by Order in Council on October 15, moving the organization, previously established as a Branch within Environment and Climate Change Canada, to full stand-alone agency status. [Learn more](#).

**22. Home Insurance** – The CBC recently aired a program focused on the future of home insurance in the face of climate-change disasters. [Listen here](#).

**Attachments:**

1. Minutes: Joint Health & Safety Committee, January 21, 2024.



**MINUTES**

MVCA Downstairs Meeting  
Room

Joint health and Safety  
Committee Meeting

January 21, 2025

**MEMBERS PRESENT:**

- A. Broadbent, Co-chair, Information Technology & Communication Manager
- J. Arbour, Co-Chair, Maintenance Technician
- S. Lawryk, Property Manager
- D. Reid, Environmental Planner (virtual)
- T. Yoon, Water Resources Specialist
- J. Hendry, Field Operations Supervisor

**MEMBERS ABSENT:**

**STAFF PRESENT:**

- K. Simpson, Recording Secretary

A. Broadbent called the meeting to order at 9:02 a.m.

**Review of agenda & request for additions**

A. Broadbent reviewed the agenda and inquired if there were any additions to the agenda. There were 2 additions: 1) SOP Edits. Who has authority to make/approve changes to SOPs? 2) Winter conditions of MVCA's main parking lot.

**JHSC 25/01/21 - 1**

**MOVED BY: J. Arbour**

**SECONDED BY: T. Yoon**

**Resolved, that the agenda for the Joint Health and Safety Committee be adopted as amended.**

**“CARRIED”**

**MAIN BUSINESS:****1. Review of action items & any business arising from the *October 16, 2024 Minutes***

1. **Action: J. Hendry** to email supervisors to initiate running an onsite course to train staff of the proper selection and use of PFD's and throw ropes.
  - Completed
  - Training scheduled for Feb 26, 2025.
  - J. Arbour will conduct the training. To be hosted in MVCA shop and compound – weather permitting.
2. **Action: J. Hendry** to add both the Men's Shed and the Field Garage to the MOK inspection sheet.
  - Completed
  - J. Arbour provided a few additions (per S. McIntyre's request). In addition to the Men's Shed and Field Garage; additions include inspection of the cloister, pioneer cabin, boy scout cabin, picnic structure and the outside museum washroom.
3. **Action: D. Reid** to draft governance document to address recommendations to management (for internal JHSC expectations) - term, responsibilities, department representation.
  - Completed
  - To be further discussed under "other business".
4. **Action: J. Arbour** to follow up with JHSC to confirm if M. Way will take on the workplace inspections at the MOK moving forward.
  - Completed
  - M. Way will not be taking on the workplace inspections.
  - R. King will be the secondary inspector. If J. Arbour is not able to complete the inspections, then R. King will assist.
  - **Action: J. Arbour** to train R. King on Mill of Kintail health and safety inspections.
5. **Action: A. Broadbent/ J. Arbour** to remove both shelving units and relocate them behind the door and/or pad the edges of the shelf with foam and duct tape (materials to be used TBD).
  - Completed
6. **Action: S. Lawryk** to ensure that [REDACTED] bee sting incident report is completed and filed into the appropriate JHSC folder – noting that S. Lawryk suggests that the report is currently with S. McIntyre.

- Completed
- 7. **Action: T. Yoon** to inquire with J. Cunderlik on further PPE requirements for team, as noted: newer Engineering staff still need work boots.
  - Incomplete
  - J. Cunderlik gave consent to purchase required PPE.
  - **Action: T. Yoon** to follow up with one staff member from the Engineering department who is still requiring PPE.
- 8. **Action: A. Broadbent** to add admin to the PPE table.
  - Completed
  - S. McIntyre and A. Broadbent have been added to the PPE table - for work boots for site visits.
- 9. **Action: S. Lawryk** to investigate pricing to have MVCA headquarters', gatehouse and museum's HVAC systems and duct work cleaned.
  - Incomplete
- 10. **Action: J. Arbour** to remind staff to ensure that ladders have safe bottoms.
  - Completed
  - Sent out via email which also addressed winter conditions and possible hazards.
- 11. **Action: J. Arbour** to clean up the lighting where the boat is located – under the lean-to. Lighting is on a timer. J. Arbour to ensure the timer is set to the proper timing to accommodate shortened light during days.
  - Completed
- 12. **Action: J. Arbour** to send an email to all staff – include seasonal health and safety messaging.
  - Completed

## 2. Workplace inspections

- T. Yoon for MVCA office workplace inspections
  - T. Yoon reports: inspection completed for January 2025.
  - Eyewash station in the janitor's room needs new fluid; fluid is expired.
  - Lighting main level near J. North's desk needs to be replaced. J. Hendry confirmed that an electrician came January 20, 2025 and bulbs were switched to now use LED bulbs.

- J. Hendry reports: pending are the lights above the stairs in reception area and in the shop (suggested was that the changes may be completed in the spring).
- J. Hendry: electrician is returning January 23<sup>rd</sup> to address items at the MOK.
- **Action: J. Hendry** to replace the fluid in the eyewash station – found in the janitor’s room.
- A. Broadbent for MVCA office workplace inspections
  - Area of concern is the placement of items in storage room behind Engineering/FFW Lab (commonly referred to as communal storage area). While A. Broadbent was reaching for an item on the top shelf, the coolers stored on the backside had fallen.
  - S. Lawryk suggested a departmental spring-cleaning task for the Engineering/FFW Lab.
  - **Action: T. Yoon** to email managers on behalf of JHSC requesting a review of equipment and clean-out of the communal storage area. Deadline: month of January 2025
  - S. Lawryk suggested that we need to go through what we have in storage and what is needed to keep; prior to investigating additional storage space.
- J. Arbour for Mill of Kintail workplace inspections
  - J. Hendry updated 2025 Mill of Kintail Inspection forms.
  - Ed Center: emergency batteries for emergency lights need to be replaced. To be addressed by electrician on Thursday January 23<sup>rd</sup>.
  - Gatehouse: emergency lights in gatehouse are staying on for less than 10 minutes. To be addressed on Thursday January 23<sup>rd</sup> as well.
  - Museum: light bulbs burnt out in the museum (this is ongoing). As the museum is not open at present – the replacement of the bulbs is not high priority.
  - Safe access: access to the gatehouse and museum are still being maintained. Museum is being checked regularly – to prevent any surprises when re-opening in the spring.

### 3. Accidents & Incidents

- A. Broadbent reported
  - Investigating JHSC was: J. Arbour

- Date of incident: Thursday January 16<sup>th</sup>, 2025.
- Situation:
  - [REDACTED] slipped on ice in MVCA's parking lot on Thurs Jan 16<sup>th</sup>. He hurt his foot. Note that [REDACTED] had a pre-existing foot "ailment". He did *not* fall during this incident.
- Medical care: No medical care provided.
- Incident awareness: J. Arbour read email from [REDACTED], dated Jan 20<sup>th</sup>. Incident was also identified by S. McIntyre to A. Broadbent, S. Lawryk and J. Arbour via email on January 21<sup>st</sup>.
- Follow-up: J. Arbour presented [REDACTED] with an *Incident/Accident Report* for completion.
- Discussion: Sanding of parking lot is completed by a 3rd party, regularly.
- **Action: S. Lawryk** to continue to monitor the parking lot for appropriate salting/sanding.
- D. Reid suggests that MVCA follow the liability standard of municipalities with regards to salting/sanding of parking lot. That MVCA question the contractor re: how do they determine when to come out (for example: do they watch the temperatures?), discuss standards with contractor. If they're following an agreed-to standard then we are compliant.
- **Action: S. Lawryk** to follow-up with the municipality to learn of their possible standards for salt/sanding.

#### 4. Other Business

##### 1) J. Arbour for K. Stiles: SOP Edits

- Do MVCA's SOPs meet AODA standards? Who has authority to make/approve AODA compliance changes? For example: font size.
- Standard Operating Procedure: Canoe Safety – was presented as an example. This document uses Calibri 11 font.
- S. Lawryk suggested that AODA editing and proof reading – including formatting and spelling, can be completed by administration team members.
- S. Lawryk suggested that content changes are to be made by the owner of the SOP, only.
- **Action: J. Arbour/A. Broadbent** to respond to K. Stiles' request. To make documents AODA compliant, staff can assist with formatting and spelling.

Content changes are to be made by the owner of the SOP, only. In this particular case, the owner of the SOP in questions is M. Craig.

2) D. Reid: Governance document

- Document notes for discussion include:
- JHSC member governance of term
  - JHSC term: 5 year. Noting that there is a financial investment made by MVCA into the JHSC members; alas 5 years suggests a reasonable term.
  - Option for JHSC member to leave after they've filled their term.
    - For discussion: Make a voluntary departure, or, JHSC member to have the option of remaining.
    - D. Reid suggests that it's good to keep new people joining JHSC annually – as they have fresh ideas. That the individual could choose to remain on JHSC, but suggests that first the position to be filled could be sent out to staff.
  - Noted is that Operations members are key members to JHSC.
- Responsibilities
  - JHSC will continue to decide if they want to rotate the chair of the meetings. For now, leave as is.
  - Recommendation is that the workplace inspections tasks be shared among staff – consider a clause whereby this would be a shared task – changed annually for example.
- Department representation
  - Management representation: A. Broadbent noted that there are only 6 staff to choose from to represent management on the JHSC. Note that the GM cannot be on the committee. If A. Broadbent was to leave the JHSC (22 years on committee at present) there would be a pool of only 5 managers to choose from. Alas, there would be challenges with rotations and bringing in new members.

3) **Action: D. Reid** to amend the document to reflect that MVCA's JHSC will have the ability to have a shared task for inspections. Another workplace staff (does not have to be a JHSC member) can be granted permission to complete the inspections if they have the appropriate training.

4) **Action: JHSC members** to target Planning/Stewardship Department when seeking new members to JHSC.

- 5) Discussion: A. Broadbent presented a Guide to JHSC Governance document. *Steps to Update Governance* for discussion. A. Broadbent noted the strong headings and relevant content.
- 6) **Action: A. Broadbent** to merge his governance template document with D. Reid's governance document. A. Broadbent to then circulate the new document to JHSC, then to S. McIntyre.

**ADJOURNMENT:**

The meeting was completed at 10:10 a.m.

**JHSC 25/01/21 - 2**

**MOVED BY: J. Arbour**

**SECONDED BY: J. Hendry**

**Resolved, that the MVCA Joint Health and Safety Committee meeting is adjourned.**

**“CARRIED”**

**Review of Action Items:**

1. **Action: J. Arbour** to train R. King on Mill of Kintail health and safety inspections
2. **Action: T. Yoon** to follow up with one staff member from the Engineering department who is still requiring PPE.
3. **Action: S. Lawryk** to investigate pricing to have MVCA headquarters', gatehouse and museum's HVAC systems and duct work cleaned.
4. **Action: J. Hendry** to replace the fluid in the eyewash station – found in the janitor's room.
5. **Action: T. Yoon** to email managers on behalf of JHSC requesting a review equipment and clean-out of the communal storage area. Deadline: month of January.
6. **Action: A. Broadbent/J. Arbour** to send email communication (originating from T. Yoon) pertaining to communal storage area to managers on behalf of JHSC.
7. **Action: S. Lawryk** to continue to monitor the parking lot for appropriate salting/sanding.
8. **Action: S. Lawryk** to follow-up with the municipality to learn of their possible standards for salt/sanding.
9. **Action: J. Arbour/A. Broadbent** to respond to K. Stiles' request – to make documents AODA compliant, staff can assist with formatting and spelling.



Content changes are to be made by the owner of the SOP, only. In this particular case, the owner of the SOP is M. Craig.

10. **Action: D.** Reid to amend the document to reflect that MVCA's JHSC will have the ability to have a shared task for inspections. Another workplace staff (does not have to be a JHSC member) can be granted permission to complete the inspections if they have the appropriate training.
11. **Action: JHSC members** to target Planning/Stewardship Department when seeking new members to JHSC.
12. **Action: A.** Broadbent to merge his governance template document with D. Reid's governance document. A. Broadbent to then circulate the new document to JHSC, then to S. McIntyre.

REPORT		3471/25
TO:	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors	
FROM:	Stacy Millard, Treasurer Sally McIntyre, General Manager	
RE:	<b>MVCA 2025 Budget</b>	
DATE:	February 5, 2025	

**Recommendation:**

**That the Board of Directors approve the 2025 Budget as submitted.**

In December, the Board of Directors approved circulation of the Draft 2025 Budget to member municipalities for comment. No requests to present or comments were received by the deadline of January 31, 2025. In the interim, staff reviewed the budget and made minor adjustments without impact to the recommended Municipal Level. The following are highlights of the changes made and key elements of the Final 2025 Budget.

**1.0 ADJUSTMENTS**

The following three key adjustments were made to the budget with a net reduction in the total budget of just under \$20,000:

- Salary adjustments approved by the Board of Directors in December were incorporated into the budget.
- The MVC Foundation approved a contribution towards Category 3 programs at its January meeting.
- The workplan was adjusted to eliminate a hazard mapping project due to insufficient staffing to complete.

**2.0 TOTAL BUDGET**

The proposed 2025 budget is \$6,620,719 as shown in Table 1. Details of the Draft 2025 Budget are contained in Attachment 2.

<b>Table 1: TOTAL BUDGET</b>	<b>2023 Actuals</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Operating – Cat. 1</b> (mandatory)	\$4,135,146	\$3,832,823	\$4,132,951
<b>Operating – Cat. 2</b> (support municipalities)	\$104,130	\$296,536	\$161,017
<b>Operating – Cat. 3</b> (other, public facing)	\$331,370	\$412,981	\$585,463
<b>Capital – Category 1</b>	\$1,002,491	\$1,759,397	\$1,689,238
<b>Capital – Category 3</b>	0	\$30,000	\$52,050
<b>Total</b>	<b>\$5,573,137</b>	<b>\$6,331,737</b>	<b>\$6,620,719</b>

### 3.0 MUNICIPAL LEVIES

As authorized by the Board of Directors on October 21, 2024, the municipal levy portion of the Draft 2025 Budget will provide for the following:

- An increase of 2.9% plus assessment growth to the Operating Levy;
- An increase of 8.5% plus assessment growth to the Capital Levy;
- An assumed assessment growth rate of 1.5%.
- A cost of living allowance (COLA) increase to the 2024 Pay Scale of 2.0%<sup>1</sup>; and
- Transfer \$64,664 onto the Municipal Levy for *Workforce Plan* adjustments.

<b>Table 3: MUNICIPAL LEVIES</b>	<b>2024</b>	<b>2025</b>
<b>Operating – Cat. 1</b> (mandatory)	\$2,817,071	\$3,105,324
<b>Operating – Cat. 2</b> (support municipalities)	\$178,536	\$89,001
<b>Operating – Cat. 3</b> (other, public facing)	\$144,590	\$148,705
<b>Capital – Category 1</b>	\$677,910	\$745,701
<b>Capital – Category 3</b>	\$13,835	\$15,218
<b>Total Levy</b>	<b>\$3,831,942</b>	<b>\$4,103,949</b>
<b>Special Levy</b> <sup>2</sup>	\$68,000	\$71,000

<sup>1</sup> COLA does **not** place further pressure on the Operating Levy and is only noted to inform annual staff increments.

<sup>2</sup> Several years ago, the City contracted-out its city-wide water quality monitoring program to the three local CAs. The City requested that this remain as a special levy as opposed to being considered a Category 2 program.

#### **4.0 NEXT STEPS**

Upon approval, the final budget will be published on MVCA's website and circulated to member municipalities for information.

#### **5.0 CORPORATE STRATEGIC PLAN**

Implementation of the 2025 Budget will allow for progress on all three goals and eleven objectives contained in MVCA's *2021-2025 Corporate Strategic Plan*.

### Attachment 1: Impact on Municipal Levies

The following table shows the impact of the draft 2025 Budget on projected municipal levies and highlights three municipalities where the annual apportionment has increased.

