

Schedule “A” Fees – Planning Advisory Program

Planning Application Type	Fee for “natural hazards” & water quality and quantity matters & on-site services review (when required)
Official Plan Amendments (OPA)	
Minor	\$820
Major (private applications associated with urban expansion and/or major development application)	\$4,000
Zoning By-law, Amendments, Minor Variance Applications, Site Plan – Single Residential	\$410
Site Plan	
Minor (Small commercial less than 0.8 ha, additions up to 200 sq. m.)	\$1,120
Major (Multiple Res., Commercial, Industrial, Institutional)	\$2,790
Consent to Sever (per application)	\$500
Clearance of Conditions (Severance or Variance)	\$185

Plan of Subdivision/Condominium (to provision of Conditions of Draft Approval)	\$4,120
Clearance of Conditions for Subdivision Registration (per phase)	\$2,070
Draft Plan Approval Revisions (alterations to site/plan layout)	\$2,070
Draft Plan Extensions (original conditions about to lapse)	\$4,120

Note:

- Reactivation (all application types) – 50% reactivation fee based on the current schedule after two years of dormancy.
- A screening fee of \$125.00 will be charged for written responses to address minor issues.
- Fees are associated with Municipal Memorandums of Understanding and the Provincial One Window review service for natural hazards, natural heritage, water quality and quantity issues.
- All fees are exclusive of the Technical Review Fees (see Schedule C) which are charged on a per issue basis in addition to the fees outlined in Schedule A.
- All fees must be received PRIOR to the release of written comments to an approval authority.
- The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than normal, additional site visits etc. OR where additional processing past the initial submission period is required.

Schedule "B" – Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Application Type	Description	Fee
Culvert/Bridge (Water Crossing)	Replacement (same dimension) ≤ 30 m and ≤ 1 m diameter	\$280
	Replacement (different dimension) or new ≤ 1 m diameter	\$665
	1 m diameter - 3 m diameter	\$1,040
	> 3 m diameter	\$2,050
	Infrastructure Modification (bridges with span <25 m)	\$1,040
	Infrastructure Modification (bridges with span >25 m, storm water management pond)	\$2,685
	Resurfacing	\$280
	Superstructure or abutment works	\$665
	New bridge	\$2,685
Directional Drilling	Channel width ≤ 3 m	\$280
	Channel width > 3 m	\$665
Fill Placement & Grading Fill Placement (m ³) Grading (ha) (including septic beds)	Fill placement < 100 m ³ / Grading ≤ 0.25 ha	\$280
	Fill placement > 100 m ³ – 500 m ³ /Grading > 0.25 ha – 0.5 ha	\$685
	Fill placement > 500 m ³ – 1000 m ³ /Grading > 0.5 ha – 1.0 ha	\$1,075
	Fill placement > 1000 m ³ – 2000 m ³ /Grading > 1.0 ha – 2.0 ha	\$2,115
Buildings	Auxiliary building/structures and additions with a total gross floor area <20 m ²	\$280
	Auxiliary buildings/structures and additions with a total gross floor area between 20 m ² and 100 m ²	\$685
	Auxiliary buildings/structures and additions with a total gross floor area >100 m ²	\$1,075
	New residential dwellings	
	New single unit commercial/institutional building	\$2,765
	Multiple Residential units, Institutional, Industrial or Commercial Building	
Shoreline Work & Watercourse Alteration	Shoreline alterations, erosion protection, channelization ≤ 30 m	\$280
	Shoreline alterations/protection >30m and < 100 m	\$665
	Private residential and/or non-municipal agricultural drain cleanout	
	Shoreline alterations/protection, channelization 100 m - 500 m	\$1,040
	Shoreline alterations/protection, channelization > 500 m	\$2,050
Docks	Shoreline disturbance > 2 m and/or total surface > 20 m ²	\$280

Wetland Development /Interference within 30m and 120m of a Provincially Significant Wetland or non-evaluated wetland	Minor Review	\$280
	Area affected ≤ 0.5 ha	\$665
	Area affected > 0.5 ha and ≤ 1.0 ha	\$1,075
	Area affected > 1.0 ha and ≤ 2.0 ha	\$2,050
Municipal Drain Maintenance (DART Protocol)		\$95
Screening Fee & Written Advice & Letter of Authorization (ex. minor development in regulated area in approved subdivisions)		\$125
Permit Amendment with minor changes to proposal or site conditions		\$125
S. 28 Application Review Hearing		\$400
Major Projects (ex. Minister's Zoning Order, applications that include several technical studies, >500 m shoreline work or watercourse realignment, development or interference with >2 ha wetland, subdivisions over 10 lots, fill placement over > 2000 m ³ / > 2.0 ha) Note: Additional charges for legal or technical peer-review may be applicable.		\$5,525
Issuance of new permit with no changes to proposal or site conditions will be reduced by 50%		

Security Deposit	Minor	\$1,000
	Major	\$2,000
Property Inquiry For written responses to legal, real estate and related financial (including CMHC) inquiries by landowners or others on their behalf for property inquiry letter; includes flood plain map (where applicable) and photocopy costs.	File Search Only (10 business days)	\$280
	Expedited Search (3 business days)	\$385
	With Site Inspection	\$465

Note:

- Permit Application fees where the only change in the original application is the time frame will be reduced by 50%.
- Project descriptions are only typical examples. MVCA reserves the right to determine the fee based on each individual project proposal, on a case-by-case basis, at the discretion of the Manager of Planning and Regulations.

