

MVCA Fee Schedule: 2023

Schedule "A" Fees - Planning Advisory Program

Planning Application Type	Fee for "natural hazards", "natural heritage" & water quality and quantity matters & on-site services review (when required)
Official Plan Amendments (OPA)	
Minor	\$820
Major (private applications associated with urban expansion and/or major development application)	\$4,000
Zoning By-law, Amendments, Minor Variance Applications Site Plan — Single Residential	\$410
Site Plan	
Minor (Small commercial less than 0.8 ha, additions up to 200 sq. m.)	\$1,120
Major (Multiple Res., Commercial, Industrial, Institutional)	\$2,790
Consent to Sever (per application)	\$500
Clearance of Conditions (Severance or Variance)	\$185
Plan of Subdivision/Condominium (To provision of Conditions of Draft Approval)	\$4,120
Clearance of Conditions for Subdivision Registration (per phase)	\$2,070
Draft Plan Approval Revisions (alterations to site/plan layout)	\$2,070
Draft Plan Extensions (original conditions about to lapse)	\$4,120

- Reactivation (all application types) – 50% reactivation fee based on the current schedule after two years of dormancy
- A screening fee of \$125.00 will be charged for written responses to address minor issues.
- Fees are associated with Municipal Memorandums of Understanding and the Provincial One Window review service for natural hazards, natural heritage, water quality and quantity issues.
- All fees are exclusive of the Technical Review Fees (see Schedule C) which are charged on a per issue basis in addition to the fees outlined in Schedule A.
- All fees must be received PRIOR to the release of written comments to an approval authority.
- The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than normal, additional site visits etc. OR where additional processing past the initial submission period is required.

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Schedule "B" - Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Application Type	Description	Fee
Culvert/Bridge (Water Crossing)	Replacement (same dimension) ≤ 30 m and ≤ 1 m diameter	\$280
	Replacement (different dimension) or new ≤ 1 m diameter	\$665
	1 m diameter - 3 m diameter	\$1,040
	> 3 m diameter	\$2,050
	Infrastructure Modification (bridges with span <25 m)	\$1,040
	Infrastructure Modification (bridges with span >25 m, storm water management pond)	\$2,685
	Resurfacing	\$280
	Superstructure or abutment works	\$665
	New bridge	\$2,685
Fill Placement Fill Placement (m ³) (including septic beds)	Fill placement < 100 m ³	\$280
	Fill placement > 100 m ³ - 500 m ³	\$685
	Fill placement > 500 m ³ - 1000 m ³	\$1,075
	Fill placement > 1000 m ³ - 2000 m ³	\$2,115
Buildings	Auxiliary building/structures and additions with a total gross floor area <20 m ²	\$280
	Auxiliary buildings/structures and additions with a total gross floor area between 20 m ² and 100 m ²	\$665
	Auxiliary buildings/structures and additions with a total gross floor area >100 m ²	\$1,075
	New residential dwellings	
	New single unit commercial/institutional building	
Multiple Residential units, Institutional, Industrial or Commercial Building	\$2,765	

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Shoreline Work & Watercourse Alteration	Shoreline alterations, erosion protection, channelization ≤ 30m	\$280
	Shoreline alterations/protection >30m and < 100 m Private residential and/or non-municipal agricultural drain cleanout	\$665
	Shoreline alterations/protection, channelization 100 m - 500 m	\$1,040
	Shoreline alterations/protection, channelization > 500 m	\$2,050
Docks	Shoreline disturbance > 2 m and/or total surface > 20 m ²	\$280
Wetland Development/Interference within 30m and 120m of a Provincially Significant Wetland or non-evaluated wetland	Minor review	\$280
	Area affected ≤ 0.5 ha	\$665
	Area affected > 0.5 ha and ≤ 1.0 ha	\$1,040
	Area affected > 1.0 ha and ≤ 2.0 ha	\$2,050

Municipal Drain Maintenance (DART Protocol)	\$95
Screening Fee & Written Advice	\$125
Permit Amendment with minor changes to proposal or site conditions	\$125
S. 28 Application Review Hearing	\$400
Major Projects (ex. Minister's Zoning Order, applications that include several technical studies, >500 m shoreline work or watercourse realignment, development or interference with >2 ha wetland, subdivisions over 10 lots, fill placement over > 2000 m ³ / > 2.0 ha). Note: Additional charges for legal or technical peer-review may be applicable.	\$5,525
Issuance of new permit with no changes to proposal or site conditions will be reduced by 50%	

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Security Deposit	Minor	\$1,000
	Major	\$2,000
Property Inquiry For written responses to legal, real estate and related financial (including CMHC) inquiries by landowners or others on their behalf for property inquiry letter; includes flood plain map (where applicable) and photocopy costs.	File Search Only (10 business days)	\$280
	Expedited Search (3 business days)	\$385
	With Site Inspection	\$465

Note:

- Permit Application fees where the only change in the original application is the time frame will be reduced by 50%

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Schedule "C" - Technical Report Review

Technical reports are routinely prepared by qualified professionals in the fields of water resources engineering, hydro-geological investigation, site servicing, geotechnical engineering, environmental assessments, ecology and planning. Such experts are familiar with profession standards and provincial and local requirements in such matters.

