



**2023**

# **Final Budget**

**February 23, 2023**

Mississippi Valley Conservation Authority  
2023 Draft Budget

## Operating Program

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
<b>Watershed Management</b>			
Flood Forecasting & Warning	\$351,785	\$253,523	\$247,357
O&M Flood Control Structures	\$359,246	\$343,028	\$162,996
Prev. Maintenance of FCS	\$141,697	\$154,555	\$97,813
<b>Sub-total</b>	<b>\$852,728</b>	<b>\$751,106</b>	<b>\$508,167</b>
<b>Technical Studies &amp; Watershed Planning</b>	<b>\$1,254,166</b>	<b>\$859,064</b>	<b>\$1,020,463</b>
<b>Plan Review &amp; Regulations</b>	<b>\$918,505</b>	<b>\$849,986</b>	<b>\$1,090,109</b>
<b>Conservation Services</b>			
Stewardship & Education	\$236,511	\$108,683	\$228,078
Property Management	\$499,375	\$496,663	\$649,711
Visitor Services	\$94,789	\$94,971	\$121,121
<b>Sub-total</b>	<b>\$830,674</b>	<b>\$700,317</b>	<b>\$998,911</b>
<b>Corporate Services</b>			
Administration	\$617,108	\$701,979	\$808,267
Communications	\$54,500	\$25,037	\$36,000
Vehicles & Equipment	(\$7,886)	(\$14,072)	(\$17,400)
Information & Communications Tech.	\$133,839	\$82,546	\$80,445
<b>Sub-total</b>	<b>\$797,561</b>	<b>\$795,489</b>	<b>\$907,312</b>
<b>Total Operating</b>	<b>\$4,653,634</b>	<b>\$3,955,961</b>	<b>\$4,524,962</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
<b>Municipal Levy</b>	<b>23-Feb-23</b>		
- General benefiting	\$2,858,856	\$2,777,096	\$2,962,450
- Special benefiting	\$63,870	\$63,780	\$71,500
<b>Sub-total</b>	<b>\$2,922,726</b>	<b>\$2,840,876</b>	<b>\$3,033,950</b>
<b>Provincial Transfer Payment</b>	<b>\$128,436</b>	<b>\$128,436</b>	<b>\$128,436</b>
<b>Special Grants</b>	<b>\$273,544</b>	<b>\$200,666</b>	<b>\$275,226</b>
<b>User Fees &amp; Contract Revenue</b>	<b>\$530,590</b>	<b>\$554,276</b>	<b>\$605,890</b>
<b>Operating Reserves</b>	<b>\$703,604</b>	<b>\$117,584</b>	<b>\$198,121</b>
<b>Special Reserves</b>		\$0	\$138,070
<b>Other</b>	<b>\$94,734</b>	<b>\$114,123</b>	<b>\$145,269</b>
<b>Total Revenues</b>	<b>\$4,653,634</b>	<b>\$3,955,961</b>	<b>\$4,524,962</b>
<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>(\$0)</b>	<b>\$0</b>

Mississippi Valley Conservation Authority

2023 DRAFT Budget INCLUDES 1.5% Growth, 3% Operating Levy, 4.5% Capital and \$97,582 of Workforce Plan Impact Less .5 FTE

**Table 3a – 2022 Operating Levy (General Benefiting)**

Municipality	2022 Apportionment %	2022 Levy	2023 Apportionment %	2023 Levy	Variance	
North Frontenac Tp	0.9363	\$26,001.95	0.9283	\$27,500	\$1,498	5.76%
Central Frontenac Tp	0.4390	\$12,191	0.4357	\$12,907	\$716	5.87%
Tay Valley Tp	0.6395	\$17,760	0.6295	\$18,649	\$889	5.01%
Beckwith Tp	0.6653	\$18,476	0.6784	\$20,097	\$1,621	8.78%
Carleton Place	2.4563	\$68,214	2.5368	\$75,153	\$6,939	10.17%
Drummond/North Elm Tp	0.4906	\$13,624	0.4880	\$14,457	\$832	6.11%
Lanark Highlands Tp	1.1338	\$31,487	1.1218	\$33,234	\$1,747	5.55%
Mississippi Mills	2.7152	\$75,404	2.7352	\$81,028	\$5,625	7.46%
Addington Highlands Tp	0.1592	\$4,421	0.1578	\$4,676	\$255	5.76%
Ottawa	90.3298	\$2,508,545	90.2534	\$2,673,713	\$165,168	6.58%
Greater Madawaska Tp	0.03510	\$975	0.0350	\$1,037	\$62	6.38%
<b>Total</b>	<b>100</b>	<b>\$2,777,096</b>	<b>100</b>	<b>\$2,962,450</b>	<b>\$185,352</b>	