Municipality	2024 Apportionment %	2025 Apportionment %	2024 Levy	2025 Levy	Variance	% Increase
Addington Highlands	0.1551	0.1535	\$5,945	\$6,299	\$354	5.96%
Beckwith	0.6922	0.6987	\$26,524	\$28,676	\$2,151	8.11%
Carleton Place	2.6709	2.7932	\$102,347	\$114,633	\$12,286	12.00%
Central Frontenac	0.4303	0.4284	\$16,490	\$17,579	\$1,090	6.61%
Drummond/North Elm	0.4870	0.4849	\$18,662	\$19,899	\$1,237	6.63%
Greater Madawaska	0.0351	0.0352	\$1,344	\$1,446	\$102	7.59%
Lanark Highlands	1.1084	1.1065	\$42,473	\$45,411	\$2,938	6.92%
Mississippi Mills	2.7838	2.8059	\$106,674	\$115,153	\$8,479	7.95%
North Frontenac	0.9116	0.8997	\$34,931	\$36,925	\$1,994	5.71%
Ottawa	90.1030	89.9756	\$3,452,696	\$3,692,554	\$239,858	6.95%
Tay Valley	0.6226	0.6183	\$23,857	\$25,374	\$1,517	6.36%
<b>Total</b>	<b>100</b>	<b>100</b>	<b>\$3,831,942</b>	<b>\$4,103,949</b>	<b>\$272,007</b>	<b>7.10%</b>



# Draft 2025 BUDGET

February 2025

# Mississippi Valley Conservation Authority



## **Our Board of Directors:**

Rear: Taylor Popkie, Steven Lewis, Roy Huetl, Wayne Baker, Paul Kehoe

Front: Bev Holmes, Janet Mason, Clarke Kelly, Dena Comley, and Jeff Atkinson

Absent: Allan Hubley, Cathy Curry, Cindy Kelsey, Glen Gower, Helen Yanch, Jeannie Kelso, Mary Lou Souter, & Richard Kidd.

MVCA was established in 1968 to deliver programs for the **conservation, restoration, development and management of natural resources** in the Mississippi River and Carp River watersheds and in areas draining to the Ottawa River from the outlet of the Mississippi River downstream to Shirley's Bay.

We are a not-for-profit organization governed by a Board of Directors comprised of 17 representatives from the eleven municipalities we serve, and a provincially appointed agricultural representative.

Our annual budget was developed in accordance with Ontario Regulation 402/22 under the *Conservation Authorities Act*.

# What we do

MVCA delivers a variety of programs and services ranging from the planning, design, and operation of water control structures through to the delivery of shoreline planting programs, and the operation of conservation areas. Our primary mandate is to deliver the following

**Category 1** programs and services:

- Identify and delineate natural hazards (flooding, erosion, and unstable soils).
- Administer a permitting system that limits development in hazardous areas.
- Undertake regulatory compliance promotion, monitoring and enforcement.
- Review and comment on planning applications on behalf of the province.
- Forecast and issue flood warnings, and coordinate drought response.
- Monitor and manage ice.
- Manage water and erosion control structures we own or operate for others.
- Manage conservation lands we own or operate for others.

These activities constitute the majority of our work and ~85% of the Draft 2025 Operating Budget.

## Category 1

- CA programs and services mandated by regulation.

## Category 2

- Services that MVCA provides to help municipalities meet their legislated responsibilities.

## Category 3

- Optional, largely community-based programs that MVCA delivers as funding allows.

Our eleven municipalities pay an annual levy that covers ~68% of our annual operating costs. Commencing this year, they authorized spending up to 14% of their annual levy on Category 2 and 3 programs.



# Budget Summary

## DRAFT 2025 Budget

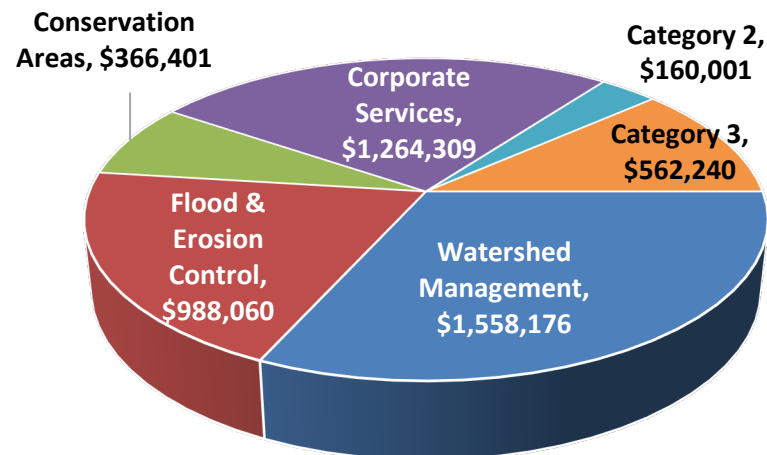
	2023 Actuals	2024 Budget	2025 Budget
<b>Operating</b>	\$4,570,646	\$4,542,341	\$4,879,431
<b>Capital</b>	\$1,002,491	\$1,789,397	\$1,741,288
<b>Total</b>	\$5,573,137	\$6,331,738	\$6,620,719

MVCA is currently in a period of significant capital renewal, with over \$1 million in capital expenditures occurring per year, largely to address the needs of water and erosion control structures. In 2025, detailed design will be carried out for replacement of the Kashwakamak Lake Dam and various safety improvements are planned at Lanark Dam. MVCA is continuing to expand its water gauge system, enhance its predictive modeling capabilities, and implement its hazard identification and mapping program.

Operating budget increases are largely associated with employee wages to address cost of living and market rate conditions, increasing goods and service costs, and special projects to ensure that MVCA's flood forecasting and warning modeling and operational strategies reflect current knowledge regarding changing climatic conditions.

The budget is divided by regulatory category and by program area. Appendix 1 shows the impact of this budget on our operating and capital reserves. Appendix 2 provides a summary of municipal level apportionments. Appendix 3 contains details budget sheets.

## 2025 Operating Budget



# Operating Summary: Category 1 and Corporate

Category 1	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Watershed Management</b>								
Technical Studies	\$327,873	\$433,255	\$160,789	\$95,000	\$100,732	\$76,734	\$0	\$433,255
Planning & Regulations	\$1,004,375	\$1,046,915	\$750,115	\$16,800	\$0	\$280,000	\$0	\$1,046,915
<b>Subtotal</b>	<b>\$1,332,248</b>	<b>\$1,480,170</b>	<b>\$910,904</b>	<b>\$111,800</b>	<b>\$100,732</b>	<b>\$356,734</b>	<b>\$0</b>	<b>\$1,480,170</b>
<b>Flood &amp; Erosion Control</b>								
Flood Forecasting & Warning	\$741,284	\$801,514	\$673,078	\$0	\$128,436	\$0	\$0	\$801,514
Dam Operations & Maintenance	\$254,359	\$194,101	\$135,101	\$0	\$0	\$59,000	\$0	\$194,101
<b>Subtotal</b>	<b>\$995,643</b>	<b>\$995,615</b>	<b>\$808,179</b>	<b>\$0</b>	<b>\$128,436</b>	<b>\$59,000</b>	<b>\$0</b>	<b>\$995,615</b>
<b>Conservation Areas</b>								
Conservation Areas	\$298,613	\$312,620	\$272,620	\$0	\$0	\$35,000	\$5,000	\$312,620
Technical Studies	\$71,856	\$60,629	\$45,629	\$15,000	\$0	\$0	\$0	\$60,629
<b>Subtotal</b>	<b>\$370,469</b>	<b>\$373,249</b>	<b>\$318,249</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$5,000</b>	<b>\$373,249</b>

O.Reg. 686/21 defines mandatory Category 1 programs and services, and O.Reg. 402/22 sets out how they and corporate (general) services are to be recovered.

<b>General / Corporate Services</b>								
<b>Subtotal</b>	<b>\$1,134,464</b>	<b>\$1,283,917</b>	<b>\$1,066,253</b>	<b>\$64,664</b>	<b>\$0</b>	<b>\$17,000</b>	<b>\$136,000</b>	<b>\$1,283,917</b>
<b>TOTAL</b>	<b>\$3,832,823</b>	<b>\$4,132,951</b>	<b>\$3,103,585</b>	<b>\$191,464</b>	<b>\$229,168</b>	<b>\$467,734</b>	<b>\$141,000</b>	<b>\$4,132,951</b>

# Operating Summary: Categories 2 & 3

CATEGORY 2	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Watershed Management</b>								
Monitoring & Watershed Planning	\$296,536	\$161,017	\$90,017	\$0	\$0	\$71,000	\$0	\$161,017
<b>TOTAL</b>	<b>\$296,536</b>	<b>\$161,017</b>	<b>\$90,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,000</b>	<b>\$0</b>	<b>\$161,017</b>

CATEGORY 3	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Stewardship</b>								
Stewardship	\$159,521	\$285,325	\$73,825	\$0	\$0	\$145,000	\$66,500	\$285,325
<b>Education</b>								
Education	\$61,170	\$134,044	\$19,719	\$0	\$13,000	\$96,325	\$5,000	\$134,044
<b>Visitor Services</b>								
Visitor Services	\$192,289	\$166,094	\$55,884	\$0	\$24,989	\$60,500	\$24,721	\$166,094
<b>TOTAL</b>	<b>\$412,981</b>	<b>\$585,463</b>	<b>\$149,428</b>	<b>\$0</b>	<b>\$37,989</b>	<b>\$301,825</b>	<b>\$96,221</b>	<b>\$585,463</b>

O.Reg. 687/21 defines Category 2 programs and services and sets out how they and Category 3 programs and services are to be cost recovered.

# 2025 Budget



MVCA has just over 30 full-time employees who are responsible for delivering a combination of Category 1, 2, and 3 programs and services.

The following budget sheets indicate the break-down in costs between payroll compensation, program expenses, and costs to be incurred to implement special projects. A list of projects is provided where applicable.

The budget also shows how each program is funded through a combination of municipal levy, reserves, fees for service, federal and provincial grants, and other contributions.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Watershed Management</b>								
<b>Technical Studies</b>								
Compensation	\$223,173	<b>273,005</b>						
Operating Expenses	\$25,700	<b>\$8,200</b>						
Special Projects	\$79,000	<b>\$152,000</b>						
Subtotal	\$327,873	<b>\$433,255</b>	\$160,789	\$95,000	\$100,732	\$76,734	\$0	\$433,255
<b>Planning &amp; Regulations</b>								
Compensation	\$905,875	<b>\$950,402</b>						
Operating Expenses	\$83,500	<b>\$96,513</b>						
Special Projects	\$15,000	<b>\$0</b>						
Subtotal	\$1,004,375	<b>\$1,046,915</b>	\$750,115	\$16,800	\$0	\$280,000	\$0	\$1,046,915
<b>TOTAL</b>	<b>\$1,332,248</b>	<b>\$1,480,170</b>	<b>\$910,904</b>	<b>\$111,800</b>	<b>\$100,732</b>	<b>\$356,734</b>	<b>\$0</b>	<b>\$1,480,170</b>

## Scope

Watershed management activities focus on the identification and management of natural hazards by:

- Monitoring water flows and levels, ice, surface and ground water quality, and changes in hydrologic and hydraulic conditions.
- Carrying out field investigations and developing predictive tools to identify, map, and managing natural hazards.
- Administering the regulatory permitting system to direct development away from hazards.
- Reviewing and commenting on planning applications on behalf of the province for compliance with provincial policy and regulations.

## 2025 Special Projects

- Ottawa Floodplain Mapping Update (Kinburn, Upper Feedmill)
- Unstable soils hazard identification and mapping
- Fall River flood plain mapping
- Climate change analysis (Mississippi and Carp models)

## Details

Refer to sheets 1 thru 4 in Appendix 3.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Flood &amp; Erosion Control</b>								
<b>Flood Forecasting &amp; Warning</b>								
Compensation	\$684,884	<b>\$742,694</b>						
Operating Expenses	\$56,400	<b>\$58,820</b>						
Special Projects								
Subtotal	\$741,284	<b>\$801,514</b>	\$673,078	\$0	\$128,436	\$0	\$0	\$801,514
<b>Dam Operations &amp; Maintenance</b>								
Compensation	\$167,859	<b>\$132,784</b>						
Operating Expenses	\$86,500	<b>\$61,317</b>						
Special Projects								
Subtotal	\$254,359	<b>\$194,101</b>	\$135,101	\$0	\$0	\$59,000	\$0	\$194,101
<b>TOTAL</b>	<b>\$995,643</b>	<b>\$995,615</b>	<b>\$808,179</b>	<b>\$0</b>	<b>\$128,436</b>	<b>\$59,000</b>	<b>\$0</b>	<b>\$995,615</b>

## Scope

Flood & Erosion control activities focus on the following:

- monitoring and analysis of current water levels and flows and weather conditions.
- using predictive tools to identify short and medium-term risks of flooding and the potential need to operate control structures.
- operating water control structures to mitigate potential flooding and comply with Mississippi River Watershed Management Plan.
- notifying the public and key stakeholders of potential flood risks and coordinating drought response.
- collaborating with partner organizations such as OPG and MNRF for overall river management.

## 2025 Special Projects

No special projects are planned.

## Details

Refer to sheets 5 and 6 in Appendix 3.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Conservation Areas</b>								
<b>Conservation Areas</b>								
Compensation	\$233,813	\$246,140						
Operating Expenses	\$64,800	\$66,480						
Special Projects								
Subtotal	\$298,613	\$312,620	\$272,620	\$0	\$0	\$35,000	\$5,000	\$312,620
<b>Technical Studies</b>								
Compensation	\$60,856	\$29,129						
Operating Expenses	\$0	\$0						
Special Projects	\$11,000	\$31,500						
Subtotal	\$71,856	\$60,629	\$45,629	\$15,000	\$0	\$0	\$0	\$60,629
<b>TOTAL</b>	<b>\$370,469</b>	<b>\$373,249</b>	<b>\$318,249</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$5,000</b>	<b>\$373,249</b>

## Scope

MVCA has six conservation areas: four that it owns, and two at City of Ottawa properties. Operational activities at these sites include the following:

- Year-round site maintenance (parking areas, trails and bridges, washrooms, signage, grass).
- Hazard tree, drinking water and other health and safety inspections and measures.
- Public notifications and other communications.

## 2025 Special Projects

- K&P ownership project
- Mill of Kintail Masterplan Update
- Accessibility study of MOK

## Details

Refer to sheets 7 and 8 in Appendix 3.



	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Corporate Services</b>								
<b>Corporate Services</b>								
Compensation	\$721,172	\$811,186						
Operating Expenses	\$411,792	\$457,731						
Special Projects	\$1,500	\$15,000						
<b>TOTAL</b>	<b>\$1,134,464</b>	<b>\$1,283,951</b>	<b>\$1,066,253</b>	<b>\$64,664</b>	<b>\$0</b>	<b>\$17,000</b>	<b>\$136,000</b>	<b>\$1,283,917</b>

## Scope

Corporate services refers to the variety of services used to support delivery of our mandate and includes the following activities:

- Board administration and corporate governance.
- Financial management.
- Fleet management.
- Information and communication technology support.
- Communications.
- Utility and other operating expenses at our office on Highway 7.

## 2025 Special Projects

Strategic Plan Update.

## Details

Refer to sheets 9 thru 13 in Appendix 3.



CATEGORY 2: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Watershed Management</b>								
<b>Technical Studies</b>								
Compensation	\$144,536	\$97,817						
Operating Expenses	\$82,000	\$45,700						
Special Projects	\$70,000	\$17,500						
<b>TOTAL</b>	<b>\$296,536</b>	<b>\$161,017</b>	<b>\$90,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,000</b>	<b>\$0</b>	<b>\$161,017</b>

## Scope

Approximately ~3% of the Annual Operating Levy goes towards the following technical supports to our eleven member municipalities:

- Field monitoring of surface water bodies that are not captured in the provincial monitoring program and for parameters not captured under that program.
- Watershed planning and implementation of watershed plans.
- Public engagement including administrative support to the Mississippi River Watershed Plan Implementation Public Advisory Committee.

