



**Mississippi Valley  
Conservation Authority**  
**Source Protection Authority Meeting**

Hybrid meeting (via Zoom)

1:00 pm

October 21, 2024

MVCA Boardroom

**AGENDA**

**ROLL CALL**

**Declarations of Interest (written)**

**Adoption of Agenda**

**MAIN BUSINESS**

1. Approval of Minutes: Source Protection Authority Meeting Minutes, April 8, 2024, Page 2
2. Source Protection Committee Member Appointment, Marika Livingston, Page 7

**ADJOURNMENT**



**MINUTES**

Hybrid Meeting Via Zoom  
and at MVCA Office

Mississippi Source Protection  
Authority

April 8, 2024

**MEMBERS PRESENT**

- Paul Kehoe, Chair
- Jeff Atkinson, Vice Chair
- Allan Hubley
- Allison Vereyken
- Andrew Kendrick (Virtual)
- Bev Holmes (Virtual)
- Cathy Curry (Virtual)
- Cindy Kelsey
- Clarke Kelly (Virtual)
- Dena Comley
- Glen Gower
- Helen Yanch
- Janet Mason
- Mary Lou Souter
- Roy Huetl
- Steven Lewis
- Taylor Popkie

**MEMBERS ABSENT**

- Richard Kidd

**STAFF PRESENT**

- Sally McIntyre, General Manager
- Stacy Millard, Treasurer
- Alex Broadbent, Manager, IC&T
- Matt Craig, Manager, Planning & Regulations
- Scott Lawryk, Manager, Properties
- Jennifer North, Water Systems Technologist
- Rachel Clouthier, Regulations Technician
- Dana Doughty, Finance Administrator
- Kelly Hollington, Recording Secretary

**GUESTS**

- Chris Clarke, KPMG (Virtual)
- Marika Livingston, Project Manager, Mississippi-Rideau Source Water Protection Region (Virtual)

Roberta Della-Pica  
Ross Saunders

P. Kehoe called the meeting to order at 11:45 a.m.

Declarations of Interest (Written)

Members were asked to declare any conflicts of interest and informed that they may declare a conflict at any time during the session. No declarations were received.

Agenda Review

P. Kehoe noted that there were no additions to the agenda.

**SPA24/04/08 - 1**

**MOVED BY: M. Souter**

**SECONDED BY: D. Comley**

**Resolved, that the agenda for the April 8, 2024 Source Protection Authority Meeting be adopted as presented.**

**“CARRIED”**

**MAIN BUSINESS**

1. Approval of Minutes: Source Protection Authority Meeting Minutes

J. Mason noted that the Minutes from December 11, 2023 were not in the attached agenda package. P. Kehoe noted that the minutes from December 11, 2023 will have to be included in the next Board meeting for approval.

2. Business Arising from The Minutes

3. Source Protection Staff Update – Verbal (Marika Livingston)

M. Livingston provided a Source Protection Update:

- The Mississippi-Rideau Source Protection Region has commenced consultation on the Section 36 update, which includes an update to assessment reports and source protection plan. Source Protection Authorities can expect a draft to be tabled in the coming months, public consultation is planned for Fall 2024. Board direction is required prior to starting the next phase of consultation.
- The Mississippi-Rideau Source Protection Region is hosting their 5<sup>th</sup> Annual waterwise webinar on April 18<sup>th</sup>, 2024 in partnership with neighboring Conservation Authorities. She noted that past webinars have reached audiences of over 500 rural residents.

- Dr. Anna Majury from Public Health Ontario will be providing information on how water quality influences human health, how to avoid contaminated drinking water and the impacts of consuming contaminated drinking water.

4. Source Protection Committee Member Appointments, Report 3414/24, (Marika Livingston)

M. Livingston explained that in accordance with O. Reg 288/07, Source Protection Committee members may only be appointed for a maximum of 5 years. She noted that 5 of the 12 membership appointments expired in 2023 and the remaining 7 expire in 2024. Of the 7 seats due for renewal, 5 members are seeking re-appointment, 1 member was re-appointed and 1 member is not seeking re-appointment, recruitment for this position will commence later in 2024. Once the proposed members are re-appointed by both SPAs, Source Protection Staff will prepare letters of appointment. The recommended appointments were included in the report.

SPA24/04/08 - 2

**MOVED BY: J. Atkinson**

**SECONDED BY: T. Popkie**

**Resolved, That the Mississippi Valley Source Protection Authority re-appoint the following individuals to the Mississippi-Rideau Source Protection Committee for a 5-year term:**

- **Michel Kearney to represent the City of Ottawa, Municipal Sector;**
- **Scott Byrce to represent the Groundwater Systems, Municipal Sector;**
- **Peter McLaren and Drew Lampman to represent the Economic Sector; and,**
- **Eleanor Renaud to represent the Municipalities with No Systems, Municipal Sector.**

**“CARRIED”**

5. Source Protection Annual Progress Report, Report 3415/24, (Marika Livingston)

M. Livingston explained that the *Clean Water Act* requires the Source Protection Annual Progress Report to be prepared and submitted to the Province by May 1<sup>st</sup>. She noted this is the 7<sup>th</sup> Annual Progress Report as the Source Protection Plan came into effect on January 1, 2015. She explained that this report was tabled with the Source Protection Committee on April 4<sup>th</sup> for their endorsement, direction, consideration, review and comments. The two required documents are the public facing report document and a supplement reporting form that is to be provided directly to the Ministry of the Environment, Conservation and Parks (MECP). She noted that the overall goal of the Annual Progress Report is to provide grading of progress within the region in reaching the Source Protection Plan objectives. The next step is to receive direction from both SPAs prior to submission to the Province.