**Table 3b – 2022 Capital Project Levy (General Benefiting)**

Municipality	2022 Apportionment %	2022 Levy	2023 Apportionment %	2023 Levy	Variance	
North Frontenac Tp	0.9363	\$5,606	0.9283	\$5,891	\$285	5.09%
Central Frontenac Tp	0.4390	\$2,628	0.4357	\$2,765	\$137	5.20%
Tay Valley Tp	0.6395	\$3,829	0.6295	\$3,995	\$166	4.34%
Beckwith Tp	0.6653	\$3,983	0.6784	\$4,305	\$322	8.09%
Carleton Place	2.4563	\$14,706	2.5368	\$16,099	\$1,393	9.48%
Drummond/North Elm Tp	0.4906	\$2,937	0.4880	\$3,097	\$160	5.44%
Lanark Highlands Tp	1.1338	\$6,788	1.1218	\$7,119	\$331	4.88%
Mississippi Mills	2.7152	\$16,256	2.7352	\$17,358	\$1,102	6.78%
Addington Highlands Tp	0.1592	\$953	0.1578	\$1,002	\$49	5.09%
Ottawa	90.3298	\$540,810	90.2534	\$572,774	\$31,964	5.91%
Greater Madawaska Tp	0.03510	\$210	0.0350	\$222	\$12	5.71%
<b>Total</b>	<b>100</b>	<b>\$598,706</b>	<b>100</b>	<b>\$634,628</b>	<b>\$35,922</b>	

**Table 3c – 2022 Total Municipal Levy (General Benefiting)**

Municipality	2022 Apportionment %	2022 Levy	2023 Apportionment %	2023 Levy	Variance	
North Frontenac Tp	0.9363	\$31,608	0.9283	\$33,391	\$1,783	5.64%
Central Frontenac Tp	0.4390	\$14,820	0.4357	\$15,672	\$852	5.75%
Tay Valley Tp	0.6395	\$21,588	0.6295	\$22,644	\$1,056	4.89%
Beckwith Tp	0.6653	\$22,459	0.6784	\$24,403	\$1,943	8.65%
Carleton Place	2.4563	\$82,920	2.5368	\$91,252	\$8,332	10.05%
Drummond/North Elm Tp	0.4906	\$16,562	0.4880	\$17,554	\$992	5.99%
Lanark Highlands Tp	1.1338	\$38,275	1.1218	\$40,353	\$2,078	5.43%
Mississippi Mills	2.7152	\$91,660	2.7352	\$98,387	\$6,727	7.34%
Addington Highlands Tp	0.1592	\$5,374	0.1578	\$5,678	\$303	5.64%
Ottawa	90.3298	\$3,049,355	90.2534	\$3,246,487	\$197,132	6.46%
Greater Madawaska Tp	0.03510	\$1,185	0.0350	\$1,259	\$74	6.26%
<b>Total</b>	<b>100</b>	<b>\$3,375,802</b>	<b>100</b>	<b>\$3,597,079</b>	<b>\$221,273</b>	6.55%

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**Flood Forecasting and Warning**

**Programs and Services per 4.4.1 of Sec. 39 Policies Manual; and MOUs**

Monitoring system design and implementation  
     water gauge network  
     meterological sites  
     snow course sites (incl. OPG sites)  
 Water Control System Design/Operations  
     Model development  
     Scenario analysis  
     Evaluation and priority setting  
 WISKI system design and implementation  
 WISKI contracted support services  
 Third-party data collection  
 Field equipment O&M and repair  
 365d/y systems monitoring and analyses  
 Predictive modeling and flood risk assessment  
 Water budget analysis  
 Liaison with other dam owners/operators  
 State of watershed advisories/alerts/warnings  
 Operate Emergency Communications Centre during Class 3 floods  
 Direct and support Low Water Response Team  
 Assist municipalities with emergency preparedness planning  
 Support Ottawa River Regulatory Committee/Secretariate  
 Professional development