## 2025 Special Projects

- Facilitation of Large Park Planning
- Indigenous Engagement

## Details

Refer to sheets 14 and 15 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Stewardship</b>								
<b>Stewardship</b>								
Compensation	\$82,571	\$136,325						
Operating Expenses	\$7,500	\$5,500						
Special Projects	\$69,450	\$143,500						
<b>TOTAL</b>	<b>\$159,521</b>	<b>\$285,325</b>	<b>\$73,825</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,000</b>	<b>\$66,500</b>	<b>\$285,325</b>

## Scope

MVCA administers a variety of programs to help property owners, community groups and the public at large take action to prevent soil erosion, maintain and restore ecological features and functions, including:

- County of Lanark Program - Community Forest
- Ottawa Clean Water Program
- Shoreline Naturalization
- ALUS Project Delivery
- City Stream Watch
- Rural Stream Watch
- Trees Canada Program (RVCA Partnership)

## 2025 Special Projects

No special projects are planned.

## Details

Refer to sheet 16 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					Total Revenue
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	
<b>Education</b>								
<b>Education</b>								
Compensation	\$41,470	\$112,244						
Operating Expenses	\$4,700	\$21,800						
Special Projects	\$15,000	\$0						
<b>TOTAL</b>	<b>\$61,170</b>	<b>\$134,044</b>	<b>\$19,719</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$96,325</b>	<b>\$5,000</b>	<b>\$134,044</b>

## Scope

MVCA's education program was suspended during the pandemic. A trial summer program was introduced in 2024, and a program evaluation carried out to determine if there is a business case to reintroduce a more comprehensive program.

The 2025 Budget provides for near-full cost recovery of an education program that is to be offered at the Mill of Kintail, as well as at schools and in the broader community.

## 2025 Special Projects

No special projects are planned.

## Details

Refer to sheet 17 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Visitor Services</b>								
<b>Visitor Services</b>								
Compensation	\$146,130	\$110,594						
Operating Expenses	\$46,159	\$50,500						
Special Projects		\$5,000						
<b>TOTAL</b>	<b>\$192,289</b>	<b>\$166,094</b>	<b>\$55,884</b>	<b>\$0</b>	<b>\$24,989</b>	<b>\$60,500</b>	<b>\$24,721</b>	<b>\$166,094</b>

## Scope

Our Mill of Kintail site has been developed over the years to provide a variety of community-based services including the following:

- The Mill of Kintail Museum – displays artifacts from the lives of James Naismith and R. Tait McKenzie, renowned Canadians.
- Gate House – rented by community groups and individuals; houses our museum archives.
- Cloister and Picnic Shelter – rented by community groups and individuals for special events.

This budget provides for museum and site management. MVCA is working towards full cost-recovery of these programs.

## 2025 Special Projects

- Review of secondary entrance at Gate House

## Details

Refer to sheet 18 in Appendix 3.

Capital Budget	BUDGET		2025 REVENUE (Draft Proposed)					
	2024 (APPROVED)	2025 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
<b>Capital Budget</b>								
<b>Category 1</b>								
WECI Capital Projects	\$295,000	<b>\$360,244</b>	\$167,119	\$0	\$193,125	\$0	\$0	\$360,244
Conservation Areas	\$78,250	<b>\$61,100</b>	\$61,100	\$0	\$0	\$0	\$0	\$61,100
Corporate Projects	\$891,850	<b>\$860,750</b>	\$145,750	\$0	\$0	\$0	\$715,000	\$860,750
Tech Studies - Capital	\$149,375	<b>\$78,475</b>	\$78,475	\$0	\$0	\$0	\$0	\$78,475
Debt Repayment	\$344,922	<b>\$328,669</b>	\$293,257	\$35,412	\$0	\$0	\$0	\$328,669
<b>Category 3</b>								
Mill of Kintail	\$30,000	<b>\$52,050</b>	\$15,218	\$24,332	\$0	\$0	\$12,500	\$52,050
<b>TOTAL</b>	<b>\$1,789,397</b>	<b>\$1,741,288</b>	<b>\$760,919</b>	<b>\$59,744</b>	<b>\$193,125</b>	<b>\$0</b>	<b>\$727,500</b>	<b>\$1,741,288</b>

### Water & Erosion Control Infrastructure (WECI) projects:

- Lanark Dam Safety/Condition Improvements
- Kashwakamak Lake Dam Design

### Conservation Area projects:

- Purdon Boardwalk
- Purdon Stairs
- MOK - Workshop Building
- Morris Island bridge improvements
- Category 3:
  - Condition assessment of MOK buildings (ARO)
  - Accessibility improvements at Education Centre

### Other projects:

- MVCA FFW System Model
- Water & Sewer connection at HQ

## Details

Refer to sheets 19-24 in Appendix 3.

## Appendix 1: Impact on Reserves

	Dec 31 2023 Balance	2024 Projected Allocations FROM Reserves	2024 Projected Allocation s TO Reserves	Projected Dec 31 2024 Balance	2025 Budget Allocations FROM Reserves	2025 Budget Allocation s TO Reserves	Projected Dec 31 2025 Balance
<b>Capital Reserves</b>							
Building (HQ) Reserve	\$534,701	\$0		\$534,701			\$534,701
Conservation Areas Reserve	\$185,700		\$0	\$185,700			\$185,700
Information & Communication Technology Res.	\$80,185	\$23,004		\$57,181			\$57,181
Priority Projects (Formerly Glen Cairn)	\$438,836	\$45,000		\$393,836	\$95,000		\$298,836
Sick Pay (STD) Reserve	\$73,843	\$21,086		\$52,757			\$52,757
Vehicles & Equipment Reserve	\$263,537	\$30,000		\$233,537			\$233,537
Water Control Structure Reserve - MVCA	\$514,391	\$65,412		\$448,979	\$35,412	\$25,494	\$439,061
Category 3 Capital Reserve	\$39,000	\$58,165	\$19,165	\$0			\$0
<b>Total</b>	<b>\$2,130,193</b>	<b>\$242,667</b>	<b>\$19,165</b>	<b>\$1,906,691</b>	<b>\$130,412</b>	<b>\$25,494</b>	<b>\$1,801,773</b>
<b>Operating Reserves</b>							
Operating Reserve	\$1,022,526	\$161,239	\$90,000	\$951,287	\$96,464	\$2,486	\$857,309
Category 2 Operating Reserve	\$89,000	\$90,000	\$3,774	\$92,774			\$92,774
Category 3 Operating Reserve	\$125,760	\$19,165	\$24,500	\$131,095	\$24,332		\$106,763
<b>Total</b>	<b>\$1,237,286</b>	<b>\$180,404</b>	<b>\$118,274</b>	<b>\$1,175,156</b>	<b>\$120,796</b>	<b>\$2,2486</b>	<b>\$1,056,846</b>
<b>TOTAL</b>	<b>\$3,367,479</b>	<b>\$423,071</b>	<b>\$137,439</b>	<b>\$3,081,847</b>	<b>\$251,208</b>	<b>\$27,980</b>	<b>\$2,858,619</b>

## Appendix 2: 2025 Total Municipal Levy (General Benefiting)

Municipality	2024 Apportionment %	2024 Levy	2025 Apportionment %	2025 Levy	Variance	% Ch.
Addington Highlands	0.1551	\$5,945	0.1535	\$6,299	\$354	5.96%
Beckwith	0.6922	\$26,524	0.6987	\$28,676	\$2,151	8.11%
Carleton Place	2.6709	\$102,347	2.7932	\$114,633	\$12,286	12.00%
Central Frontenac	0.4303	\$16,490	0.4284	\$17,579	\$1,090	6.61%
Drummond/North Elmsley	0.4870	\$18,662	0.4849	\$19,899	\$1,237	6.63%
Greater Madawaska	0.0351	\$1,344	0.0352	\$1,446	\$102	7.59%
Lanark Highlands	1.1084	\$42,473	1.1065	\$45,411	\$2,938	6.92%
Mississippi Mills	2.7838	\$106,674	2.8059	\$115,153	\$8,479	7.95%
North Frontenac	0.9116	\$34,931	0.8997	\$36,925	\$1,994	5.71%
Ottawa*	90.103 0	\$3,452,696	89.975 6	\$3,692,554	\$239,858	6.95%
Tay Valley	0.6226	\$23,857	0.6183	\$25,374	\$1,517	6.36%
<b>Total</b>	<b>100</b>	<b>\$3,831,942</b>	<b>100</b>	<b>\$4,103,949</b>	<b>\$272,007</b>	<b>7.10%</b>

\* Plus special levy of \$71,000 for City of Ottawa Baseline Monitoring Program

# Appendix 3: Budget Details



### Category 1: Watershed Management - Technical Studies

Expenditures	2024 Budget	2025 Budget
<b>Wages/Benefits</b>	\$21,812	\$22,407
<b>Mileage &amp; General Expenses</b>	\$1,600	\$350
<b>Materials &amp; Supplies</b>	\$2,500	\$350
<b>Ice Monitoring Program Setup</b>	\$5,000	
<b>Technical Studies</b>		
Carp Erosion Control	\$5,000	
WCS Asset Management Plan	\$500	
WCS Operations Plan	\$500	
Carp River Climate Change Study		\$15,000
Mississippi River Climate Change Study		\$15,000
<b>Total</b>	<b>\$36,912</b>	<b>\$53,107</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Operating</b>	<b>\$27,912</b>	<b>\$18,107</b>
<b>Reserve Funds</b>	<b>\$0</b>	<b>\$30,000</b>
Special Reserves - Priority Projects (formerly Glen Cairn)		\$30,000
<b>Provincial and Federal Grants</b>	<b>\$0</b>	<b>\$0</b>
<b>Fees for Service</b>	<b>\$5,000</b>	<b>\$5,000</b>
Carp Erosion Control	\$5,000	
Other -Professional Services / Staff Time	\$1,000	\$5,000
<b>Other Revenue</b>	<b>\$4,000</b>	<b>\$0</b>
MVCF - Fundraising		
Other - Deferred Revenue (Poole Creek/ Ottawa FP M&C)	\$3,000	
<b>Total</b>	<b>\$36,912</b>	<b>\$53,107</b>

### Category 1: Watershed Management - Hazard Mapping

Expenditures	2024 Budget	2025 Budget
<b>Wages/Benefits</b>	\$165,768	\$182,456
<b>Mileage &amp; General Expenses</b>	\$1,600	\$500
<b>Materials &amp; Supplies</b>	\$2,500	\$500
<b>Technical Studies</b>		
City of Ottawa Floodplain Mapping Projects	\$22,000	\$10,000
MVCA FPM Projects (Clyde)	\$1,000	\$0
City of Ottawa - Landslide		\$2,000
MVCA FPM Projects (Fall River)		\$110,000
Hazard Identification and Mapping	\$50,000	\$0
<b>Total</b>	<b>\$242,868</b>	<b>\$305,456</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Operating</b>	<b>\$77,868</b>	<b>\$80,977</b>
<b>Reserve Funds</b>	<b>\$25,000</b>	<b>\$65,000</b>
Special Reserves - Priority Projects (formerly Glen Cairn)	\$25,000	\$65,000
<b>Provincial and Federal Grants</b>	<b>\$5,000</b>	<b>\$87,745</b>
FHIMP - Clyde River FPM	\$5,000	
FHIMP - Fall River FPM		\$87,745
<b>Fees for Service</b>	<b>\$135,000</b>	<b>\$71,734</b>
City of Ottawa Floodplain Mapping Projects	\$105,000	\$66,734
City of Ottawa Landslide Project		\$5,000
Hazard Identification and Mapping	\$30,000	\$0
<b>Other Revenue</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$242,868</b>	<b>\$305,456</b>

### Category 1: Watershed Management - Technical Studies - Monitoring

<b>Expenditures</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$35,594	\$68,192
<b>Mileage &amp; General Expenses</b>	\$5,000	\$5,000
<b>Materials &amp; Supplies</b>	\$1,500	\$1,500
<b>Lab Analysis (throughout watershed)</b>	\$6,000	\$0
<b>Total</b>	<b>\$48,094</b>	<b>\$74,692</b>
<b>Revenues</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Municipal Levy - Operating</b>	\$48,094	\$61,705
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>		\$12,987
Student Grants		\$12,987
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>\$48,094</b>	<b>\$74,692</b>

### Category 1: Watershed Management - Planning & Regulations

Expenditures	2024 Budget	2025 Budget
Wages/Benefits	\$905,875	\$950,402
Mileage & General Expenses	\$8,000	\$13,500
Materials & Supplies	\$1,000	\$1,500
Staff Development & Engagement	\$9,500	\$16,320
Insurance	\$20,000	\$15,193
Legal Fees	\$30,000	\$40,000
Contracted Services	\$15,000	\$10,000
Consulting - Fee Study	\$15,000	\$0
<b>Total</b>	<b>\$1,004,375</b>	<b>\$1,046,915</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Operating	\$709,375	\$750,115
Reserve Funds		\$16,800
Operating Reserve (Fee Freeze lost revenues)		\$16,800
Provincial and Federal Grants		
Fees for Service	\$280,000	\$280,000
User Fees - Plan Review	\$190,000	\$180,000
User Fees - Permit Processing Fees	\$90,000	\$100,000
Other Revenue	\$15,000	\$0
MVCF - Wetland Protection Fund	15,000	\$0
<b>Total</b>	<b>\$1,004,375</b>	<b>\$1,046,915</b>

### Category 1: Flood Erosion & Control - Flood Forecasting and Warning

Expenditures	2024 Budget	2025 Budget
Wages/Benefits	\$684,884	\$742,694
Mileage & General Expenses	\$14,400	\$16,500
Materials & Supplies	\$1,000	\$5,000
Staff Development & Engagement	\$21,000	\$21,320
Equip Rent Purchase Repair & Mtce	\$3,500	\$5,500
Utilities - Telephone & Hydro	\$8,500	\$10,500
WISKI-Soda License and Maintenance Fees	\$6,000	
Stream Gauges - minor repairs	\$2,000	
<b>Total</b>	<b>\$741,284</b>	<b>\$801,514</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Operating	\$612,848	\$673,078
Reserve Funds		
Provincial and Federal Grants	\$128,436	\$128,436
Provincial Grant - Section 39	\$128,436	\$128,436
Student Grants	\$14,235	\$14,391
Fees for Service		
Other Revenue		
<b>Total</b>	<b>\$741,284</b>	<b>\$801,514</b>

### Category 1: Flood Erosion & Control - Dam Operations & Maintenance

Expenditures	2024 Budget	2025 Budget
Wages/Benefits	\$167,859	\$132,784
Mileage & General Expenses	\$20,000	\$21,000
Materials & Supplies	\$8,000	\$5,000
Taxes/Insurance	\$42,000	\$17,817
Health & Safety Clothing & Equipment	\$1,500	\$2,500
Stop Log Replacement	\$15,000	\$15,000
<b>Total</b>	<b>\$254,359</b>	<b>\$194,101</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Operating	\$198,564	\$135,101
Reserve Funds		
Provincial and Federal Grants		
Fees for Service	\$55,795	\$59,000
User Fees - OPG Contract	\$44,000	\$47,000
Other - MNR Kemptville	\$11,795	\$12,000
Other Revenue		
<b>Total</b>	<b>\$254,359</b>	<b>\$194,101</b>

