



FINANCE AND ADMINISTRATION ADVISORY COMMITTEE

MINUTES

BY ZOOM

10:00 am

February 8, 2021

MEMBERS PRESENT

C. Lowry, Chair
P. Kehoe
J. Mason
P. Sweetnam
E. El-Chantiry
B. King

MEMBERS ABSENT

G. McEvoy
G. Gower

STAFF PRESENT

S. McIntyre, General Manager
A. Millar, Treasurer
C. Truman, Recording Secretary

OTHERS PRESENT

G. Street, Cross Street Professional Corporation

C. Lowry called the meeting to order.

FAAC02/08/21-1

MOVED BY: P. Sweetnam

SECONDED BY: P. Kehoe

Resolved, That the agenda for the Finance & Administration Advisory Committee meeting be adopted as presented.

“CARRIED”

BUSINESS

1. Minutes – Finance and Administration Committee – November 20, 2020

FAAC02/08/21-2

MOVED BY: E. El-Chantiry

SECONDED BY: B. King

Resolved, That the Minutes of the Finance and Administration meeting held November 20, 2020 be approved as printed.

“CARRIED”

2. 2020 Draft Financial Statements

Consultant G. Street presented the Authority’s 2020 Draft Financial Statements Report and stated that the audit went very well. He responded to various questions posed from committee members and concluded that he believes the Authority is in a very good position moving forward in relation to both cash and reserves. Given the uncertainty of the pandemic, he feels that the operating results of 2020 were good relative to the budget and the previous year.

3. 2021 Per Diem and Mileage Rates, (Report 3109/21)

A. Millar explained that the changes to the cost of living (per diem) will increase, although by a relatively small percentage. The reduction in mileage rates for 2021 are based on the National Joint Council rates, (the CRA rate did not change its rates from last year.)

J. Mason clarified that recommendation b) should state “decrease” as opposed to “increase” and suggested that given the small increment for the cost of living that it should be deferred and added to the 2022 increase. B. King agreed that the rates be frozen as the changes are minimal.

P. Sweetnam asked for the summary of 2020 mileage and A. Millar provided a brief overview. P. Sweetnam agreed with the freeze as it sends a good message to staff. J. Mason agreed the freeze would be best for optics and stated she is not voting with a conflict of interest as she does not take the honorarium or per diem.

C. Lowry suggested that the motion be amended to include a freeze to the per diems and honorariums mentioned in point a); and support recommendation b) as printed.

FAAC02/08/21-3

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the Board approve:

- a) a freeze to Board member per diems and honorariums effective the Annual General Meeting, February 17, 2021.
- b) a decrease in mileage rate to \$0.55/km effective January 1, 2021.

“CARRIED”

4. **Update – Grant Applications**

A. Millar gave a summary of the Canada Summer Jobs grant applications submitted and an update regarding the 2020-2021 WECl program.

S. McIntyre thanked Board members and their municipalities for passing resolutions and reinforcing the message to the Province that changes were needed to the WECl program. The Province has since changed its practice of sending unspent monies to general reserves and now reallocates these monies to other deserving WECl projects, of which MVCA benefited in way of a grant for work carried out in 2020 at Kashwakamak Lake Dam.

P. Sweetnam asked how the WECl program determined the amount to be relocated. S. McIntyre provided a brief overview of the methodology and explained that only projects for which grant applications had been previously submitted are eligible for these reallocations.

5. **Salary Review Follow-up (IN-CAMERA)**

FAAC 02/08/21-4

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the committee move to in-camera session for discuss of the following matter:

- **Labour relations or employee negotiations**

And, that Sally McIntyre remain in the room.

“CARRIED”

FAAC 02/08/21-5

MOVED BY: P. Sweetnam

SECONDED BY: B. King

Resolved, That the committee move out of "in-camera" discussion.

"CARRIED"

C. Lowry reported on the in-camera session as follows:

A closed meeting was held. The item considered concerned discussion relating to labour relations. There is nothing further to report.

ADJOURNMENT

FAAC 02/08/21-6

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the Finance and Administration Advisory Committee meeting be adjourned.

"CARRIED"

"C. Truman, Recording Secretary

C. Lowry, Chair"