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	237,605	209,229	206,765
Standby/On Call Pay	2,500	2,484	3,000
Mileage & General Expenses	11,750	15,063	6,000
Staff Development	11,750	565	6,000
Equip Rent Pur Repair & Mtce	5,000	5,371	5,000
Utilities - Telephone & Hydro	10,500	8,254	9,000
Communications - Radios & Pagers	44,980	4,689	4,692
Materials/Supplies/General Expenses	3,500	3,999	900
Low Water Response	500	0	500
WISKI-Soda License and Maintenance Fees	22,200	3,870	4,000
Stream Gauges	1,500	0	1,500
<b>Total</b>	<b>351,785</b>	<b>253,523</b>	<b>247,357</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant (Prov. TP Grant - Section 39)	60,366	60,366	
Municipal Levy	281,419	183,157	247,357
CSJ - Wage Subsidy	0	0	-
Other - Shared Contribution (WISKI)	10,000	10,000	-
<b>Total</b>	<b>351,785</b>	<b>253,523</b>	<b>247,357</b>

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**Operation/Maintenance of Flood Control Structures**

**Programs and Services per 4.2.1 and 4.2.2 of Sec. 39 Policies Manual; and MOUs**

Set seasonal, weekly, and daily operating objectives for flow regulation and reservoirs

Operate and maintain FCS and abutting channels, embankments, roadways

Routine and seasonal inspection and minor repairs of FCS and safety equipment

Contracted services for OPG (current contract expires December 31, 2021)

Contracted services for MNRF (current contract expires March 31, 2021)

On-call / After-hour services

Professional development

Insurance and taxes

Utilities

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	270,546	264,615	63,496
Mileage & General Expenses	7,500	14,955	13,300
Staff Development	7,500	0	13,300
Administrative Charges	18,200	0	0
Taxes/Insurance	44,000	60,410	69,000
Materials/Supplies/Equipment/General Exp	4,500	1,288	2,100
Health & Safety Clothing & Equipment	4,000	1,760	1,800
Safety Inspections	3,000	0	0
<b>Total</b>	<b>359,246</b>	<b>343,028</b>	<b>162,996</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant (Prov. TP Grant - Section 39)	68,070	68,070	
Municipal Levy	239,586	247,908	111,406
User Fees - OPG Contract	44,000	19,320	44,000
Other - MNR Bancroft & Kemptville	7,590	7,730	7,590
<b>Total</b>	<b>359,246</b>	<b>343,028</b>	<b>162,996</b>

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## Preventative Maintenance of Flood Control Structures

### Programs and Services per 4.2.3 of Sec. 39 Policies Manual

Support preparation/update of Water Management Plan  
Prepare/update O&M manuals  
Annual update of Emergency Preparedness and Response Plans  
Develop/update Dam Safety Program  
Conduct and maintain FCS asset inventory  
Conduct annual safety and condition inspections  
Prepare Dam Safety Reviews  
Identify capital needs and priorities  
Conduct structural assessments  
Lifecycle repairs to extend life of assets  
Lifecycle replacement of signs, logs, and other asset components  
Professional development  
On-call / After-hour services

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	121,697	125,548	73,663
Mileage & General Expenses	2,500	6,285	4,775
Staff Development	2,500	0	4,775
Materials/Supplies/Equipment	9,000	17,647	9,600
Stoplog Replacement	6,000	5,076	5,000
			0
<b>Total</b>	<b>141,697</b>	<b>154,555</b>	<b>97,813</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	70,849	154,555	97,813
Priority Projects (Formerly Glen Cairn)	70,849	0	0
<b>Total</b>	<b>141,697</b>	<b>154,555</b>	<b>97,813</b>

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**Technical Studies & Watershed Planning**

**Programs and Services per 4.7.1 and 4.7.2 of Sec. 39 Policies Manual; and Clean Water Act; and MOUs**

Watershed planning  
Data collection and review  
Trends/issues identification  
Priority and policy setting/reviews  
Programs development and review  
System monitoring and analysis  
Headwaters and coldwater streams  
Surface water quality (incl. algae)  
Aquatic and riparian habitats  
Aquatic and riparian species  
Watershed reporting  
Lake Reports  
Watershed Report Card  
Implementation Progress Reports  
Municipal policy and by-law reviews  
Community engagement (incl. PAC)  
Professional development  
City of Ottawa - Baseline Monitoring  
MECP - PWQMP  
MECP - PGWMP (cancelled by Board effective 2021)