**Category 1: Conservation Areas**

<b>Expenditures</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$233,813	\$246,140
<b>Mileage &amp; General Expenses</b>	\$22,000	\$23,500
<b>Materials &amp; Supplies</b>	\$10,000	\$11,000
<b>Staff Development &amp; Engagement</b>	\$3,500	\$6,090
<b>Contractor Services</b>	\$10,000	\$10,000
<b>Service &amp; Maintenance Contracts</b>	\$5,000	\$5,000
<b>Taxes</b>	\$11,000	\$6,500
<b>Insurance</b>	\$1,300	\$1,890
<b>Utilities</b>	\$2,000	\$2,500
<b>Total</b>	<b>\$298,613</b>	<b>\$312,620</b>
<b>Revenues</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Municipal Levy - Operating</b>	<b>\$235,696</b>	<b>\$272,620</b>
<b>Reserve Funds</b>	<b>\$32,917</b>	<b>\$0</b>
Operating Reserve	\$32,917	
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>	<b>\$25,000</b>	<b>\$35,000</b>
Parking Revenue - CAs	\$20,000	\$20,000
Bell Canada - Annual Easement - K&P	\$0	\$2,000
CA Passes	\$5,000	\$13,000
<b>Other Revenue</b>	<b>\$5,000</b>	<b>\$5,000</b>
Donation Boxes - CAs	\$4,000	\$4,000
Charitable Donations	\$1,000	\$1,000
MVCF Contribution		
<b>Total</b>	<b>\$298,613</b>	<b>\$312,620</b>

### Category 1: Conservation Areas - Technical Studies

Expenditures	2024 BUDGET	2025 Budget
<b>Wages/Benefits</b>	\$60,856	\$29,129
<b>Mileage &amp; General Expenses</b>		
<b>Materials &amp; Supplies</b>		
<b>Technical Studies</b>		
Land Inventory	\$8,000	\$0
K&P Ownership Project		\$15,000
Conservation Area Strategy	\$1,500	\$0
Mill of Kintail Masterplan Update	\$1,500	\$1,500
Accessibility Study		\$15,000
<b>Total</b>	<b>\$71,856</b>	<b>\$60,629</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Operating</b>	<b>\$71,856</b>	<b>\$45,629</b>
<b>Reserve Funds</b>		<b>\$15,000</b>
Operating Reserve (K&P Ownership project)		\$15,000
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>\$71,856</b>	<b>\$60,629</b>



### Category 1: Corporate Services - Admin

Expenditures	2024 BUDGET	2025 Budget
Wages/Benefits	\$504,048	\$536,995
Mileage & General Expenses	\$9,000	\$5,000
Materials & Supplies	\$11,000	\$11,000
Staff Development & Engagement	\$12,000	\$15,020
Member Expenses & Allowances	\$16,000	\$17,000
Banking and Payroll Fees	\$14,000	\$18,000
Equipment and Telephone	\$16,000	\$16,000
Insurance	\$35,000	\$51,819
Professional Services (Legal, Audit etc.)	\$40,000	\$50,000
Human Resources Services	\$10,000	\$5,000
Conservation Ontario Membership	\$31,500	\$31,500
OH&S-Other Costs	\$4,000	\$3,500
Contribution to Operating Reserve		\$2,486
5 Year Strategic Plan Update		\$15,000
Watershed-based Resource Mgmt Strategy	\$1,500	\$0
<b>Total</b>	<b>\$704,048</b>	<b>\$778,320</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Operating	\$422,679	\$564,156
Reserve Funds	\$138,869	\$64,664
Operating Reserve (WFP Implementation)	\$138,869	\$64,664
Operating Reserve (Strategic Plan Update)		\$0
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>	<b>\$10,000</b>	<b>\$17,000</b>
Rental Income	\$5,000	\$12,000
Miscellaneous	\$5,000	\$5,000
<b>Other Revenue</b>	<b>\$132,500</b>	<b>\$132,500</b>
Interest	\$130,000	\$130,000
Donations (General)	\$2,500	\$2,500
<b>Total</b>	<b>\$704,048</b>	<b>\$778,320</b>

### Category 1: Corporate Services - Communications & Outreach

Expenditures	2024 BUDGET	2025 Budget
Wages/Benefits	\$28,279	\$45,973
Mileage & General Expenses	\$0	\$250
Materials & Supplies	\$500	\$500
Printing	\$500	\$1,000
Advertising/Education/Promotion (Category 1)	\$1,000	\$10,000
Eko-Trekr App Annual Fee/Support	\$3,500	\$3,500
Comms Shared Services (RVCA)	\$25,000	\$15,000
Website Expenses	\$5,000	\$5,000
<b>Total</b>	<b>\$63,779</b>	<b>\$81,223</b>
Revenues	2024 BUDGET	2025 Budget
Municipal Levy - Operating	\$60,279	\$77,723
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue	\$3,500	\$3,500
MVCF - Contribution (Eco-Trekr)	\$3,500	\$3,500
<b>Total</b>	<b>\$63,779</b>	<b>\$81,223</b>

### Category 1: Corporate Services - Vehicles & Equipment

<b>Expenditures</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$18,474	\$33,468
<b>Mileage &amp; General Expenses</b>	\$1,800	\$3,000
<b>Materials &amp; Supplies</b>	\$3,500	\$5,000
<b>Communications - Radios &amp; Pagers</b>	\$4,692	\$4,692
<b>Equipment Purchase - non-capital</b>	\$3,000	\$3,000
<b>Fuel</b>	\$30,000	\$30,000
<b>Maintenance &amp; Repairs</b>	\$29,000	\$29,000
<b>Insurance/Licensing</b>	\$10,000	\$11,007
<b>Vehicle/Equipment Charges</b>	-\$104,000	-\$110,000
<b>Total</b>	<b>-\$8,226</b>	<b>\$9,167</b>
<b>Revenues</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Municipal Levy - Operating</b>	<b>-\$8,226</b>	<b>\$9,167</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>-\$8,226</b>	<b>\$9,167</b>

**Category 1: Corporate Services - Head Office**

<b>Expenditures</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$87,142	\$107,963
<b>Mileage &amp; General Expenses</b>	\$1,000	\$1,500
<b>Materials &amp; Supplies</b>	\$7,000	\$7,000
<b>Contractor Services</b>	\$17,000	\$18,000
<b>Service &amp; Maintenance Contracts</b>	\$5,000	\$24,500
<b>Taxes</b>	\$1,200	\$1,200
<b>Insurance</b>	\$28,000	\$23,257
<b>Utilities</b>	\$30,000	\$31,000
<b>Total</b>	<b>\$176,342</b>	<b>\$214,420</b>
<b>Revenues</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Municipal Levy - Operating</b>	<b>\$176,342</b>	<b>\$214,420</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>\$176,342</b>	<b>\$214,420</b>

### Category 1: Corporate Services - Information Technology

<b>Expenditures</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$83,229	\$86,786
<b>Mileage &amp; General Expenses</b>	\$500	\$1,000
<b>Materials &amp; Supplies</b>	\$1,500	\$1,000
<b>Equipment Purchase, Repair &amp; Mtce</b>	\$10,000	\$10,000
<b>Maintenance/IT Support</b>	\$45,500	\$40,000
<b>Software Licenses</b>	\$35,000	\$45,000
<b>High Speed Internet Access</b>	\$8,100	\$7,000
<b>CADIMS - Contracted Services (CLOCA)</b>	\$10,000	\$10,000
<b>Total</b>	<b>\$193,829</b>	<b>\$200,786</b>
<b>Revenues</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Municipal Levy - Operating</b>	<b>\$193,829</b>	<b>\$200,786</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>\$193,829</b>	<b>\$200,786</b>

### Category 2: Watershed Management - Technical Studies - Watershed Plan

Expenditures	2024 BUDGET	2025 Budget
<b>Wages/Benefits</b>	\$48,223	\$14,130
<b>Mileage &amp; General Expenses</b>	\$0	\$0
<b>Materials &amp; Supplies</b>	\$10,000	\$10,000
<b>Technical Studies</b>		
Clyde Storage Study	\$10,000	
Poole Creek Wetland Study	\$10,000	
ECC Climate Action Project	\$50,000	
Facilitation of Watershed Park Planning		\$2,500
Indigenous Engagement		\$15,000
<b>Total</b>	<b>\$128,223</b>	<b>\$41,630</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Category 2</b>	<b>\$78,223</b>	<b>\$41,630</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>	<b>\$50,000</b>	<b>\$0</b>
ECC Climate Action Project	\$50,000	
<b>Fees for Service</b>		
<b>Other Revenue</b>		
<b>Total</b>	<b>\$128,223</b>	<b>\$41,630</b>

## Category 2: Watershed Management - Technical Studies - Monitoring

<b>Expenditures</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Wages/Benefits</b>	\$96,313	\$83,687
<b>Mileage &amp; General Expenses</b>	\$5,800	\$6,500
<b>Materials &amp; Supplies</b>	\$4,200	\$4,200
<b>Lab Analysis</b>	\$62,000	\$25,000
<b>Total</b>	<b>\$168,313</b>	<b>\$119,387</b>
<b>Revenues</b>	<b>2024 BUDGET</b>	<b>2025 Budget</b>
<b>Municipal Levy - Category 2</b>	<b>\$100,313</b>	<b>\$48,387</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>	<b>\$68,000</b>	<b>\$71,000</b>
Special Levy	\$68,000	\$71,000
<b>Other Revenue</b>		
<b>Total</b>	<b>\$168,313</b>	<b>\$119,387</b>

### Category 3: Stewardship Programs

Expenditures	2024 BUDGET	2025 Budget
<b>Wages/Benefits</b>	\$82,571	\$136,325
<b>Mileage &amp; General Expenses</b>	\$2,000	\$2,000
<b>Materials &amp; Supplies</b>	\$2,500	\$2,500
<b>Publicity /Outreach events</b>	\$1,000	\$1,000
<b>Staff Development</b>	\$2,000	\$0
<b>Program Delivery</b>		
County of Lanark Program - Community Forest	\$5,000	\$9,500
Ottawa Clean Water Prog	\$10,750	\$10,000
Shoreline Naturalization	\$14,000	\$14,000
ALUS Project Delivery	\$32,000	\$100,000
City Stream Watch	\$1,200	\$500
Rural Stream Watch	\$1,000	\$4,000
Trees Canada Program (RVCA Partnership)	\$5,500	\$5,500
<b>Total</b>	<b>\$159,521</b>	<b>\$285,325</b>
Revenues	2024 BUDGET	2025 Budget
<b>Municipal Levy - Category 3</b>	<b>\$51,996</b>	<b>\$73,825</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>	<b>\$10,000</b>	<b>\$0</b>
ECCC-CO Grant - ALUS	\$10,000	\$0
<b>Fees for Service</b>	<b>\$97,525</b>	<b>\$145,000</b>
Lanark County - Community Forest	\$7,000	\$13,500
Ottawa Rural Clean Water Program'	\$13,025	\$13,500
Shoreline Naturalization	\$5,500	\$8,000
ALUS - Lanark	\$72,000	\$110,000
<b>Other Revenue</b>		<b>\$66,500</b>
Danbe Foundation		\$50,000
Donations		\$1,500
MVCF - Contribution		\$7,000
Microgrants		\$8,000
<b>Total</b>	<b>\$159,521</b>	<b>\$285,325</b>



### Category 3: Education Services

Expenditures	2024 BUDGET	2025 Budget
Wages/Benefits	\$41,470	\$112,244
Mileage & General Expenses	\$200	\$4,000
Materials & Supplies	\$3,000	\$12,500
Publicity	\$1,500	\$5,300
Review of Education Program	\$15,000	\$0
<b>Total</b>	<b>\$61,170</b>	<b>\$134,044</b>
Revenues	2024 BUDGET	2025 Budget
Municipal Levy - Category 3	\$19,970	\$19,719
Reserve Funds		
Provincial and Federal Grants	\$6,000	\$13,000
Summer Student Job Grants	\$6,000	\$13,000
Fees for Service	\$25,200	\$96,325
Camp Fees	\$25,200	\$88,825
Guided Tours		\$2,500
Programs		\$5,000
Other Revenue	\$10,000	\$5,000
Grants	\$5,000	\$5,000
MVCF - Contribution	\$5,000	
<b>Total</b>	<b>\$61,170</b>	<b>\$134,044</b>

### Category 3: Visitor Services

Expenditures	2024 BUDGET	2025 Budget
<b>Wages/Benefits</b>	\$146,130	\$110,594
<b>Materials &amp; Supplies</b>	\$1,000	\$1,000
<b>Mileage &amp; General Expenses</b>	\$1,000	\$500
<b>Staff Development</b>	\$300	\$0
<b>Utilities</b>	\$12,709	\$15,000
<b>Insurance &amp; Taxes</b>	\$21,150	\$24,000
<b>Building &amp; Site Maintenance</b>	\$2,500	\$2,500
<b>Special Events</b>	\$7,500	\$7,500
<b>Feasibility Study - Gatehouse Archive</b>		\$5,000
<b>Total</b>	<b>\$192,289</b>	<b>\$166,094</b>
Revenues	2024 BUDGET	2025 Budget
<b>Municipal Levy - Category 3</b>	<b>\$72,623</b>	<b>\$55,884</b>
<b>Reserve Funds</b>		
<b>Provincial and Federal Grants</b>	<b>\$23,445</b>	<b>\$24,989</b>
Student Grants	\$10,000	\$11,544
Special Grant - Provincial Grant	\$13,445	\$13,445
<b>Fees for Service</b>	<b>\$74,000</b>	<b>\$60,500</b>
Special Events	\$12,000	\$15,000
Rentals	\$2,000	\$8,000
Weddings	\$10,000	\$12,500
User Fees - MOK	\$50,000	\$25,000
<b>Other Revenue</b>	<b>\$22,221</b>	<b>\$24,721</b>
Special Grant - Miss Mills Grant - MOK & Naismith	\$12,221	\$12,221
MVCF - Contribution		\$2,500
Donations Received	\$10,000	\$10,000
<b>Total</b>	<b>\$192,289</b>	<b>\$166,094</b>

### Category 1 Capital: Water Control Structures

Expenditures	2024 Budget	2025 Budget
Lanark Dam	\$80,000	\$206,000
Farm Lake Dam - Safety Assessment	\$35,000	\$0
Carleton Place Dam	\$0	\$0
Shab Lake Dam Commissioning & Inspections	\$0	\$0
Widow Lake Dam (WECI)	\$80,000	\$0
Kash Lake Dam EA (DMAF/WECI)	\$60,000	
Kash Lake Dam Design	\$40,000	\$128,750
Staff time in budgets	-\$165,551	\$109,887
Staff Allocation	\$165,551	-\$109,887
Contributions to WCS Reserve		\$25,494
<b>Total</b>	<b>\$295,000</b>	<b>\$360,244</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Capital	\$98,925	\$167,119
Reserve Funds	\$46,075	\$0
WCS Reserve	\$46,075	\$0
Provincial and Federal Grants	\$150,000	\$193,125
WECI Grant	\$110,000	\$141,625
DMAF Grant	\$40,000	\$51,500
Fees for Service		
Other Revenue		
<b>Total</b>	<b>\$295,000</b>	<b>\$360,244</b>

### Category 1 Capital: Conservation Areas

Expenditures	2024 Budget	2025 Budget
Purdon CA	\$23,250	\$26,000
MOK CA	\$45,000	\$24,100
Morris Island CA	\$10,000	\$11,000
K&P CA		\$17,200
Roy Brown CA		\$0
Staff time in budgets		\$46,866
Staff Allocation		-\$46,866
<b>Total</b>	<b>\$78,250</b>	<b>\$61,100</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Capital</b>	<b>\$58,250</b>	<b>\$61,100</b>
<b>Reserve Funds</b>	<b>\$0</b>	<b>\$0</b>
Reserves - Conservation Area	\$0	\$0
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>	<b>\$20,000</b>	<b>\$0</b>
Other - Def. Revenue - Miss Milll & Naismith (roof)		
Other - Def. Revenue -RBC	\$15,000	
Other - Def. Revenue -Enbridge - Purdon		
Other - Def. Revenue - MOK Washroom		
Other- Grants		
MVCF - Purdon Donation	\$5,000	
<b>Total</b>	<b>\$78,250</b>	<b>\$61,100</b>

