



POLICY AND PRIORITIES ADVISORY COMMITTEE

Via Zoom

MINUTES

June 4, 2021

MEMBERS PRESENT:

J. Atkinson, Chair
B. Holmes
J. Inglis
J. Karau
C. Kelsey
J. Mason
K. Thompson

MEMBERS ABSENT:

F. Campbell, Vice-Chair
R. Darling

STAFF PRESENT:

S. McIntyre, General Manager
M. Craig, Manager, Planning and Regulations
S. Gutoskie, Community Relations Coordinator
E. Levi, Recording Secretary

OTHERS PRESENT:

J. Atkinson called the meeting to order at 10:03 a.m.

PPAC04/06/21-1

MOVED BY: J. Inglis

SECONDED BY: B. Holmes

Resolved, That the Agenda for the June 4, 2021 Policy and Priorities Advisory Committee meeting be adopted as presented.

“CARRIED”

BUSINESS:

1. Minutes – Policy & Priorities Advisory Committee Meeting – April 30, 2021

PPAC04/06/21-2

MOVED BY: G. Gower

SECONDED BY: K. Thompson

Resolved, That the minutes of the Mississippi Valley Policy & Priorities Advisory Committee meeting held on April 30, 2021 be received and approved as amended.

“CARRIED”

2. By-law Amendment to Allow Consent Agenda

S. McIntyre outlined Report 3138/21 proposing amendments to the Administrative By-laws to allow for use of consent agendas. She noted that the proposed amendment omitted Minute approvals and asked whether the committee wished to include them as a consent item.

The committee discussed whether the consent agenda should allow for approval of report recommendations or strictly information items.

G. Gower advised that there are often report recommendations coming to the Board that are basic and don't require discussion. He noted it should be up to the Chair and Vice-Chair to determine whether discussion is warranted.

J. Karau suggested that consent agendas allow for approval of minutes, administrative recommendations and receive information items.

PPAC04/06/21-3

MOVED BY: J. Mason

SECONDED BY: G. Gower

Resolved, That the Policy & Priorities Committee recommend that the Board approve amendment of the MVCA Administrative By-law to permit Consent Agendas as set out in Staff Report 3138/21, as amended.

“CARRIED”

3. By-law Amendment to Clarify Roles of Policy & Priorities Advisory Committee

S. McIntyre reviewed Staff Report 3139/21 proposing a small amendment to clarify the Terms of Reference for the committee to be able to consider policy matters related to committee structure.

PPAC04/06/21-4

MOVED BY: G. Gower

SECONDED BY: B. Holmes

Resolved, That the Policy & Priorities Committee recommend that the Board approve amendment of the MVCA Administrative By-law to confirm the mandate of the Policy and Priorities Committee to deal with committee structures, as set out in this report.

“CARRIED”

4. By-law Amendment to Allow for Electronic Meetings and Participation

S. McIntyre reported on amendments suggested to the Administrative By-law to provide for

electronic meetings regardless of the operating environment, as tabled in Report 3140/21. Survey results from MVCA Board members determined that the majority are comfortable proceeding with the option of electronic participation so long as notice is provided ahead of time of a member's intent to participate in that fashion.

J. Inglis asked whether the intention was to hold meetings in-person and provide the option to attend remotely. S. McIntyre confirmed that returning to in-person meetings was fundamental in terms of member cohesion and relationship development with Staff.

B. Holmes asked if there was a mechanism in place to handle remote participation on short-notice, as often inclement weather could require last-minute decisions. S. McIntyre commented that provision could be made to allow for short-notice at the discretion of the Chair or General Manager.

S. McIntyre noted that there were currently Requests for Proposals to upgrade the board room AV equipment to improve sound and video quality in order to make remote meeting participation more accessible.

PPAC04/06/21-5

MOVED BY: K. Thompson

SECONDED BY: J. Karau

Resolved, That the Policy & Priorities Committee recommend that the Board approve amendment of the MVCA Administrative By-law as set out in this report that will allow Board members to participate in meetings electronically outside of a State of Emergency.

"CARRIED"

5. **Update of MVCA Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Policies**

M. Craig reviewed Report 3141/21. Based upon discussions with staff and other agencies, it is recommended that existing policies prohibiting laneways thought PSWs remain in place and that an internal check-list be developed for use by the Regulations Committee if a hearing is required to address such applications, and by staff in responding to Ministerial Zoning Orders. He advised that if applications proceed to a hearing the Regulations committee can then have some confidence that the proposal has been considered by staff on a site-by-site basis with consistent evaluation.

PPAC04/06/21-6

MOVED BY: J. Karau

SECONDED BY: J. Mason

Resolved, That the Policies and Priorities Committee recommend that the Board of Directors:

- 1. Direct staff to prepare an internal check-list for assessment of any application for vehicle access through a provincially significant wetland (PSW).**
- 2. Approve all proposed housekeeping changes to the MVCA Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Policies as presented in Report 3130/21**

“CARRIED”

6. Dogs Off Leash

Report 3142/21 was received for information.

ADJOURNMENT

The meeting was adjourned at 10:41 a.m.

PPAC04/06/21-7

MOVED BY: B. Holmes

SECONDED BY: J. Inglis

Resolved, That the meeting be adjourned.

“CARRIED”

“E. Levi, Recording Secretary

J. Atkinson, Chair”