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	825,978	671,417	715,093
Mileage & General Expenses	12,500	246	8,250
Staff Development	12,500	1,756	8,250
Materials/Supplies/Gen Expenses	7,000	2,666	3,600
Lab Analysis (throughout watershed)	6,000	0	6,000
City of Ottawa Baseline Monitoring (mileage & lab fees only)	35,208	37,589	36,500
Poole Creek Subwatershed Study	12,000	99	3,000
Mississippi River Watershed Plan & Implementation	30,000	0	30,000
Ice Monitoring Program Setup	44,980	1,575	8,500
Topo-bathymetric Data Collection Program	5,000	0	0
NDMP - Flood Risk Assessment	8,500	16,623	0
Lower Mississippi River Floodplain Mapping (2022 staff only shown above)	0	9,975	0
Ottawa Floodplain Mapping Update (Carp)	10,000	2,673	5,000
Carp Erosion Control	25,000	64,281	0
MVCA Watershed Model/FFW	30,000	22,100	
MVCA FPM Projects (Clyde)	100,000	0	123,000
Wetland Restoration Project (ECCC-CO)	8,000	5,619	0
CA Strategy (aka Land Cons/Acquisition) (ECCC-CO)	66,500	22,446	30,000
Fundraising Campaign	15,000	0	10,000
FHIMP - Land Cover Update			33,270
<b>Total</b>	<b>1,254,166</b>	<b>859,064</b>	<b>1,020,463</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant - Section 39			128,436
Municipal Levy	609,550	699,103	459,172
Special Levy (Baseline Monitoring City of Ottawa)	63,870	63,780	71,500
Special Reserves - Priority Projects (formerly Glen Cairn)	204,500		138,070
Student Grants	20,400	15,158	14,235
NDMP - Grant	16,399	7,535	
DMAF Grant - 25%			10,000
WECL Grant - 25%			26,250
Other Grants	100,000	0	0
ECCC-CO Grant - Land Conservation Plan		42,691	30,000
ECCC-CO Grant - Wetland Project		6,067	0
MVCF - for fundraising campaign	15,000	0	10,000
MVCF - funds raised	0	0	20,000
Other - City of Ottawa Contribution Carp FP Mapping	0	0	35,000
Other - City of Ottawa - Carp Erosion Control	25,000	9,443	0
FHIMP - Clyde River FPM			74,800
Other -Professional Services / Staff Time	10,000	6,434	0
Other - Deferred Revenue (Poole Creek/ Ottawa FP Mapping)	12,000	8,854	3,000
Operating Reserve	177,447	0	0
<b>Total</b>	<b>1,254,166</b>	<b>859,064</b>	<b>1,020,463</b>

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**Plan Review & Regulations**

**Programs and Services per CA Act, and MOUs with MNRF and County**

Comment on *Planning Act* applications and documents per legislated responsibilities and MNRF MOU

Natural hazards, shorelines, and wetlands per *Conservation Authorities Act*

Section 3.1 of PPS per MNRF delegated authority

Comprehensive planning documents per MNRF delegated authority

Advisory Services on *Planning Act* applications per municipal MOUs (fee for service)

stormwater

hydrology

environmental impacts

Professional development

Expert testimony

Public meetings

**Programs and Services per Section 28 of CA Act, and per Sec. 4.7.1 of Sec. 39 Policies Manual**

Document areas of flood inundation

Flood Plain mapping

Field work

Model development

Determine regulated limits

Public/municipal engagement

Approvals

Permit administration

Develop/review Sec. 28 policies and procedures

Respond to municipal, public, stakeholders queries

Preconsultation meetings

Review and process permit applications

Issue permits

Compliance management

Compliance monitoring/inspections

Respond to complaints

Investigate non-compliance

Enforcement / legal action

Professional development

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**Contracted Services per MOUs for Septic Inspection/Reinspection**

Tay Valley - Septic Inspection/Reinspection program

North Frontenac - Re-inspection program

Central Frontenac - Re-inspection program

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	779,005	726,733	940,609
Mileage & General Expenses	9,500	15,867	7,500
Staff Development	9,500	3,573	7,500
Materials/Supplies/Gen Expenses	2,500	3,733	2,500
Legal Fees	17,000	14,567	17,000
Mississippi/Rideau Septic Program	75,000	58,851	75,000
Advisory Services (RVCA)	26,000	26,663	25,000
Consulting (Joint Fee Study RVCA, SNC)	0	0	15,000
<b>Total</b>	<b>918,505</b>	<b>849,986</b>	<b>1,090,109</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	533,505	443,846	725,109
User Fees - Plan Review	190,000	315,293	190,000
User Fees - Permit Processing Fees - Permits/PropClear	115,000	13,071	90,000
User Fees - Mississippi/Rideau Septic Program	75,000	77,703	75,000
MVCF - Wetland Protection Fund	0	0	10,000
Career Launcher Funding (remaining claim from 2021)	5,000	74	0
	<b>918,505</b>	<b>849,986</b>	<b>1,090,109</b>