### Category 1 Capital: Corporate

Expenditures	2024 Budget	2025 Budget
HQ - Sewer & Water Connection	\$715,000	\$715,000
Vehicles	\$93,450	\$120,000
Equipment	\$8,400	\$0
Computer Hardware	\$50,000	\$25,750
AV Equipment	\$25,000	\$0
<b>Total</b>	<b>\$891,850</b>	<b>\$860,750</b>
Revenues	2024 Budget	2025 Budget
<b>Municipal Levy - Capital</b>	<b>\$86,850</b>	<b>\$145,750</b>
<b>Reserve Funds</b>	<b>\$90,000</b>	<b>\$0</b>
Reserves - Vehicles & Equipment	\$45,000	
Reserves -Information Technology	\$45,000	
Reserves - HQ Building		
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>	<b>\$715,000</b>	<b>\$715,000</b>
Financing - HQ Sewer	\$715,000	\$715,000
<b>Total</b>	<b>\$891,850</b>	<b>\$860,750</b>

### Category 1 Capital: Tech Studies

<b>Expenditures</b>		
	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Guage Network</b>	\$36,000	\$33,475
<b>Trimble System</b>	\$20,000	\$0
<b>Flow &amp; Survey Equipment</b>	\$0	\$5,000
<b>MVCA FFW System Model</b>	\$75,000	\$40,000
<b>DRAPE</b>	\$18,375	\$0
<b>Total</b>	<b>\$149,375</b>	<b>\$78,475</b>
<b>Revenues</b>		
	<b>2024 Budget</b>	<b>2025 Budget</b>
<b>Municipal Levy - Capital</b>	<b>\$99,375</b>	<b>\$78,475</b>
<b>Reserve Funds</b>	<b>\$50,000</b>	<b>\$0</b>
Reserves- Priority Projects	\$50,000	
<b>Provincial and Federal Grants</b>		
<b>Fees for Service</b>		
<b>Other Revenue</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$149,375</b>	<b>\$78,475</b>

### Category 1 Capital: Debt Repayment

Expenditures	2024 Budget	2025 Budget
HQ Annual Financing Charge	\$277,005	\$277,005
WCS Annual Financing Charge	\$35,412	\$35,412
Water/Sewer Annual Finance Charge	\$32,505	\$16,252
<b>Total</b>	<b>\$344,922</b>	<b>\$328,669</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Capital	\$309,510	\$293,257
Reserve Funds	\$35,412	\$35,412
Special Reserve - WCS	\$35,412	\$35,412
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
<b>Total</b>	<b>\$344,922</b>	<b>\$328,669</b>

### Category 3 Capital

Expenditures	2024 Budget	2025 Budget
MOK - Museum	\$25,000	\$27,050
MOK - Gatehouse	\$5,000	
MOK - Ed Centre		\$25,000
Contributions to Category 3 Capital Reserve	\$0	\$0
<b>Total</b>	<b>\$30,000</b>	<b>\$52,050</b>
Revenues	2024 Budget	2025 Budget
Municipal Levy - Capital Category 3	\$13,835	\$15,218
Reserve Funds	\$16,165	\$24,332
Reserves- Category 3 Operating	\$16,165	\$24,332
Provincial and Federal Grants		
Self Generated Revenue		
Other Revenue		\$12,500
Grants/Donations		\$12,500
MVCF - Donation		
<b>Total</b>	<b>\$30,000</b>	<b>\$52,050</b>



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**REPORT****3472/25**

<b>TO:</b>	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
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<b>FROM:</b>	Sally McIntyre, General Manager
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<b>RE:</b>	<b>Mississippi Valley Conservation Foundation</b>
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<b>DATE:</b>	February 6, 2025
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**For Information.**

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The purpose of this report is to raise awareness regarding the Mississippi Valley Conservation Foundation ([MVCF](#)), how the Foundation supports the work of MVCA, and to outline upcoming activities and needs of the organization.

**1.0 HISTORY & PURPOSE**

The MVCF is a registered charity with the Canada Revenue Agency, and was incorporated in Ontario on November 4, 1996. It currently operates under by-laws approved in September 2001 which state that:

*“The purpose of the Foundation is to raise funds and provide volunteer support for the conservation and education programs of the MVCA so as to better conserve the lands, wildlife and water environments in areas within the jurisdiction of the MVCA and to preserve places of outstanding natural and cultural significance.”*

MVCA, like many conservation authorities, established a foundation in response to provincial funding cuts in the mid 1990s that resulted in significant staff and program reductions.

**2.0 ORGANIZATION**

The Board of Directors is currently comprised of 3 members of the public, and MVCA Board-appointee Janet Mason. MVCA’s General Manager acts as Secretary-Treasurer to the Board, and MVCA staff provide administrative support as needed.

Michael Cleland, Chair of MVCF, lives on land backing onto the Mississippi River near Blakeney, and is former co-owner of Cleland Jardine Engineering Ltd. in Kanata. Rob Sutherland, Vice Chair, lives in Ottawa and owns recreational property near Ompah that



Michael Cleland, MVCF Chair

has been in the family for decades. MVCA board members may recall having met Mike or Rob during one of our annual Watershed Tours. Also on the Committee is former Carleton Place Mayor and local business owner Louis Antonakos.

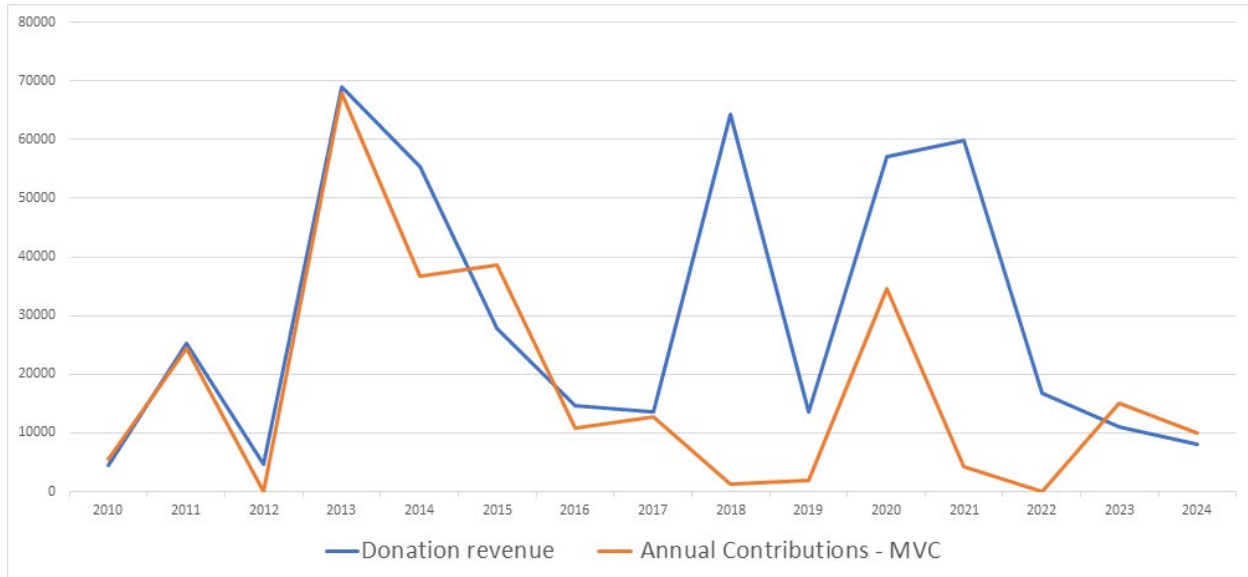
The Foundation generally meets three times per year to consider and approve the work plan and budget (including transfers to MVCA), provide input on specific activities, and to discuss opportunities to enhance fundraising and Board effectiveness.

### 3.0 MVCF FUNDRAISING & TRANSFERS TO MVCA

Prior to 2010, the Foundation hosted various fundraising events such as auctions and fun runs. Since then, the Foundation has primarily relied upon social media, email, and direct mail campaigns, as well as the fundraising efforts of individual Foundation board members. In recent years, the Foundation has been recipient of a handful of large donations associated with particular individuals and projects, and as part of a legal settlement agreement. Figure 1 illustrates fundraising results and transfers to MVCA since 2010.

Recognizing that annual revenues based upon individual contributions is highly variable, in 2023 the Foundation experimented with a small 50/50 Raffle that yielded ~\$1,400 in sales during the Mill of Kintail 50<sup>th</sup> Anniversary event. The Foundation Board has approved a much larger 50/50 raffle to be held this year with the support of professional consultants in the hopes of developing a more consistent revenue source going forward.

The Foundation recognizes that the new funding model of conservation authorities means that Category 3 programs (Education, Stewardship, and Visitor Services) are in need of support more now than ever and is looking at ways to enhance its effectiveness both at the organization level and in its fundraising activities.

**Figure 1: Revenues & Transfers (2010-2024<sup>1</sup>)**

#### 4.0 Board Outreach & Recruitment

The Foundation is very small and needs to expand its membership and outreach to enhance its effectiveness and support Category 3 programs. The 2025 Work Plan includes auditing and updating the by-laws and, in turn, enhancing community awareness and engagement to facilitate increased membership and fundraising. To that end, this report is tabled to raise awareness about the work of the Foundation and identify how MVCA Board members and member municipalities may be able to provide promotional support, and help funnel volunteers to the Foundation.

#### 5.0 Corporate Strategic Plan

This report is prepared in support of achieving the following goal and objective:

Goal 2: Community Building – engage local partners to foster connections, leverage our resources, and strengthen our “social license” to operate.

c) Rejuvenate the Mississippi Valley Conservation Foundation (MVCF) into a highly functional and effective fundraising organization.

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<sup>1</sup> 2024 unaudited.

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**REPORT****3473/25**

<b>TO:</b>	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
<b>FROM:</b>	Matt Craig, Manager, Planning and Regulations
<b>RE:</b>	<b>Section 28 Permits – Status Update 2024</b>
<b>DATE:</b>	February 8, 2025

**For Information.**

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**1.0 PURPOSE**

The purpose of this report is to inform the Board of the volume of permits processed in 2024, and MVCA's compliance with processing time performance targets set by Conservation Ontario. Section 8.1 of Ontario Regulation 686/21 requires Conservation Authorities (CAs) to prepare an annual report on permit statistics, timelines, and compliance with requirements of O. Reg. 41/24. The new regulatory reporting requirements replace the previous annual reporting framework.

**2.0 BACKGROUND**

MVCA administers *Ontario Regulation 41/24 (Prohibited Activities, Exemptions and Permits)* under Section 28 of the *Conservation Authorities Act*. The regulation requires proponents to obtain a permit to undertake development and site alterations within the areas subject to the regulation, including hazard lands (floodplain and slopes), wetlands, watercourses and shorelines. Wetlands are regulated to ensure the protection of hydrologic and ecological functions.

**3.0 PERMIT VOLUMES 2024**

The Authority issued 183 permits during the current reporting period. Note, some permits may involve more than one type of use.

<b>Culvert</b>	<b>Buildings</b>	<b>Other</b>	<b>Septic</b>	<b>Shoreline</b>	<b>Wetland</b>
36	36	38	22	32	19

Permit activity has stabilized. Past permit activity is outlined below.

<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
235	207	289	262	313	216	165	183

#### **4.0 PROCESSING TIMES 2024**

Upon receipt of a permit application CAs have 21 days to notify the applicant if the application is deemed complete. Notification to an applicant that the application is “complete” initiates the CA review and decision-making timelines. Upon notification that an application is complete, CAs will have 90 days (major permits) or 30 days (minor permits) to make a decision.

During the decision-making timeline, the CA cannot require new technical studies, information or plans, except through agreement with the applicant. The CA may, however, request clarification or further details regarding any matter of the application. CAs may “stop the clock” on their decision-making timeline when awaiting clarification or additional details.

Note that this report provides for a summary of timelines from January 2024 to December 2024. MVCA is required to submit timeline statistics to Conservation Ontario from April 2024 to December 2024 only.

#### **ATTACHMENTS:**

1. Table 1 – All Permits Issued: January 1, 2024 to December 31, 2024.
2. Provincial Annual Reporting Template 2024.

<b>Number and Type of Permit</b>	
<b>Total Permits Issued (Overall)</b> January 1 – December 31	183
<b>Total Major Permits Issued</b> January 1 – December 31	31
<b>Total Minor Permits Issued</b> January 1 – December 31	149
<b>Total Applications Subject to Minister's Order (Minister's Review):</b>	0

<b>Permit Timelines</b>	
<b>COMPLETE APPLICATION REVIEW</b> Total complete application reviews completed in 21 days:	182
<b>PERMIT TIMELINES (MAJOR)</b> Total Major Permits Issued <u>Within</u> Decision Timeline (90 Days):	31
<b>PERMIT TIMELINES (MAJOR)</b> Total Major Permits Issued <u>Outside</u> Decision Timeline (90 Days):	0
<b>PERMIT TIMELINES (MINOR)</b> Total Minor Permits Issued <u>Within</u> Decision Timeline (30 Days):	149
<b>PERMIT TIMELINES (MINOR)</b> Total Minor Permits Issued <u>Outside</u> Decision Timeline (30 Days):	3
<b>VARIANCE FROM TIMELINES</b> Reason for Variance from Timelines (Optional):	Technical complexity, multiple resubmissions, invoicing issues
<b>PERMIT TIMELINES (AVERAGE – ALL)</b> Overall Average Permit Review Timeline:	Average of 6 days
<b>PERMIT TIMELINES (AVERAGE – MAJOR – 90 DAYS)</b> Average Major Permit Review Timeline:	Average of 3 days
<b>PERMIT TIMELINES (AVERAGE – MINOR – 30 DAYS)</b> Average Minor Permit Review Timeline:	Average of 7 days

<b>Compliance with O. Reg. 41/24</b>	
<p><b>MAPPING</b> Are maps of regulated areas available at the CA head office and on the CA website? (ss. 4(1) of O. Reg. 41/24)</p>	<p>Available on MVCA Website at:</p> <ul style="list-style-type: none"> <li>• <a href="#">Floodplain reports</a></li> <li>• <a href="#">Interactive property maps</a></li> </ul>
<p><b>MAPPING</b> Has the Authority undertaken an annual review of the mapping and made necessary updates? (ss. 4(2) of O. Reg. 41/24)</p>	<p>Mapping reviewed annually and administrative/technical updates are documented.</p> <ul style="list-style-type: none"> <li>• Remapping Carp River (2024)</li> <li>• minor revisions and updates</li> </ul>
<p><b>ADMINISTRATIVE REVIEWS</b> Total requests for administrative reviews made to the Authority:</p>	0
<p><b>ADMINISTRATIVE REVIEWS</b> Total administrative reviews completed within 30 days of the request:</p>	0



Approved	Permit No.	Expiry	Municipality	Water Body
Jul 02,2024	W22/108	Jul 02,2026	LANARK HIGHLANDS	Clyde River
132 Mill Road / LOT 1 / CON 2				
Place Fill within the Flood Plain of the Clyde River.				
Oct 09,2024	W22/215	Oct 09,2026	OTTAWA	Ottawa River
744 Bayview Drive / LOT 19 / CON 5				
Rebuild a Dwelling and Install a Septic System within the Flood Plain of the Ottawa River.				
Jul 05,2024	W23/041	Jul 05,2026	OTTAWA	Ottawa River
Maclarens Side Road, Woodkilton Road, Riverwood Drive, Willow Bank Place, Torbolton Ridge Road / LOT 24, 25, 27-25 / CON 3. 2. 1				
Excavate to Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Apr 03,2024	W23/093	Apr 03,2026	NORTH FRONTENAC	Shawenegog Lake
1143 Shawenegog Lake Lane / LOT 19 / CON 12				
Remediate Shoreline Erosion along the Shoreline of Shabomeka Lake.				
Mar 26,2024	W23/098	Mar 26,2026	OTTAWA	Ottawa River
4878 Opeongo Road / LOT 21 / CON 4				
Install Driveway Addition within Stable Slope Erosion Hazard of Ottawa River.				
Jul 05,2024	W23/122	Jul 05,2026	OTTAWA	Carp River
John Shaw Road / LOT 7-8 / CON 7				
Excavate to Install New Conduit and Bell Telecom Equipment within Regulation Limit of Wetland and Flood Plain of Carp River.				
Mar 12,2024	W23/139	Mar 12,2026	BECKWITH	Mississippi Lake
3424 9th Line Beckwith / LOT 2 / CON 7				
Install Rip Rap along the Shoreline of Mississippi Lake.				
Jul 30,2024	W23/163	Jul 30,2026	OTTAWA	Ottawa River
786 Bayview Drive / LOT 19 / CON 5				
Install Rip Rap along Shoreline of the Ottawa River.				
Jan 08,2024	W23/175	Jan 08,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
107 Shore Ave / LOT 23 / CON 9				
Install Rip Rap Shoreline Erosion Protection along Mississippi Lake.				
Feb 26,2024	W23/190	Feb 26,2026	OTTAWA	Ottawa River
157 Timber Lane / LOT D Gore of Lake Chadieure				
Reconstruct Dwelling and Install New Septic System within Stable Slope Hazard of Ottawa River.				



