



POLICY AND PRIORITIES ADVISORY COMMITTEE

Via Zoom

MINUTES

February 17, 2022

MEMBERS PRESENT:

F. Campbell, Chair
J. Inglis, Vice-Chair
B. Holmes
J. Karau
C. Kelsey
J. Mason
K. Thompson

MEMBERS ABSENT:

J. Atkinson
R. Darling
C. Ridgelhof

STAFF PRESENT:

S. McIntyre, General Manager
E. Levi, Recording Secretary

OTHERS PRESENT:

F. Campbell called the meeting to order at 10:05 a.m.

PPAC02/17/22-1

MOVED BY: J. Mason

SECONDED BY: K. Thompson

Resolved, That the Agenda for the February 17, 2022 Policy and Priorities Advisory Committee meeting be adopted as presented.

“CARRIED”

BUSINESS:

1. **Minutes – Policy & Priorities Advisory Committee Meeting – October 19, 2021**

PPAC02/17/22-2

MOVED BY: J. Karau

SECONDED BY: B. Holmes

Resolved, That the Minutes of the Policy & Priorities Advisory Committee meeting held

on October 19, 2021 be received and approved as printed.

“CARRIED”

2. Election of 2021 Officers

PPAC02/17/22-3

MOVED BY: G. Gower

SECONDED BY: K. Thompson

Resolved, That Sally McIntyre be appointed as Chair for the Election of Chair for 2021.

“CARRIED”

S. McIntyre declared all offices vacant. B. Holmes nominated Faye Campbell for the position of Chair of the Policy & Priorities Committee for 2022. S. McIntyre asked three times for further nominations. No further nominations were received.

PPAC02/17/22-4

MOVED BY: K. Thompson

SECONDED BY: J. Karau

Resolved, That nominations for the position of Chair be closed.

“CARRIED”

F. Campbell agreed to let her name stand for the position of Chair. She was duly elected by acclamation.

F. Campbell nominated John Inglis for the position of Vice-Chair of the Policy & Priorities Committee for 2022. F. Campbell asked three times for any further nominations. No further nominations were received.

PPAC02/17/22-5

MOVED BY: G. Gower

SECONDED BY: B. Holmes

Resolved, That nominations for the position of Vice-Chair be closed.

“CARRIED”

J. Inglis agreed to let his name stand for the position of Vice-Chair. He was duly elected by acclamation.

3. Review of Committee Structures

S. McIntyre presented Staff Report 3204/22 that identifies options for amending MVCA committee structures and recommends potential amendments. Table 2 was reviewed proposing clarifications to existing committee mandates, and the scope of a new Public Advisory Committee for watershed planning and implementation was also discussed.

The committee discussed the Executive Committee role and how it should be used moving forward outside of emergency operations. J. Karau expressed concern over having the legislative agenda terminology used for the executive function.

J. Mason commented that she found the Executive Committee to be extremely valuable, however doesn't see the need to meet quarterly.

Staff was directed to change the first recommended role to indicate that the executive committee would hold meetings "as needed" to review items on the horizon and to support the GM in managing upcoming Committee and Board workloads.

Discussion was held regarding the Public Advisory Committee and the possibility of having two: one for the Mississippi watershed and one for the Carp watershed, however there are not currently resources to proceed two separate groups. J. Karau noted that two PACs would be preferable but understands there are different needs and different stages of development, so staged process is necessary. He commented that the Carp River needs ongoing monitoring and support and the PAC should be revisited within 2 years to see if Carp could benefit.

There was discussion regarding removal of the requirement to have the Committee Chair live within the watershed boundaries.

Staff took direction to form a Mississippi River PAC now, with a MVCA Board Member serving as Chair. A Carp River PAC will be considered at a later date, possibly following completion of new floodplain mapping and prior to completion of a new subwatershed plan.

G. Gower commented that the Terms of Reference and membership need to be completed and it made clear that the PAC is for advice and support only. S. McIntyre indicated that the proposed motion directs staff to return to the Board with proposed Administrative By-law amendments which would include a Terms of Reference for a Mississippi R. Watershed Plan PAC.

PPAC02/17/22-6

MOVED BY:

J. Mason

SECONDED BY: G. Gower

Resolved, That the Policy & Priorities Committee recommend that the Board of Directors direct staff to draft and table amendments to MVCA's Administrative By-law to address the recommendations contained in Report 3204/22, as amended.

"CARRIED"

4. Carp River Conservation Area Master Plan

S. McIntyre summarized Staff Report 3205/22. The report includes the *Carp River Conservation Area Background Report* which summarizes the history and current state of the Carp River Conservation Area (CRCA) as well as opportunities for future use and enhancements. City staff have received the report and have been asked to provide comment so that the document can be finalized and shared with the public. Significant delays with the plan were noted and in order to mitigate further delays it is recommended that the Board direct staff to finalize the *Background Report*, and to finalize and implement a public engagement plan in partnership with the City and report back with details.

J. Karau commented on the importance of clarifying expectations of parties involved and to provide clear objectives for public consultation. Extra clarity should be provided in the workplan to aid in implementation focus. He also advised that there is likely to be heightened expectations associated with Ottawa's new official plan.

There was a discussion regarding Natural Heritage Systems within the City of Ottawa. G. Gower offered to reach out to Kanata North Councillor Cathy Curry to see if there is a way to assist in moving the plan along.

J. Mason acknowledged the efforts of MVCA staff working on the report, namely Erica Ogden, Julie Falsetti and Alyson Symon.

PPAC02/17/22-7

MOVED BY: J. Mason

SECONDED BY: G. Gower

Resolved, That the Policy and Priority Committee recommend that the Board approve finalization of the Background Report in partnership with the City of Ottawa and release to the public as part of a coordinated public engagement process; and to report back to the Board with details.

"CARRIED"

5. Corporate Strategic Plan

S. McIntyre discussed Report 3206/22 which provides an implementation plan with specific actions for assessing progress towards achieving goals and objectives set out in the Corporate Strategic Plan. Discussion included a review of new requirements per O. Reg. 686/21, and how cost recovery of Category 2 and 3 and associated agreements will need to be considered each term of council and the potential impacts on workforce planning.

J. Mason commented that most dates in the “output” column reference are 2022 and 2023. S, McIntyre agreed that the next two years would be busy in part because of the timelines of specific grants, and the need to complete works already in progress.

J. Karau commented that the document provides examination and better appreciation for how busy the MVCA agenda is. He also expressed concern as J. Mason did about timelines seeming ambitious. He suggested some items may need further review to determine if they are actually time sensitive, citing completion of the Indigenous Engagement Plan as an item that may necessitate more time.

J. Karau commented on the value of annual reports as a record and legacy of accomplishments which help outline corporate cycles and trends. Staff took direction to continue to implement annually using a simplified format.

PPAC02/17/22-8

MOVED BY: B. Holmes

SECONDED BY: C. Kelsey

Resolved, That the Policy & Priorities Advisory Committee recommend that the Board of Directors approve the Draft Implementation Plan as set out in Report 3206/22.

“CARRIED”

J. Karau suggested that changes should be at the discretion of the GM and that any issues can be further addressed at the Board level.

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

PPAC02/17/22-9

MOVED BY: K. Thompson

SECONDED BY: J. Karau

Resolved, That the meeting be adjourned.

“CARRIED”

“E. Levi, Recording Secretary

F. Campbell, Chair”