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## Stewardship Services & Education

### Programs and Services (largely delivered through MOUs and grants)

Program Communications (planning and use of multi-media)

#### Stewardship Programs

- Ottawa City Stream Watch (basic water and shoreline conditions by area residents)
- Ottawa Rural Clean Water Program (subsidies to implement site enhancements and restorations)
- ALUS program (subsidies focused on agricultural community for enhancements and restorations)
- Water Rangers: basic water parameter testing by lake associations/stewards (e.g. temp, clarity, pH)
- Lake Monitoring (formerly Watershed Watch): nutrient monitoring by lake associations/stewards
- Ottawa Green Acres Program (tree planting program on marginal land within City of Ottawa)
- Trees Ontario Reforestation Program (Forest Ontario planting program; delivered outside City of Ottawa)
- Lanark County Forest Management
  - 5-year Plans
  - Annual assessment and marking
- Community Projects
  - Shoreline naturalization
  - Erosion control
  - Reforestation
- Support to Lake Associations e.g. Lake Planning

#### Education & Outreach

- Interpretive signage
- EcoTreker maintenance and enhancements
- Educational materials and liaison with schools
- Event and program coordination
  - OPG - Spring Water Awareness Program
  - School Programming (suspended)
  - Summer camp (suspended)
  - Enviro-thon (suspended)
  - Children's Water Festival (to resume in 2022)

Fundraising / grant writing

Volunteer management

Professional development

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Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	87,611	58,052	70,983
Mileage & General Expenses	2,000	3,644	2,000
Staff Development	2,000	0	2,000
Mat&Sup/Equip/GExp/Promotion	3,000	727	2,500
Ottawa Clean Water Prog - Mil/Exp/Grants/Comm Exp	3,500	20,334	3,500
County of Lanark Program	6,000	8,728	3,000
Shoreline Naturalization & Other Watershed Stewardship	9,000	11,642	0
ALUS Project Delivery -ECCC-CO	101,900	29	122,595
Trees Canada Program (RVCA Partnership)	5,500	5,528	5,500
Publicity	1,000	0	1,000
Review of Education Program	15,000	0	15,000
<b>Total</b>	<b>236,511</b>	<b>108,683</b>	<b>228,078</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	105,111	(24,710)	69,003
ALUS Canada Grant (RVCA)	60,000	44,306	0
ECCC-CO Grant - ALUS	41,900	59,005	144,075
User Fees - City of Ottawa RCWP	3,000	12,899	3,000
User Fees - Lanark County	6,000	11,147	7,000
User Fees - Trees		6,036	
Other - Trees/TD Planting Program Grant	5,500	0	0
Other - Grant for Review of Education Program	5,000	0	5,000
MVCF - Grant /In-Kind for Review of Education Program	10,000	0	0
<b>Total</b>	<b>236,511</b>	<b>108,683</b>	<b>228,078</b>

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**Property Management**

**Programs and Services per Sec. 21.1 1. ii) of CA Act**

Property inventories, surveys, legal records  
Acquisitions and disposals  
Property taxes  
Property easements/agreements  
Asset planning  
    Site Master Plans  
    Asset condition assessments  
    Evaluation and priority setting  
    Capital planning  
Major Asset renewal/replacement  
    Project planning and approvals  
    Design and construction  
    Commissioning and warranties  
Operations and maintenance (passive recreational)  
    Roads, parking lots/machines  
    Regulatory signage (wayfinding, by-law related, notices)  
    Trails, boardwalks, bridges, railings  
    Toilets/outhouses/septic systems  
    Drinking water systems / UV  
    Playgrounds / equipment /seating  
    Fire suppression systems  
    HVAC, electrical, and plumbing  
    Structure, roofing, sheathing, glazing  
    Interior finishes and furniture  
Regulatory tests/inspections  
    AODA  
    Hazard trees  
    Play structures  
    Drinking water systems  
    Fire suppression systems  
Professional development  
Insurance and taxes  
Utilities