Mar 14,2024	W23/191	Mar 14,2026	OTTAWA	Ottawa River
790 Bayview Drive / LOT 19 / CON 5				
Construct a Dwelling within the Flood Plain of the Ottawa River.				
Apr 19,2024	W23/200	Apr 19,2026	OTTAWA	Carp River
40 Frank Nighbor Place / LOT 2 / CON 1				
Place Fill within the Regulation Limit of the Flood Plain to Carp River.				
Jan 03,2024	W23/201	Jan 03,2026	OTTAWA	Ottawa River
246 Riverwood Drive / LOT 24 / CON 3				
Reconstruct Dwelling and Replace Septic System within Stable Slope Hazard of Ottawa River.				
Feb 09,2024	W23/205	Feb 09,2026	OTTAWA	Wetland
1375 (1483) Howie Road / LOT 14 / CON 8				
Construct New Dwelling and Septic within Regulated Wetland.				
Jan 05,2024	W23/207	Jan 05,2026	MISSISSIPPI MILLS	Mississippi River
5993 Martin Street North / LOT 20 / CON 9				
Construct an Addition within the Regulated Erosion Hazard on the Mississippi River.				
Jun 10,2024	W23/209	Jun 10,2026	LANARK HIGHLANDS	Dahousie Lake
111 Promontory Road / LOT 10 / CON 14				
Replace a Sewage System within the Flood Plain of Dalhousie Lake.				
Mar 27,2024	W23/210	Mar 27,2026	OTTAWA	Mississippi River
Galletta Side Road / LOT 21 / CON 3 & 5				
Excavate to Install Telecom Equipment within Regulated Areas.				
Jan 24,2024	W23/213	Jan 24,2026	MISSISSIPPI MILLS	Indian River
Concession 7B Road / LOT 25 / CON 7				
Realign a Watercourse within the Flood Plain of the Indian River.				
Jan 09,2024	W23/216	Jan 09,2026	OTTAWA	Watercourse
5618 Hazeldean Road / LOT 28 / CON 11				
Install Temporary Culverts within the Upper Reach of the Carp River West Tributary.				
Jan 04,2024	W23/217	Jan 04,2026	OTTAWA	Watercourse
Legget Drive / LOT 7-8 / CON 4				
Excavate to Install Telecom Equipment within Flood Plain and Meander Belt of Shirley's Brook and Kizell Drain.				
Jan 08,2024	W23/218	Jan 08,2026	OTTAWA	Watercourse
March Valley Road & Cameron Harvey Road / LOT 15 / CON 5				
Construct Turtle Fencing and Install Wildlife Crossing within Regulation Limit of Wetlands and within Watercourses.				

Mar 05,2024	W24/001	Mar 05,2026	OTTAWA	Mississippi River
Farmview Rd, Hunt Line Rd, Mohrs Rd, Stans Rd, Tyndal St, Galetta Side Rd, Darwin St, Huxley St, Morning Dew Dr / LOT 14-22 / CON 4-6				
Excavate and Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Mar 05,2024	W24/002	Mar 05,2026	OTTAWA	Watercourse
Aylwin Rd, Ferry Rd, Old Birch Rd, Badhams Side Rd / LOT 24-27 / CON 11-12				
Excavate and Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Mar 05,2024	W24/003	Mar 05,2026	OTTAWA	Watercourse
Clifford Campbell Street, Chats Road, Castleridge Avenue, Learmouth Avenue / LOT 21-23 / CON 9-10				
Excavate and Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Dec 20,2024	W24/004	Dec 20,2026	MISSISSIPPI MILLS	Watercourse
2847 Ramsay Concession 7B / LOT 25 / CON 6				
Replace a Culvert and Alteration to Associated Watercourse.				
Jan 08,2024	W24/005	Jan 08,2024	LANARK HIGHLANDS	Robertson Lake
00 Old Government Road / LOT 7 / CON 7				
Construct an Auxiliary Building within the Regulation Limit of a Wetland.				
Mar 05,2024	W24/006	Mar 05,2026	OTTAWA	Ottawa River
Harbour Street, Creek Drive & Canon Smith Drive / LOT 23-24 / CON 10-11				
Excavate and Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Jan 09,2024	W24/007	Jan 09,2026	OTTAWA	Ottawa River
1088 Bayview Drive / LOT 18 / CON 4				
Construct a Pool and Retaining Wall within the Regulation Limit and Flood Plain of the Ottawa River.				
Jan 24,2024	W24/008	Jan 24,2026	LANARK HIGHLANDS	Wetland
South Lavant Road / LOT 26 / CON 6				
Replace Existing Culverts within Regulated Watercourses.				
Mar 14,2024	W24/009	Mar 14,2026	BECKWITH	Mississippi Lake
230 Gardiner Shore Road / LOT 8 / CON 9				
Construct a New Dwelling within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Jan 24,2024	W24/012	Jan 24,2026	TAY VALLEY	Bennett Lake
1750 Bennett Island / LOT 8 / CON 10				
Install an Electrical Submarine Cable in Bennett Lake.				
Feb 01,2024	W24/013	Feb 01,2026	MISSISSIPPI MILLS	Mississippi River
364 Spring Street / LOT 14 / CON 10				
Construct Dwellings within the Regulation Limit of a Provincially Significant Wetland.				

Apr 22,2024	W24/014	Apr 22,2026	OTTAWA	Watercourse
Manion Heights Crescent / LOT 8 / CON 9				
Replace Culvert within Regulated Watercourse.				
Jun 27,2024	W24/015	Jun 27,2026	OTTAWA	Watercourse
Torbolton Ridge Road / LOT 14 / CON 2				
Replace Culvert within Regulated Watercourse.				
Apr 22,2024	W24/016	Apr 22,2026	OTTAWA	Watercourse
Vances Side Road / LOT 5 / CON 4				
Rehabilitate Culvert within Regulated Watercourse.				
Apr 22,2024	W24/017	Apr 22,2026	OTTAWA	Watercourse
Richardson Side Road / LOT 5 / CON 2				
Replace Culvert within Regulated Watercourse.				
Jun 24,2024	W24/018	Jun 24,2026	OTTAWA	Watercourse
Dunrobin Road / LOT 24 / CON 4				
Replace Culvert within Regulated Watercourse.				
Apr 22,2024	W24/019	Apr 22,2026	OTTAWA	Watercourse
Ritchie Side Road / LOT 15 / CON 1				
Replace Culvert within Regulated Watercourse.				
Feb 13,2024	W24/020	Feb 13,2026	OTTAWA	Ottawa River
1860 6th Line Road / LOT 13 / CON 7				
Construct a Dwelling within the Stable Slope Limit of the Ottawa River.				
Feb 14,2024	W24/021	Feb 14,2026	OTTAWA	Watercourse
5618 Hazeldean Road / LOT 28 / CON 11				
Construct a Stormwater Outlet and Habitat Enhancements within the Carp River West Tributary.				
Feb 15,2024	W24/022	Feb 15,2026	OTTAWA	Shirleys Brook
1053, 1075 & 1145 March Road / LOT 13 / CON 3				
Construct a Stormwater Management Facility and Two Associated Outlets within the Flood Plain and Meander Belt of Shirley's Brook Tributary 2.				
Feb 14,2024	W24/023	Feb 14,2026	OTTAWA	Ottawa River
Berry Side Road / LOT 20 / CON 7				
Excavate within the Stable Slope Erosion Hazard of the Ottawa River.				
Apr 04,2024	W24/024	Apr 04,2026	TAY VALLEY	Silver Lake
564 Silver Lake Lane 22A / LOT 9 / CON 10				
Install Erosion Control Measures along the Shoreline of Silver Lake.				

Feb 02,2024	W24/025	Feb 02,2026	NORTH FRONTENAC	Malcolm Lake
1300A Greenforest Way / LOT 22 / CON 5				
Install Rip Rap Shoreline Erosion Protection along Malcolm Lake.				
Jun 25,2024	W24/026	Aug 31,2024	BECKWITH	Mississippi River
11024 Highway 7 / LOT 11 / CON 11				
Remove Fill Material from the Flood Plain of the Mississippi River.				
Mar 12,2024	W24/027	Mar 12,2026	LANARK HIGHLANDS	Dahousie Lake
523 Purdons Bay Road / LOT 12 / CON 9				
Construct an Attached Garage and Entryway within the Flood Plain of Dalhousie Lake.				
Feb 16,2024	W24/028	Feb 16,2026	MISSISSIPPI MILLS	Mississippi River
358 Spring Street / LOT 14 / CON 10				
Construct Swimming Pool within Regulation Limit of Provincially Significant Wetland.				
Feb 16,2024	W24/029	Feb 16,2024	OTTAWA	Ottawa River
151 Dewolfe Street / LOT Pt Lot 26-27 / CON Concession 5-6				
Install Three Culverts within the Flood Plain of the Ottawa River.				
Feb 16,2024	W24/029	Feb 16,2024	OTTAWA	Ottawa River
151 Dewolfe Street / LOT Pt Lot 26-27 / CON Concession 5-6				
Install Three Culverts within the Morris Island Provincially Significant Wetland Complex and the Flood Plain of the Ottawa River.				
Mar 04,2024	W24/030	Mar 04,2026	OTTAWA	Wetland
Farmview Road / LOT 6-13 / CON 4				
Excavate within the Regulation Limit a of Wetland and across Regulated Watercourses.				
Feb 12,2024	W24/031	Feb 12,2026	OTTAWA	Wetland
115 Pineridge Road / LOT 16 / CON 1				
Replace Septic System within Regulation Limit of Carp Hills Provincially Significant Wetland.				
Feb 14,2024	W24/033	Feb 14,2026	OTTAWA	Wetland
1342 Corkery Road / LOT 13 / CON 8				
Replace a Septic System within the Regulation Limit of the Corkery Creek Provincially Significant Wetland.				
Mar 04,2024	W24/034	Mar 04,2025	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
138 Machin Drive / LOT 25 / CON 7				
Install Rip Rap Shoreline Erosion Protection along Mississippi Lake.				
Mar 12,2024	W24/036	Mar 12,2026	OTTAWA	Shirleys Brook
1053, 1075, 1145 March Road / LOT 14 / CON 3				
Excavate to Install a Gas Pipeline within Flood Plain and Meander Belt of Shirley's Brook.				

Mar 14,2024	W24/037	Mar 14,2026	MISSISSIPPI MILLS	Indian Creek
2847 Ramsay Concession 7B / LOT 25 / CON 6				
Excavate to Install Telecom Equipment within Regulated Areas.				
Jul 23,2024	W24/038	Jul 23,2026	OTTAWA	Watercourse
Dunrobin Road / LOT 22 / CON 4				
Repair Culvert within Regulated Watercourse.				
May 31,2024	W24/039	May 31,2026	MISSISSIPPI MILLS	Spring Creek
Marshall Street & Mercer Street / LOT 16 / CON 10				
Replace Existing Culverts within Regulated Watercourses.				
Jun 27,2024	W24/040	Jun 27,2026	MISSISSIPPI MILLS	Mississippi River
130 James Naismith Way / LOT 21 / CON 9				
Replace an Existing Pool within the Regulated Erosion Hazard of the Mississippi River.				
Mar 18,2024	W24/041	Mar 18,2026	CENTRAL FRONTENAC	Sharbot Lake
1180 Cannon Road / LOT 13 / CON 1				
Replace a Dry Hydrant along the Shoreline of Sharbot Lake.				
Mar 14,2024	W24/042	Mar 14,2026	MISSISSIPPI MILLS	Indian River
Ramsay Concession 7B / LOT 21,22,23 / CON 7				
Excavate to Install Telecom Equipment within Regulated Areas.				
Mar 14,2024	W24/043	Mar 14,2026	OTTAWA	Wetland
5713 Carp Road / LOT 11 / CON 9				
Replace Septic System within Regulation Limit of a Wetland.				
Mar 12,2024	W24/044	Mar 12,2026	MISSISSIPPI MILLS	Mississippi River
258 Borden Road / LOT 2 / CON 9				
Replace Sewage System within the Flood Plain of the Mississippi River.				
Mar 25,2024	W24/045	Mar 25,2026	OTTAWA	Carp River
Loggers Way / LOT 9-18 / CON 6				
Excavate and Install New Conduit and Bell Telecom Equipment within Regulated Areas.				
Apr 03,2024	W24/046	Apr 03,2026	CENTRAL FRONTENAC	Sharbot Lake
1120 Coutlee Point / LOT 8 / CON 3				
Install Erosion Control Measures along the Shoreline of Sharbot Lake.				
Aug 28,2024	W24/047	Aug 28,2026	BECKWITH	Mississippi Lake
141 Rathwell Shore Road				
Construct a Dwelling partially within the Regulation Limit of the Flood Plain of Mississippi Lake.				

Apr 16,2024	W24/048	Apr 16,2026	OTTAWA	Ottawa River
Harbour Street, Canon Smith Drive / LOT 24 / CON 10				
Excavate within the Regulation Limit of the Stable Slope Hazard of the Ottawa River.				
Jun 14,2024	W24/050	Jun 14,2026	MISSISSIPPI MILLS	Mississippi River
Blakeney Road / LOT 25 / CON 19				
Replace the Blakeney Bridge Structure within the Flood Plain of the Mississippi River.				
Apr 26,2024	W24/051	Apr 26,2026	OTTAWA	Shirleys Brook
Hines Road / LOT 8 / CON 3				
Excavate to Install Telecom Equipment within Flood Pplain and Meander Belt of Shirley's Brook.				
Jun 20,2024	W24/052	Jun 20,2026	BECKWITH	Mississippi Lake
115 Freedom Hill Road / LOT 1 / CON 7				
Construct a Dwelling and Septic System within the Regulation Limit of the Flood Plain, and to Construct a Deck and Raise the Driveway within the Flood Plain, of Mississippi Lake.				
Apr 05,2024	W24/053	Apr 05,2026	OTTAWA	Huntley Creek
925 David Manchester Road / LOT 9 / CON 5				
Install In-Ground Swimming Pool within the Regulation Limit of Wetland and Flood Plain of Huntley Creek.				
Apr 24,2024	W24/054	Apr 24,2026	MISSISSIPPI MILLS	Mississippi Lake
236 Borden Road / LOT 2 / CON 9				
Replace a Portion of the Dwelling, Construct Deck Additions, Enclose Part of the Decking and Install a New Septic System, within Regulation Limit of the Flood Plain of Mississippi Lake.				
Apr 08,2024	W24/055	Apr 08,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
138 Machin Drive / LOT 25 / CON 7				
Construct a Dwelling and Pool within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Apr 09,2024	W24/056	Apr 09,2026	OTTAWA	Ottawa River
591 Bayview Drive / LOT 18 / CON 5				
Replace Septic System within the Flood Plain of the Ottawa River.				
Apr 10,2024	W24/057	Apr 10,2026	OTTAWA	Wetland
2015 Cessna Private / LOT 14 / CON 4				
Construct an Open Addition within the Regulation Limit of a Wetland.				
May 23,2024	W24/058	May 23,2024	NORTH FRONTENAC	Palmerston Lake
1026 Dead End Lane				
Install Two Culverts within the Existing Channel of a Watercourse.				
May 24,2024	W24/059	May 24,2026	NORTH FRONTENAC	Swamp Creek
North Road / LOT 30 / CON 11/12				
Replace Existing Culverts within Regulated Watercourse.				