Schedule “C” – Technical Report Review

Technical reports are routinely prepared by qualified professionals in the fields of water resources engineering, hydro-geological investigation, site servicing, geotechnical engineering, environmental assessments, ecology and planning. Such experts are familiar with profession standards and provincial and local requirements in such matters.

Report Review (1st Submission)	Development Type	Fee
Normal Review (20 business days) - Floodplain hydrology analysis - Geotechnical Reports (unstable soils and slopes) - Wetland hydrology impact analysis - Environment impact studies - Stormwater management - Grading and drainage plan - Hydrological assessment - Groundwater and terrain analysis - Headwater Drainage Feature Assessment	Development area <0.5 hectares	\$460
	Development area 0.5 hectares - < 2 hectares	\$900
	Development area > 2 hectares - < 5 hectares	\$1,890
	Development area > than 5 hectares	\$2,945
Major Projects		Hourly
Additional Reviews		Hourly

Aggregate Resources Act Application Reviews (Plus Schedule C fees, as applicable)	\$4,000
Written Technical Response to Inquiry (1 Letter with O. Reg 153/06 Map)	\$30

Note:

- Reviews are prepared by ‘qualified professionals’ in the fields of water resources engineering, groundwater science, site servicing, geotechnical engineering, environmental assessments, floodproofing, ecology and planning to support appropriate development. Our reviews involve evaluation of whether the applicable guidelines and legislation have been appropriately addressed.
- Technical report review services are tracked per file on an hourly basis. Where reviews exceed the standard allocation review time, or require multiple submission and re-reviews, MVCA reserves the right to charge an hourly professional rate in addition to the initial fee.
- Major projects are those with a high level of concern about the local environment, complex ecological, ground water and surface water interactions and which may require MVCA staff attendance at multiple meetings with proponents, consultants or public meetings to satisfy regulatory requirements.

Schedule "D" – Conservation Areas, Rentals, Programs and Administration (HST is in addition to all fees unless otherwise specified)

Conservation Area Use Type	Fee
Conservation Area Use	
*Day Pass Purdon	Donation only
*Day Pass Morris Island ¹	\$7
*Day Pass Mill of Kintail ¹	\$7
Seasonal Pass General	\$52
Additional Car Pass ²	\$26
Lost General Pass	\$15
Mill of Kintail Rentals	
Cloister Area Weddings (4 Hour Minimum)	\$800
Additional Hourly	\$200
Last Minute Hourly (Less than 30 days)	\$100
Picnic Shelter	
Minimum 4 Hours	\$150
Hourly	\$25
Education Centre	
Minimum 4 Hours	\$150
Hourly	\$25
Gatehouse	
Minimum 4 Hours	\$250
Hourly	\$50
Community Groups	50% of rental fees
Museum Tour Groups (per person) ³	\$3
Night Sky Observatory (annual fee)	\$200 (2024) \$210 (2025)
Office Rentals	
Boardroom and Meeting Rooms	
Per Day	\$250
Affiliated Groups ⁴	FREE
Office Space Work Station Per Month	\$104
Staffing Fee for Rentals	
Hourly	\$45.00

¹ HST Included

² Seasonal Pass – only one vehicle pass be provided per annual pass

³ HST Exempt

⁴ Affiliated Groups = meetings held at MVCA where MVCA staff participation/involvement is required and the Group objectives are in-line with MVCA goals and visions

Administrative Task Type	Fee
Photocopies	
Per page 8.5" x 11" (Black and White)	\$0.35
Per page 8.5" x 11" (Colour)	\$1.25
Per page Faxes or Scans	\$0.33

Education Type	Fee
Summer Camp (Mill of Kintail)	
<ul style="list-style-type: none"> 5-day session: 9 am – 4 pm 4-day session: 9 am – 4 pm Discount for extra children enrolled in the same session Before OR After Care: 1 hour (8 am – 9 am or 4 pm – 5 pm) 	\$250 per week ⁵ \$200 per week ⁶ \$25/child/session ⁷ \$10/child/session ⁸
Group Rates – Self-Guided Tours (all sites)	\$3 per participant ⁹

Information and Professional Services	Fee	
Reports	Small: 1-30 pages	\$145
Base Cost (Digital and Paper)	Medium: 31-100 pages	\$280
	Large: 100 + pages	\$430
	Minimum Processing Fee ³	\$60
	Administrative Rate ³	\$80/hr
	Technical Rate ³	\$90/hr
	Professional Rate ³	\$110/hr
	Management Rate ³	\$140/hr
Models – digital copies		\$2,200 per model
Hydrological Model (HEC-HMS, SWMHYMO, PCSWMM) ³		- plus staff time
Hydraulic Model (HEC2, HEC-RAS) ³		

⁵ HST exempt.

⁶ HST exempt.

⁷ HST exempt. Discount only applies to 2nd or more child.

⁸ HST exempt. For clarity, before AND after care would cost \$20/child/session.

⁹ HST included. This rate would apply to vehicles with a carrying capacity greater than 7 passengers.

Schedule "E" – Stewardship Service

Stewardship Services	Fee	Rationale
Trees and Shrubs		
Seedlings (trees and shrubs)	\$3	Average cost for bare-root stock from supplier
Potted shrubs	\$11	Average cost for potted stock from supplier (1 gal or 2 gal)
Potted Trees	\$17	Average cost for potted stock from supplier (1 gal or 2 gal)
Coco Disks	\$1	Cost from supplier