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Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	211,375	220,827	399,061
Mileage & General Expenses	1,750	773	2,250
Staff Development	1,750	2,269	2,250
Insurance/General Expenses	30,500	34,572	45,750
HQ Building	110,000	134,845	84,700
Mill of Kintail Conservation Area	63,000	59,559	65,500
Palmerston/Canonto Conservation Area	3,000	3,385	1,950
Morris Island Conservation Area	16,000	16,485	23,900
Purdon Conservation Area	4,000	4,425	5,800
K & P Trail Conservation Area	10,000	8,532	12,500
CP - Roy Brown Park			
Cedardale Properties	1,000	995	1,050
Carp River Conservation Area - Site Enhancements	5,000	0	5,000
COVID Response	42,000	9,997	0
<b>Total</b>	<b>499,375</b>	<b>496,663</b>	<b>649,711</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	492,641	464,385	618,943
MVCF - CRCA Fund	5,000	0	5,000
Other - CP Roy Brown Park			0
Other - K&P - Bucci Order \$30,000	0	0	0
Parking Revenue - CAs		26,979	20,000
Donation Boxes - CAs		2,442	4,000
Other - Bell Canada - Annual Easement - K&P	1,734	2,857	1,769
<b>Total</b>	<b>499,375</b>	<b>496,663</b>	<b>649,711</b>

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**Visitor Services**

Visitor Services

**Programs and Services in support of Sec. 21.1 1. ii) of CA Act**

Program Communications (planning and use of multi-media)

Rentals management

Cloister

Picnic Shelter

Gate House

Grounds

Education Centre

Other

Museum Operations

Maintain and catalogue collections

Organize and display collection

Plan and execute special exhibits

Acquire temporary exhibits

Plan, stock, and manage gift shop

Fundraising / grant writing

Volunteer management

Professional development

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	86,289	91,570	111,871
Mileage & General Expenses	250	127	300
Staff Development	250	0	300
Utilities - Telephone	5,000	2,143	4,400
Admin/BankChrgs/Equip/GShop/M&S/SpEvExp	2,000	1,131	3,000
Interior Maintenance	1,000	0	1,250
<b>Total</b>	<b>94,789</b>	<b>94,971</b>	<b>121,121</b>
Revenues	23-Feb-23	Audited Actuals December 31, 2022	2023 Budget
Special Grant - Provincial Grant	13,445	13,445	13,445
Municipal Levy	9,944	16,203	12,955
User Fees - MOK	40,000	48,222	55,000
Donations Received	0	4,641	7,500
Student Grants	4,000	0	10,000
Special Grant - Miss Mills Grant - MOK & Naismith	12,400	12,460	12,221
Other Grants	0	0	10,000
Other - Parking Meter - Morris Island CA	15,000	0	0
<b>Total</b>	<b>94,789</b>	<b>94,971</b>	<b>121,121</b>

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## Administration

### Programs and Services per CA Act

Secretariate services to Board and Committees  
Financial management and accounting  
Human Resources (HR) management  
Workforce Plan Adjustments / Implementation  
Records management  
Inter-government and agency relations  
Corporate compliance management (e.g.MFIPPA)  
Corporate planning, policies, procedures  
Corporate Health and Safety  
Clerical support  
Professional development  
Professional/Membership dues  
Liability insurance

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	436,808	513,886	627,926
Mileage& General Expenses	4,250	4,616	2,500
Staff Development	4,250	2,303	2,500
Member Expenses & Allowances	20,000	12,728	18,000
Mat/Sup/Equip/GenExp/BankChg/Postage/Courier	36,000	51,046	40,000
Insurance/Telephone	35,000	37,359	42,700
Professional Services (Legal, Audit etc.)	30,000	46,042	20,000
Conservation Ontario Levy	27,000	26,830	28,000
OH&S-Other Costs	2,000	951	4,000
OH&S Shared Services (SNC)	15,000	0	7,500
Human Resources Services	25,000	6,218	15,000
Administrative Charges OMFCS	(18,200)	0	
Contribution to Operating Reserve			141
<b>Total</b>	<b>617,108</b>	<b>701,979</b>	<b>808,267</b>
	44,980		
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	339,300	499,138	525,146
Other - Interest	25,000	69,648	73,000
Other - Rental Income	0	0	4,500
Other - Miscellaneous	2,000	6,100	5,000
Other - Donations (General)	0	9,509	2,500
Other - Operating Reserve (WFP Implementation)	250,808	117,584	198,121
Other - Operating Reserve (General)			
<b>Total</b>	<b>617,108</b>	<b>701,979</b>	<b>808,267</b>