Apr 09,2024	W24/061	Apr 09,2026	OTTAWA	Ottawa River
538 Bayview Drive / LOT 17 / CON 5				
Replace a Septic System within the Flood Plain of the Ottawa River.				
May 02,2024	W24/062	May 02,2026	BECKWITH	Mississippi Lake
100 Rathwell Shore Road / LOT 6 / CON 12				
Replace an Existing Sewage System Within the Flood Plain of Mississippi Lake.				
Apr 26,2024	W24/063	Apr 26,2026	LANARK HIGHLANDS	Wetland
County Road 16 / LOT 7,8 / CON 11				
Replace Existing Culverts within Regulated Watercourses.				
May 06,2024	W24/064	May 06,2026	MISSISSIPPI MILLS	Mississippi River
473 River Road / LOT 3 / CON 10				
Replace an Existing Sewage System within the Flood Plain of the Mississippi River.				
May 03,2024	W24/065	May 03,2026	OTTAWA	Ottawa River
142 Bayview Drive / LOT 14 / CON 5				
Reconstruct a Dwelling within the Flood Plain of the Ottawa River.				
Sep 06,2024	W24/066	Sep 06,2026	MISSISSIPPI MILLS	Watercourse
593 Pakenham Concession 7 South / LOT 4 / CON 6				
Install Two Culverts within a Regulated Watercourse.				
Jun 14,2024	W24/068	Jun 14,2026	OTTAWA	Ottawa River
2902 Barlow Crescent / LOT 1 / CON 8				
Install Shoreline Protection along the Shoreline and within the Erosion Hazard of the Ottawa River.				
Aug 13,2024	W24/069	Aug 13,2026	BECKWITH	Mississippi Lake
109 Chickadee Lane / LOT 4 / CON 9				
Construct a Dwelling within the Regulation Limit of the Flood Plain; Construct Auxiliary Buildings and Attached Decking, and Install a Septic System within the Flood Plain of Mississippi Lake.				
Apr 16,2024	W24/070	Apr 16,2026	OTTAWA	Wetland
480 Upper Dwyer Hill Road / LOT 4 / CON 10				
Construct an Agricultural Auxiliary Building within the Regulation Limit of a Non-Evaluated Wetland.				
Apr 25,2024	W24/071	Apr 25,2026	NORTH FRONTENAC	Canonto Lake
2427 Canonto Road / LOT 27 / CON 3				
Construct a Dock along the Shoreline of Canonto Lake.				
May 06,2024	W24/073	May 06,2026	MISSISSIPPI MILLS	Indian River
2438 Ramsay Concession 6D / LOT 22 / CON 6				
Replace an Existing Sewage System Within the Regulation Limit of the Flood Plain of the Indian River.				

Apr 26,2024	W24/074	Apr 26,2026	OTTAWA	Wetland
180 Coyote Crescent / LOT 22 / CON 10				
Construct a Two-Storey Deck within the Regulation Limit of Wetland.				
Jul 15,2024	W24/076	Jul 15,2026	OTTAWA	Ottawa River
209 Timber Lane / LOT D Gore of Lake Chadiere				
Construct Addition to Existing Dwelling within Stable Slope Hazard of the Ottawa River.				
May 02,2024	W24/077	May 02,2026	OTTAWA	Ottawa River
345 Fireside Drive / LOT 18 / CON 5				
Replace Septic System within Flood Fringe of the Ottawa River.				
May 07,2024	W24/078	May 07,2026	NORTH FRONTENAC	Big Gull Lake
1076 Gnage Lane / LOT 5 / CON 6				
Reconstruct a Dock along the Shoreline of Big Gull Lake.				
Jun 10,2024	W24/079	Jun 10,2026	BECKWITH	Mississippi Lake
2896 9th Line / LOT 4 / CON 8				
Raise the Existing Dwelling within the Flood Plain of Mississippi Lake.				
Jul 08,2024	W24/080	Jul 08,2026	BECKWITH	Mississippi Lake
115 Blue Jay Lane / LOT 4 / CON 9				
Reconstruct a Dwelling within the Regulation Limit a Provincially Significant Wetland, and the Regulation Limit of the Flood Plain of Mississippi Lake.				
May 17,2024	W24/081	May 17,2026	MISSISSIPPI MILLS	Mississippi Lake
231 Montgomery Park Road / LOT 1 / CON 4				
Reconstruct Deck with Addition within Flood Plain of Mississippi Lake.				
Jun 07,2024	W24/082	Jun 07,2026	LANARK HIGHLANDS	Clyde River
181 Markle Road / LOT 1 / CON 2				
Install Tile Drainage along the Shoreline of the Clyde River.				
May 17,2024	W24/083	May 17,2026	OTTAWA	Poole Creek
172 Succession Court / LOT 26 / CON 11				
Construct Residential Dwellings within the Regulation Limit of the Meander Belt of Poole Creek.				
May 17,2024	W24/084	May 17,2026	BECKWITH	Mississippi Lake
116 First Ave / LOT 8 / CON 11				
Replace a Failing Sewage System within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Jun 05,2024	W24/085	Jun 05,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
1544 Drummond Concession 10a / LOT 14 / CON 10				
Install Twin Culverts within a Regulated Watercourse.				



Jun 19,2024	W24/087	Jun 19,2026	OTTAWA	Harwood Creek
60 Marchvale Drive / LOT 15 / CON 1				
Place Fill within the Flood Plain and Construct a Dwelling within the Regulation Limit of Harwood Creek.				
Jun 14,2024	W24/088	Jun 14,2026	BECKWITH	Mississippi Lake
3092 9th Line Beckwith / LOT 3 / CON 8				
Install and Repair Erosion Control Measures along the Shoreline of Mississippi Lake.				
Jun 24,2024	W24/092	Jun 24,2026	OTTAWA	Ottawa River
110 Moorhead Drive / LOT E Gore of Lake Chadieure				
Raise an Existing Dwelling within the Flood Plain of the Ottawa River.				
Jun 07,2024	W24/093	Jun 07,2026	NORTH FRONTENAC	Swaugers Lake
1080 Swaugers Creek Lane / LOT 26 / CON 10				
Construct a Dock along the Shoreline of Swaugers Lake.				
Jul 04,2024	W24/094	Jul 04,2026	MISSISSIPPI MILLS	Mississippi River
473 River Road / LOT 3 / CON 10				
Re-Construct a Commercial Building within the Flood Plain of the Mississippi River.				
Jun 13,2024	W24/095	Jun 13,2026	NORTH FRONTENAC	Kashawakamak Lake
1035 Perry Point Lane / LOT 24 / CON 4				
Construct a Dock along the Shoreline of Kashwakamak Lake.				
Jun 11,2024	W24/096	Jun 11,2026	OTTAWA	Wetland
2011 Cessna Private / LOT 14 / CON 4				
Install a Pool within Regulation Limit of Wetland.				
Jun 11,2024	W24/097	Jun 11,2026	OTTAWA	Ottawa River
825 Bayview Drive / LOT 19 / CON 5				
Replace a Septic System within the Flood Plain of the Ottawa River.				
Jun 11,2024	W24/098	Jun 11,2026	OTTAWA	Ottawa River
117 Allbirch Road / LOT 12 / CON 4				
Replace a Septic System within the Flood Plain of Constance Creek and Regulation Limit of the Constance Creek Provincially Significant Wetland.				
Aug 06,2024	W24/099	Aug 06,2026	OTTAWA	Wetland
3220A March Road / LOT 15 / CON 7				
Install a Laneway, Two Shallow Pools and One Culvert within a Regulated Wetland and One Culvert within a Watercourse.				
Jun 13,2024	W24/100	Jun 13,2026	OTTAWA	Carp River
LOT 21 / CON 10				
Conduct Maintenance on the Hazeldean Municipal Drain within the Goulbourn Provincially Significant Wetland Complex.				

Jun 18,2024	W24/101	Jun 18,2026	OTTAWA	Ottawa River
4408 Tranquility Lane / LOT 17 / CON 4				
Construct an Addition and Replace a Septic system within the Stable Slope Hazard of the Ottawa River.				
Aug 02,2024	W24/104	Aug 02,2026	NORTH FRONTENAC	Hills Lake
6253 Buckshot Lake Road / LOT 41 / CON 11				
Install Culverts within a Watercourse Outlet of Hills Lake.				
Jul 25,2024	W24/105	Jul 25,2024	TAY VALLEY	Silver Lake
631 Zealand Road / LOT 10 / CON 10				
Construct a Deck/Dock along the Shoreline of Silver Lake.				
Jul 30,2024	W24/106	Jul 30,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
159 Dunlop Crescent / LOT 24 / CON 8				
Construct a Dwelling and Install a Holding Tank within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Jul 22,2024	W24/107	Jul 22,2026	DRUMMOND/NORTH ELMSLEY	
LOT 25 / CON 9				
Install a Culvert within a Watercourse and Place Fill within the Regulation Limit of a Wetland.				
Jun 26,2024	W24/108	Jun 26,2026	CENTRAL FRONTENAC	Wetland
Henderson Road				
Replace Existing Culverts within Regulated Watercourses.				
Jul 22,2024	W24/109	Jul 22,2026	CARLETON PLACE	Mississippi Lake
27 Allan Street / LOT 14 / CON 12				
Construct a Deck Addition within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Jul 11,2024	W24/110	Jul 11,2026	OTTAWA	Watercourse
Thomas A Dolan Parkway / LOT 1 / CON 7				
Replace Culverts within Regulated Watercourses.				
Jul 11,2024	W24/111	Jul 11,2026	OTTAWA	Watercourse
Dunrobin Road / LOT 26 / CON 4				
Replace a Culvert within Regulated Watercourse.				
Jun 28,2024	W24/112	Jun 28,2026	OTTAWA	Poole Creek
521 Bragitine Avenue / LOT 28 / CON 12				
Infill a Temporary Pond and Construct a Residential Subdivision within the Regulation Limit of the Stable Slope Hazard of Poole Creek.				

Oct 03,2024	W24/113	Oct 03,2026	OTTAWA	Ottawa River
889 Bayview Drive / LOT 19 / CON 4				
Replace a Dwelling and Septic System within the Flood Plain of the Ottawa River.				
Jul 08,2024	W24/115	Jul 08,2024	OTTAWA	Watercourse
5290 Canon Smith Drive / LOT 25 / CON 11				
Install a New Culvert Within a Regulated Watercourse.				
Aug 07,2024	W24/116	Aug 07,2026	BECKWITH	Mississippi Lake
112 Chickadee Lane / LOT 4 / CON 9				
Construct a Dwelling within the Regulation Limit of the Regulatory Flood Plain; and Construct Attached Decking and Install a Septic System partially within the Flood Plain of Mississippi Lake.				
Jul 12,2024	W24/117	Jul 12,2026	OTTAWA	Feedmill Creek
318 Eaglehead Crescent / LOT 23 / CON 12				
Construct a Deck within Regulation Limit of Flood Plain to Feedmill Creek.				
Jul 22,2024	W24/118	Jul 22,2026	NORTH FRONTENAC	Kashawakamak Lake
1081 Silver Mine Lane / LOT 15 / CON 5				
Installation of Submarine Cable within Shoreline of Kashwakamak Lake.				
Jul 17,2024	W24/119	Jul 17,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
130 Machin Drive / LOT 25 / CON 7				
Replace a Sewage System within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Aug 01,2024	W24/120	Aug 01,2026	NORTH FRONTENAC	Malcolm Lake
1039 Muller Point Lane / LOT 20 / CON 20				
Install Erosion Control Measures Along the Shoreline of the Malcolm Lake.				
Jul 16,2024	W24/121	Jul 16,2026	LANARK HIGHLANDS	Clyde River
132 Mill Street / LOT 1 / CON 2				
Install Erosion Control Measures along the Shoreline of the Clyde River.				
Jul 18,2024	W24/122	Jul 18,2026	OTTAWA	Carp River
1 Courtney Road / LOT 32 / CON 11				
Construct a Pool within the Regulation Limit of the Carp River.				
Jul 26,2024	W24/123	Jul 26,2026	MISSISSIPPI MILLS	Wetland
1131 Rae Road / LOT 10 / CON 5				
Construct an Auxiliary Building within the Regulation Limit of a Regulated Wetland.				
Aug 08,2024	W24/124	Aug 08,2026	LANARK HIGHLANDS	Wetland
Tatlock Road / LOT 7 / CON 4				
Install a Dry Hydrant and Place Fill within a Regulated Wetland.				

Jul 31,2024	W24/125	Jul 31,2026	OTTAWA	Watercourse
340 Legget Drive / LOT 6 / CON 4				
Excavate to Install Telecom Equipment within Watercourse.				
Nov 15,2024	W24/126	Nov 15,2026	OTTAWA	Shirleys Brook
910 March Road / LOT 11-12 / CON 4				
Construct Habitat enhancements within Shirley's Brook Tributary 2 and 3.				
Sep 13,2024	W24/127	Sep 13,2026	OTTAWA	Ottawa River
4820 Opeongo Road / LOT 21 / CON 4				
Replace a Septic System within the Stable Slope Hazard of the Ottawa River.				
Aug 19,2024	W24/130	Aug 19,2026	LANARK HIGHLANDS	Clyde River
96 Hillier Street / LOT 2 / CON 3				
Replace an Existing Septic System within the Regulation Limit of the Clyde River.				
Aug 23,2024	W24/132	Aug 23,2026	OTTAWA	Ottawa River
1212 Bayview Drive / LOT 16 / CON 4				
Install Retaining Wall and Rip Rap along the Shoreline of the Ottawa River.				
Aug 14,2024	W24/133	Aug 14,2026	CENTRAL FRONTENAC	Sharbot Lake
1252 Clement Road / LOT 8 / CON 1				
Install Erosion Control Measures along shoreline of Sharbot Lake.				
Sep 05,2024	W24/134	Sep 05,2026	OTTAWA	Ottawa River
104 MOORHEAD DRIVE / LOT E / CON Gore of Lake Chaudiere				
Construct an Attached Deck, Screened In-Porch and a Detached Auxiliary Building within the Regulatory Flood Plain of the Ottawa River.				
Aug 19,2024	W24/135	Aug 19,2026	LANARK HIGHLANDS	Kerr Lake
4220 Highway 511 / LOT 7 / CON 2				
Replace a Failing Sewage System within the Regulation Limit of the Flood Plain of Kerr Lake.				
Aug 29,2024	W24/136	Aug 29,2026	NORTH FRONTENAC	Kashawakamak Lake
1049 Birch lane				
Repair and Install Erosion Control Measures along the Shoreline of Lake Kashwakamak.				
Aug 23,2024	W24/138	Aug 23,2026	OTTAWA	Watercourse
327 John Aselford Drive / LOT 23 / CON 1				
Replace Culvert within Regulated Watercourse.				
Oct 18,2024	W24/139	Oct 18,2026	OTTAWA	Watercourse
147 Langstaff Drive / LOT 18 / CON 2				
Construct Storm Sewer Outlets and Erosion Protection within a Tributary of the Carp River.				