J. Mason asked if there are anything that is causing concern in any Source Protection Areas that require attention from member municipalities or the Board. M. Livingston responded that there are difficulties in developing relationships with outstanding risk management plan holders, she noted that progress is slow but complete compliance is anticipated for the end of 2024. She explained that work is needed in regards to following up with existing risk management plan holders. Compliance inspections were completed in 2023 revealing businesses that have changed ownership or closed entirely. J. Mason commented that the MVCA Board of Directors provides an opportunity for support if risk management plans are not progressing as expected.

**SPA24/04/08 - 3**

**MOVED BY: T. Popkie**

**SECONDED BY: G. Gower**

**Resolved, That the Mississippi Valley Source Protection Authority That the Mississippi Valley Source Protection Authority receive the 2023 Source Protection Annual Progress Report (public facing report and supplemental form), including the Source Protection Committee comments and grading;**

**And further, that the Mississippi Valley Source Protection Authority direct staff to submit the Annual Progress Report (public and supplemental form) to the Ministry of the Environment, Conservation and Parks as required by the Clean Water Act and Regulations.**

**“CARRIED”**

6. Source Protection Risk Management Official Reports, Report 3416/24, (Marika Livingston)

M. Livingston presented the Source Protection Risk Management Official Reports. The *Clean Water Act* requires risk management officials to submit annually on the actions taken by risk management staff. She explained that the first report attached addresses threats in the Mississippi watershed, including Beckwith Township, Town of Carleton Place and Town of Mississippi Mills. The second report attached addresses threats within the City of Ottawa. The City of Ottawa has retained their own risk-management official. The other 12 municipalities have delegated authority to the Source Protection Authority.

**SPA24/04/08 - 4**

**MOVED BY: J. Atkinson**

**SECONDED BY: R. Huetl**

**Resolved, That the Mississippi Valley Source Protection Authority receive for information the Risk Management Official Annual Reports for the 2023 Calendar Year**

**“CARRIED”**

**ADJOURNMENT**

**SPA24/04/08 - 5**

**MOVED BY: T. Popkie**

**SECONDED BY: M. Souter**

**Resolved, That the Board of Directors meeting be adjourned.**

**“CARRIED”**

The meeting adjourned at time 11:50 p.m.

K. Hollington, Recording Secretary

REPORT

3447/24

TO:	The Chair and Members of the Mississippi Valley Conservation Source Protection Authority
FROM:	Marika Livingston, Project Manager Mississippi-Rideau Source Protection Region
RE:	<b>Source Protection Committee Appointment</b>
DATE:	October 15, 2024

## Recommendation

That the Mississippi Valley Source Protection Authority officially appoint Sandra Bickell to the Mississippi-Rideau Source Protection Committee for a 5-year term to represent the Public Sector.

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### 1.0 Background

As outlined in the *Clean Water Act, 2006*, under Ontario Regulation 288/07, the Mississippi-Rideau Source Protection Committee was created to develop a Source Protection Plan to protect municipal sources of drinking water in this region. The Committee oversees the source protection program, and the composition ensures that a variety of local interests are represented at the decision-making table.

### 2.0 Current Membership

As per resolution SPA-2-2/17, the Mississippi-Rideau Source Protection Committee membership is currently:

Economic Sector – 4 members  
Municipal Sector – 4 members  
Environment / Health / Public Sector – 4 members  
Total – 12 members

### 3.0 Recruitment

Chief Randy Malcolm of the Snimikobi (Ardoch) Algonquin First Nation has represented the Algonquins of Ontario on our Source Protection Committee since its inception in 2007. After a remarkable seventeen years of service, Chief Malcolm has indicated that he will not seek reappointment when his current term comes to an end later this year.

Chief Malcolm's retirement will leave a vacancy on the committee, and Source Protection staff requested that the Algonquins of Ontario select a new representative to ensure the Algonquin Nations continue to have a strong voice in overseeing local drinking water source protection.

In June 2024, Source Protection staff reached out to the Executive Director of the Algonquins of Ontario. The committee seat held by Chief Malcolm has been designated for First Nations representation by the Rideau Valley and Mississippi Valley Conservation Authorities. In late September, Source Protection staff received notification that the Algonquins of Ontario have selected Sandra Bickell to occupy the First Nation seat on our Source Protection Committee.

Sandra Bickell is currently working and volunteering with the Snimikobi Algonquin First Nation, and she has worked alongside Chief Randy Malcolm for many years as a Community Liaison assisting community members and working on special projects. When needed, she also is a Algonquin Negotiation Representative working to support the land claim process and share knowledge of Algonquin heritage and traditions. Her former career was working in the Health and Safety industry for 20 years, both at the GM and Ford factories and managed a shipping department for a pharmaceutical company. Sandra is passionate about protecting our water for both this generation and future generations and looks forward to working with the Mississippi-Rideau Source Protection Region.

#### **4.0 Next Steps**

After meeting with the Source Protection Authorities, Source Protection staff will prepare a letter of appointment. Staff will also complete orientation with Sandra before the next Mississippi-Rideau Source Protection Committee meeting which is scheduled for December 2024.