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## Communications

### Programs and Services per Sec. 21.1 1. i), ii) of the CA Act

Planning and use of multi-media  
     FFW and mandatory notifications  
     Posting of Corporate records  
     Promotion of programs and services  
 Public hearings/events coordination  
 Media and community relations  
 Indigenous engagement / land claims / TRC  
 Wayfinding signage  
 Design and translation services  
 Corporate branded clothing and supplies  
 Professional development

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	0	0	0
Mileage& General Expenses	1,000	387	0
Printing	1,000	228	500
Materials/Supplies/Equipment/Gen Expenses	1,000	908	500
Advertising/Promotion (core program & services)	5,500	0	1,000
Eko-Trekr App Annual Fee/Support	3,500	3,053	3,500
Comms Shared Services (RVCA)	41,000	20,300	30,000
Website Expenses	1,500	161	500
			0
<b>Total</b>	<b>54,500</b>	<b>25,037</b>	<b>36,000</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	51,000	25,037	32,500
MVCF - Contribution (Eco-Trekr)	3,500	0	3,500
	44,980		0
<b>Total</b>	<b>51,000</b>	<b>25,037</b>	<b>36,000</b>

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## **Vehicles & Equipment**

### **Programs and Services per Sec. 21.1 1. i) and ii) of the CA Act**

Vehicles and large equipment asset management (AM)

Planning, procurement, disposal

Prev. maintenance and repair

Licencing and insurance

Fuel

Small equipment and consummables

Inventory management

Workshop and Works Yard O&M

Professional development

<b>Expenditures</b>	<b>2022 Budget</b>	<b>Audited Actuals December 31, 2022</b>	<b>2023 Budget</b>
Wages/Benefits	11,514	12,917	0
Mileage & General Expenses	1,800	279	1,800
Staff Development	1,800	0	1,800
Equipment Purchase - non-capital	3,000	3,414	3,000
Materials/Supplies/Fuel/Maintenance	58,000	70,138	61,000
Insurance/Licensing	13,000	13,374	15,500
General Expenses	3,000	2,191	3,500
Vehicle/Equipment Charges	(100,000)	(116,385)	(104,000)
<b>Total</b>	<b>(7,886)</b>	<b>(14,072)</b>	<b>(17,400)</b>
<b>Revenues</b>	<b>2022 Budget</b>	<b>Audited Actuals December 31, 2022</b>	<b>2023 Budget</b>
Provincial Grant			0
Municipal Levy	(7,886)	(14,072)	(17,400)
<b>Total</b>	<b>(7,886)</b>	<b>(14,072)</b>	<b>(17,400)</b>

23-Feb-23

## Information and Communications Technology

### Programs and Services in support of CA Act

ICT asset management (AM)  
 Planning, procurement, disposal  
 Network maintenance and repairs  
 Device maintenance and repairs  
 Peripheral maintenance and repairs  
 Consumables (e.g. inks/paper)  
 Storage management  
 Cyber security and risk management  
 Develop standards, policies, procedures  
 User training and support  
 Software licencing and updates  
 Contracted services (e.g. internet)  
 Data acquisition and management  
 Manage data requests/publication  
 Professional development  
 GIS Services

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Wages/Benefits	21,539	12,352	0
Mileage & General Expenses	2,000	298	2,000
Materials/Supplies/Gen Expenses	3,150	3,574	3,150
Equipment Purchase, Repair & Mtce	4,000	4,102	4,500
Software/Maintenance/IT Support	48,150	43,717	39,995
High Speed Internet Access	15,000	8,502	7,800
Data Acquisition - General /Transfer to Reserve	15,000	0	8,000
Electronic Document Management (CADIMS)	12,000	10,000	10,000
Data Management Automation	13,000	0	0
Asset Management Study			5,000
<b>Total</b>	<b>133,839</b>	<b>82,546</b>	<b>80,445</b>
	44,980		
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy	133,839	82,546	80,445
Other - CA Maps Program/Tech Fee for Info Products	0	0	0
<b>Total</b>	<b>133,839</b>	<b>82,546</b>	<b>80,445</b>

## Capital Program

23-Feb-23

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## Water & Erosion Control Infrastructure