Oct 15,2024	W24/140	Oct 15,2026	LANARK HIGHLANDS	Wetland
Kangaroo Crescent / LOT 12 / CON 2				
Install a Culvert and Driveway within the Regulation Limit of a Wetland.				
Aug 30,2024	W24/141	Aug 30,2026	OTTAWA	Ottawa River
3220 Barlow Crescent / LOT 5 / CON 8				
Construct Retaining Wall within the Erosion Hazard of the Ottawa River.				
Aug 29,2024	W24/142	Aug 29,2026	OTTAWA	Feedmill Creek
Feedmill Private / LOT 3 / CON 1				
Install a Gas Pipeline within the Regulation Limit of the Meanderbelt to Feedmill Creek.				
Oct 15,2024	W24/143	Oct 15,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
111 Chamney Road / LOT 24 / CON 8				
Replace Erosion Control Measures along the Shoreline of Mississippi Lake.				
Sep 06,2024	W24/145	Sep 06,2026	OTTAWA	Shirleys Brook
61 Banchory Crescent / LOT 9 / CON 4				
Construct Elevated Deck within the Meander Belt and Regulation Limit to the Flood Plain of Shirley's Brook.				
Sep 13,2024	W24/147	Sep 13,2026	CARLETON PLACE	Mississippi River
19 Allan Street / LOT 14 / CON 12				
Construct a Deck Addition and Reconstruct a Deck within the Regulation Limit of the Flood Plain of Mississippi Lake.				
Sep 19,2024	W24/148	Sep 19,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
114 Rapids Road / LOT 20 / CON 11				
Repair Erosion Control Measures Along the Shoreline of the Mississippi River.				
Sep 20,2024	W24/150	Nov 30,2024	NORTH FRONTENAC	Conns Creek
River Road / LOT 22 / CON 2				
Install a Driveway and Two Culverts within a Wetland.				
Oct 08,2024	W24/151	Oct 08,2026	OTTAWA	Ottawa River
3476 Baskins Beach Road / LOT 7 / CON 7				
Replace a Septic System within the Stable Slope Hazard of the Ottawa River.				
Sep 16,2024	W24/152	Sep 16,2024	MISSISSIPPI MILLS	Mississippi River
137 Booth Drive / LOT 1 / CON 8				
Conduct Maintenance on an Existing Shoreline Wall within the Flood Plain of the Mississippi River.				
Sep 23,2024	W24/153	Sep 23,2026	OTTAWA	Watercourse
Marchurst Road / LOT 24 / CON 1-2				
Replace a Culvert within a Regulated Watercourse.				

Oct 07,2024	W24/154	Oct 07,2026	LANARK HIGHLANDS	Flower Round Lake
1603 Flower Station Road / LOT 24 / CON 5				
Replace An Existing Culvert within a Regulated Watercourses and Regulation Limit to a Regulated Wetland.				
Oct 15,2024	W24/155	Oct 15,2026	OTTAWA	Ottawa River
3998 Armitage Avenue / LOT 11 / CON 6				
Replace Retaining Wall along the Shoreline of the Ottawa River.				
Sep 20,2024	W24/156	Sep 20,2026	MISSISSIPPI MILLS	Mississippi River
178 Spring Street / LOT 15 / CON 10				
Install Waterproofing to Existing Foundation within Regulated Erosion Hazard of the Mississippi River.				
Sep 25,2024	W24/158	Sep 25,2026	OTTAWA	Ottawa River
158 Baillie Avenue / LOT 13 / CON 5				
Replace a Foundation within the Flood Plain of the Ottawa River.				
Oct 10,2024	W24/159	Oct 10,2026	OTTAWA	Ottawa River
782 Bayview Drive, Woodlawn / LOT 19 / CON 5				
Replace a Detached Garage within the Flood Plain of the Ottawa River.				
Sep 24,2024	W24/161	Sep 24,2026	OTTAWA	Watercourse
1867 Donald B Munro Drive / LOT 26 / CON 6				
Replace Culvert Like-for-Like within Regulated Watercourse.				
Oct 01,2024	W24/162	Oct 01,2026	CENTRAL FRONTENAC	Bass Lake
2742 Brewer Road / LOT 11 / CON 6				
Replace Existing Culverts within Regulated Watercourses.				
Oct 02,2024	W24/163	Oct 02,2026	OTTAWA	Huntley Creek
Covered Bridge Way / LOT 9 / CON 3				
Install Erosion Control along the Shoreline of Huntley Creek.				
Oct 10,2024	W24/164	Oct 10,2026	LANARK HIGHLANDS	Wetland
Hydro One Corridor Maintenance within Regulated Areas.				
Oct 01,2024	W24/165	Oct 01,2026	OTTAWA	Casey Creek
2344 Old Second Line Road / LOT 23 / CON 3				
Replace a Septic System within the Meander Belt of Casey Creek.				
Oct 08,2024	W24/166	Oct 08,2026	OTTAWA	Shirleys Brook
1145 March Road / LOT 13 / CON 3				
Place Fill, Construct Habitat Enhancements, and Install Culverts within the Meander Belt and Flood Plain of Shirley's Brook and Realign a Section of Shirley's Brook Tributary 2.				

Nov 12,2024	W24/167	Nov 12,2026	CENTRAL FRONTENAC	Sharbot Lake
1071 Cedar Ave / LOT 9 / CON 2				
Construct a Dwelling Addition within the Regulation Limit of a Wetland.				
Oct 17,2024	W24/170	Oct 17,2026	CENTRAL FRONTENAC	Sharbot Lake
Wagner Road / LOT 9 / CON 2				
Construct a Boardwalk within a Regulated Wetland.				
Oct 21,2024	W24/171	Oct 21,2026	DRUMMOND/NORTH ELMSLEY	Mississippi Lake
141 Dunlop Crescent / LOT 24 / CON 8				
Repair Erosion Control Infrastructure along the Shoreline of Mississippi Lake.				
Oct 30,2024	W24/174	Oct 30,2026	OTTAWA	Huntley Creek
810 Corkery Road / LOT 7-8 / CON 8				
Rebuild and Enlarge Deck within Regulation Limit of the Huntley Provincially Significant Wetland.				
Oct 22,2024	W24/175	Oct 22,2026	MISSISSIPPI MILLS	Watercourse
Old Perth Road / LOT 15 / CON 8				
Replace Existing Twin Culverts within a Regulated Watercourse.				
Nov 08,2024	W24/176	Nov 08,2026	BECKWITH	Mississippi Lake
101 Patty Lane / LOT 17 / CON 12				
Construct Boathouse within Flood Plain of the Mississippi Lake.				
Nov 04,2024	W24/177	Nov 04,2026	MISSISSIPPI MILLS	Mississippi River
4713 Dark Side Road / LOT 11 / CON 12				
Excavate to Install Telecom Equipment within Watercourse.				
Oct 31,2024	W24/178	Oct 31,2026	OTTAWA	Shirleys Brook
50 Kimbolton Crescent / LOT 9 / CON 4				
Construct a Pool within the Meander Belt of Shirley's Brook.				
Dec 16,2024	W24/179	Dec 16,2026	MISSISSIPPI MILLS	Clayton Lake
129 Bay Road / LOT 22 / CON 1				
Replace Failed Sewage System within Flood Plain Regulation Limit.				
Nov 26,2024	W24/182	Nov 26,2026	NORTH FRONTENAC	Big Gull Lake
2324 Greer Road / LOT 7 / CON 10				
Install New Culvert within Regulated Watercourse.				
Nov 28,2024	W24/183	Nov 28,2026	OTTAWA	Carp River
4203 Carp Road / LOT 23 / CON 3				
Extend Existing Culvert and Associated Grading within Regulated Watercourse.				

Dec 18,2024	W24/184	Dec 18,2026	OTTAWA	Ottawa River
628 Bayview Drive / LOT 18 / CON 5				
Replace Septic System and Raise Driveway within the Flood Fringe of the Ottawa River.				
Nov 22,2024	W24/185	Nov 22,2026	OTTAWA	Ottawa River
3998 Armitage Avenue / LOT 11 / CON 6				
Construct Boat Ramp along Shoreline to the Ottawa River.				
Nov 20,2024	W24/186	Nov 20,2026	CENTRAL FRONTENAC	Bolton Creek
Road 509 / LOT 24 / CON 3				
Replace Culvert Like-for-Like within Regulated Watercourse and Wetland.				
Dec 09,2024	W24/187	Dec 09,2026	OTTAWA	Ottawa River
952 Bayview Drive / LOT 19 / CON 4				
Reconstruct a Dwelling and Replace a Septic System within the Flood Plain of the Ottawa River.				
Dec 17,2024	W24/188	Dec 17,2026	OTTAWA	Harwood Creek
1631 Landel Drive / LOT 15 / CON 1				
Construct a Dwelling Addition within the Regulation Limit of the Flood Plain of Harwood Creek.				
Dec 11,2024	W24/190	Dec 11,2026	OTTAWA	Wetland
3391 Old Almonte Road / LOT 9 / CON 8				
Install In-Ground Pool within Regulation Limit to Wetland.				
Dec 19,2024	W24/192	Dec 19,2026	DRUMMOND/NORTH ELMSLEY	Wetland
Drummond Concession 9A / LOT 8-18 / CON 7-8				
Excavate to Install Telecom Equipment within Regulated Features.				
Dec 19,2024	W24/194	Dec 19,2026	BECKWITH	Black Creek
Gillies Corners Sideroad / LOT 6 / CON 6				
Excavate to Install Telecom Equipment within Regulated Features.				
Dec 20,2024	W24/195	Dec 20,2026	DRUMMOND/NORTH ELMSLEY	Mississippi River
Ferguson Falls Road / LOT 7 / CON 11				
Excavate to Install Telecom Equipment within Regulated Features.				
Dec 23,2024	W24/207	Dec 23,2026	BECKWITH	Mississippi Lake
3092 9th Line Road / LOT 3 / CON 8				
Rebuild Boathouse within the Flood Fringe of Mississippi Lake.				



**REPORT****3475/25**

<b>TO:</b>	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
<b>FROM:</b>	Sally McIntyre, General Manager
<b>RE:</b>	<b>Ferry Road Property</b>
<b>DATE:</b>	February 7, 2025

**For Information.**

The purpose of this report is to apprise the Board of a property acquisition under consideration by the City of Ottawa and the potential involvement of MVCA.

**1.0 THE PROPERTY**

The 223-acre (~90.2 ha.) parcel has municipal road frontage on both Canon Smith Drive and Ferry Road in West Carleton, and roughly 2,650 feet (807 m) of shoreline along the Ottawa River. It is located immediately west of the dock of the Quyon Ferry that provides service for cars, bikes and pedestrians between Quebec and Ontario.



The parcel is approximately 60% forested lands and 40% pasture lands, which present opportunities for restoration and tree planting. The property's water features, which include Ottawa River shoreline and creeks, offer areas to enhance and protect for both aquatic and terrestrial species. Neither the property's zoning nor its overlay protects the existing mature forest.

The site has a farmhouse (built in ~1910), a log home (built in ~1845), two cottages (a three-bedroom structure built in ~1947 and a two-bedroom structure built in ~1977).

Other structures on site include a small barn and two small machine sheds. Its primary historic use has been as farmland and it has never been developed beyond the current farm buildings.

The property lies within an area identified by MVCA's *Land Conservation & Resource Strategy* as desirable for potential siting of Conservation Parkland.

## **2.0 ACQUISITION**

City staff have made an offer on the property under delegated authority for \$1,950,000. MVCA has applied to Conservation Ontario (CO) under the *Canada-Nature Smart Climate Solutions Fund* program for an approximate \$30,000 grant to offset administrative costs borne by the City to facilitate the sale (e.g. legal, surveys, environmental) as was done for the Mississippi Madawaska Land Trust (MMLT) in recent years. MVCA is awaiting consideration of the application by CO and Environment & Climate Change Canada.

## **3.0 SITE MANAGEMENT/OPERATIONS**

The City has had informal discussions internally and with MVCA's General Manager regarding the potential assumption of the site by MVCA for site management and operations, similar to the agreement for the Morris Island Conservation Area. A motion of MVCA's Board would be required to assume those responsibilities and only after comprehensive negotiations with the City.

MVCA's *Land Conservation & Resource Strategy* provides for the Authority "to deliver conservation land management services to other public and conservation organizations."

## **4.0 Corporate Strategic Plan**

This report is prepared in support of achieving the following goals and objectives:

Goal 1: Asset Management – revitalize watershed management activities and invest in our legislated mandate

e) Plan for the next phase of asset development and management.

Goal 2: Community Building – engage local partners to foster connections, leverage our resources, and strengthen our "social license" to operate.

a) Demonstrate MVCA to be a trusted, client-centered, resourceful, and helpful partner.

## REPORT

3474/25

TO:	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
FROM:	Sally McIntyre, General Manager
RE:	<b>Corporate Strategic Plan Update</b>
DATE:	February 5, 2025

**For Information.**

The purpose of this report is to engage with the Board in a preliminary discussion regarding the scope of the proposed update to the current *Corporate Strategic Plan* (see Attachment 1.) Two surveys were recently shared with staff to solicit satisfaction with the current Corporate Strategic Plan and to obtain ideas for how it should change going forward. Initial results will be shared with the Board at the meeting.

**Questions to be posed to Board Members** during the meeting:

The current *Corporate Strategic Plan* is built around three themes:

- Asset Management
- Community Building
- People & Performance

1. Is there another key theme that you believe MVCA needs to address over the next five years?
2. What trends or pressing issues is your municipality facing that could impact:
  - a. The direction of MVCA
  - b. The priorities of MVCA
  - c. Workload demands on MVCA

Management will share feedback from the Board to work with staff over the next few weeks to identify potential changes to the strategic plan.

## **CORPORATE STRATEGIC PLAN**

Updating the *Corporate Strategic Plan* aligns with the following corporate goals and objectives:

Goal 2: Community Building – engage local partners to foster connections, leverage our resources, and strengthen our “social license” to operate.

- a) Demonstrate MVCA to be a trusted, client-centered, resourceful, and helpful partner.

Goal 3: People and Performance – support the operational transformations required to achieve MVCA’s priorities and to address legislative changes,

- b) Monitor the quality, efficiency and impact of what we do and modify to improve operational effectiveness.

**MISSION**

MVCA delivers programs and services that further the conservation, restoration, development and management of natural resources in the Mississippi and Carp watersheds and areas draining directly to the Ottawa River for the protection of people, property, and ecological functions and services.

**VISION**

Watershed stakeholders working together to foster a sustainable landscape where ecological integrity is maintained and community needs are met.

**GOALS AND OBJECTIVES**

Goal 1: Asset Management – revitalize watershed management activities and invest in our legislated mandate.

- a) Implement the five-year capital program.
- b) Strengthen our risk analysis and management capacity to include climate change and development impacts.
- c) Implement priority actions identified in the *Mississippi River Watershed Plan*.
- d) Work with the City of Ottawa towards update of the *Carp River Watershed Plan*.
- e) Plan for the next phase of asset development and management.

Goal 2: Community Building – engage local partners to foster connections, leverage our resources, and strengthen our “social license” to operate.

- a) Demonstrate MVCA to be a trusted, client-centered, resourceful, and helpful partner.
- b) Strengthen relationships with municipalities and community stakeholders, First Nations, the agricultural sector, developers, not-for-profits, and academia.
- c) Rejuvenate the Mississippi Valley Conservation Foundation (MVCF) into a highly functional and effective fundraising organization.

Goal 3: People and Performance – support the operational transformations required to achieve MVCA’s priorities and to address legislative changes.

- a) Staff the organization to allow for: delivery of mandatory programs and services, priority projects, and fulfillment of commitments made under memoranda of understanding (MOUs) and other agreements.
- b) Monitor the quality, efficiency and impact of what we do and modify to improve operational effectiveness.
- c) Promote an engaging and inclusive environment that attracts and retains passionate and highly skilled people, and optimizes their expertise and contributions.

**PRIORITY ACTIONS and IMPLEMENTATION PLAN** to follow in fall 2021.