### Programs and Services related to WECl eligible capital projects

Major Asset renewal/replacement

Capital planning

Project planning and approvals

Design and construction

Commissioning and training

Professional development

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Farm Lake Dam - Safety Assessment			0
<b>Capital Assets:</b>			
Lanark Dam			0
Carleton Place Dam			120,000
Shab Lake Dam Final Design	0	0	0
Shab Lake Dam Construction	0	828,482	0
Shab Lake Dam Public Safety Access (WECl/TWP)	50,000	0	0
Shab Lake Dam Commissioning & Inspections			50,000
Widow Lake Dam (WECl)	0	0	0
Kash Lake Dam (DMAF/WECl)	150,000	37,022	100,000
Dam Preventative Maintenance	15,000	0	0
Contributions to WCS Reserve	136,719	248,000	57,160
<b>Total</b>	<b>351,719</b>	<b>1,113,504</b>	<b>327,160</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
WECl Grant	100,000	117,640	78,750
Municipal Levy - Capital	176,719	16,246	68,410
DMAF Grant	75,000	0	30,000
WCS Reserve	0	0	150,000
Special Reserves - Glen Cairn Provincial Share		0	0
Deferred Revenue (WECl)		279,619	0
Debt Financing		700,000	0
<b>Total</b>	<b>44,980</b>	<b>1,113,504</b>	<b>327,160</b>

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Debt Repayment			
Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Capital Assets:			
HQ Annual Financing Charge	277,005	138,502	277,005
WCS Annual Financing Charge	40,630	14,755	35,412
LIDAR Repayment	5,000	0	
Grand Total	322,635	153,257	312,417
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant	0	0	0
Municipal Levy - Capital	322,635	153,257	277,005
Special Reserves - Operating			
Special Reserve - WCS		14,755	35,412
Grand Total	322,635	168,012	312,417

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**Other Capital**

**Facilities Management**

Conservation Areas  
Vehicles  
Equipment  
LIDAR - major data acquisition

Expenditures	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Conservation Area Signs (directional)	5,000	0	0
Purdon Boardwalk	18,000	12,168	18,000
Vehicles	68,600	9,458	70,000
Equipment		12,782	12,500
Computer Hardware	24,450	16,634	30,000
MOK - Workshop Building	0	0	5,000
MOK Washrooms	0	0	120,000
MOK Roof/Eaves	10,000	6,560	83,000
K&P Trail	0	0	0
Morris Island	5,000	9,484	5,000
Guage Network	22,500	4,891	24,750
Ice Monitoring Equipment (Drone)			6,000
MVCA FFW System Model			67,000
HQ - Sewer & Water Connection	0	0	357,500
LIDAR	80,957	72,900	0
ADCP (Topo-bathymetric Data Collection)	60,000	0	0
Contributions to HQ Building Reserve	55,000	55,000	0
	<b>349,507</b>	<b>199,877</b>	<b>798,750</b>
Revenues	2022 Budget	Audited Actuals December 31, 2022	2023 Budget
Provincial Grant			0
Municipal Levy - Capital	54,372	168,891	289,213
Other - Town of CP - Roy Brown Contr.	44,980	0	0
Reserves - Vehicles & Equipment	68,600	0	76,000
Reserves - Conservation Area	5,500	0	0
Reserves -Information Technology	7,600	0	0
Reserves - HQ Building	0	0	235,000
Reserves - WCS	22,500	0	0
Reserves- Priority Projects			91,750
Other - Def. Revenue - Miss Mill & Naismith (roof)	0	0	5,693
Other - Def. Revenue -RBC - Signs			15,000
Other - Def. Revenue -Enbridge - Purdon	0	0	5,000
Reserves - Operating	47,275	0	0
Other - Def. Revenue - MOK Washroom	0	0	16,094
Other - Partner Contributions LIDAR	33,680	30,986	0
Other - Grants	60,000	0	60,000
MVCF - Purdon Donation	5,000	0	5,000
<b>Total</b>	<b>349,507</b>	<b>199,877</b>	<b>798,750</b>

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Reserve Investments				
	Dec 31 2022 Balance	2023 Budget Allocations FROM Reserves	2023 Budget Allocations TO Reserves	Projected Dec 31 2023 Balance
<b>Category 1</b>				
Building (HQ) Reserve	573,701	235,000		338,701
Conservation Areas Reserve	185,700			185,700
Information and Communication Technology Reserve	80,158			80,158
Priority Projects (Formerly Glen Cairn)	438,836	229,820		209,016
Sick Pay (STD) Reserve	73,843			73,843
Vehicles & Equipment Reserve	263,537	76,000		187,537
Water Control Structure Reserve - MVCA	514,391	185,412	57,160	386,139
<b>Other Reserves</b>				
Museum Building & Art Reserve	6,760			6,760
Operating Reserve	1,496,074	197,980		1,298,094
<b>Total</b>	<b>3,633,000</b>	<b>924,212</b>	<b>57,160</b>	<b>2,765,948</b>