Report Review (1 st Submission)	Development Type	Fee
Normal Review (20 business days) - Flood plain hydrology analysis - Geotechnical reports (unstable soils and slopes) - Wetland hydrology impact analysis - Environment impact studies - Stormwater management - Grading and drainage plan - Aquatic habitat assessment/fish habitat impact - Hydrological assessment - Groundwater and terrain analysis - Headwater Drainage Feature Assessment	Development area ≤0.5 hectares	\$460
	Development area 0.5 hectares - ≤ 2 hectares	\$900
	Development area > 2 hectares - ≤ 5 hectares	\$1,890
	Development area > than 5 hectares	\$2,945
Major Projects		Hourly
Additional Reviews		Hourly
Aggregate Resources Act Application Reviews (plus Schedule C fees as applicable)		\$4,000
Written Technical Response to Inquiry (1 Letter with O. Reg. 153/06 Map)		\$30.00

NOTE:

- Technical report review services are tracked per file on an hourly basis. Where reviews exceed the standard allocation review time, or require multiple submissions and re-reviews, MVCA reserves the right to change an hourly professional rate in addition to the initial fee.
- Major projects are those with a high level of concern about the local environment, complex ecological, ground water and surface water interactions and which may require MVCA staff attendance at multiple meetings with proponents, consultants or public meetings to satisfy regulatory requirements.

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Schedule "D" – Conservation Areas, Rentals, Programs and Administration (HST is in addition to all fees unless otherwise specified)

Conservation Area Use Type	Fee
Conservation Area Use	
*Day Pass Purdon	Donation Only
*Day Pass Morris Island ³	\$6
*Day Pass Mill of Kintail ³	\$6
Seasonal Pass General ¹	\$48
Additional Car Pass	\$11
Lost General Pass	\$11
Mill of Kintail Rentals	
Cloister Area (Weddings)	\$780
Picnic Shelter	
Per Day	\$133
Hourly	\$24
Education Centre	
Per Day	\$133
Hourly	\$24
Gatehouse	
Per Day	\$212
Hourly	\$38
Community Groups	50% of rental fees
Museum Tour Groups (per person) ⁴	\$3
Night Sky Observatory (annual fee)	\$200 (2023) \$200 (2024) \$210 (2025)
Office Rentals	
Boardroom and Meeting Rooms	
Per Day	\$130
Affiliated Groups	FREE
Office Space Work Station Per Month	\$104
Staffing Fee for Rentals Per Hour	\$31.50

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Administrative Task Type	Fee
Photocopies	
Per page 8.5" x11" (Black and White)	\$0.35
Per page 8.5" x 11" (Colour)	\$1.25
Faxes	\$0.33

Education Type	Fee
Program Currently Suspended	
On-site Education Programs (MOK) (2 hours) In-School Education Programs (2 hours) Cancellation Fee Wildlife Watches Day Camp (per week) ⁴ Cancellation Fee ⁴	**Program Currently Suspended**

Information and Professional Services	Fee	
Reports	Small: 1-30 pages	\$145
Base Cost (Digital and Paper)	Medium: 31-100 pages	\$280
	Large: 100 + pages	\$425
	Minimum Processing Fee ⁴	\$55
	Administrative Rate ⁴	\$70/hr
	Professional Rate ⁴	\$110/hr
	Management Rate ⁴	\$135/hr
Models – digital copies		
Hydrologic Model (HEC-HMS, SWMHYMO, PCSWMM) ⁴	\$2,125 plus staff time	
Hydraulic Model (HEC2, HEC-RAS) ⁴	\$2,125 plus staff time	

* Day Pass Limited to 4 hours

¹ Seasonal Pass – only one vehicle pass be provided per annual pass

² Affiliated Groups = meetings held at MVCA where MVCA staff participation/involvement is required and the Group objectives are in- line with MVCA goals and visions

³ HST Included

⁴ HST Exempt

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Schedule "E" – Stewardship Service

Stewardship Services	Fee	Rationale
Trees and Shrubs		
Seedlings (trees and shrubs)	\$3.00	Average cost for bare-root stock from supplier
Potted Shrubs	\$11.00	Average cost for potted stock from supplier (1 gal or 2 gal)
Potted Trees	\$17.00	Average cost for potted stock from supplier (1 gal or 2 gal)
Coco Disks	\$1.00	Cost from supplier

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Schedule "F" – Permits for Class 2-5 Onsite Sewage Disposal Systems

Application Type	Description	Fee
Sewage System New Construction Replacement	Class 4 (Leaching Bed System) & Class 5 (Holding Tank)	
	Residential	\$910
	Commercial or Other Occupancies	\$1,175
	Class 2 & 3 Systems	\$445
	Class 4 Septic Tank Only	\$380
	Inspections (Subgrade, Partial Install, Squirt Height)	\$200
Revisions to Existing Permit	Major (e.g. Different Type of System, Different Location > 10 Meters)	50% of Fee
	Minor (e.g. Change Design Flow, Type of Treatment Unit)	\$200
	Administration (e.g. Change of Documentation only)	\$135
Alteration to Existing System	Major (e.g. Addition of Treatment Unit, Mantle)	\$380
	Minor (e.g. Level Header, Filter & Riser)	\$200
Renovation Change of Use Permits	Renovation/Change of Use (OBC Part 10 & 11)	\$320
	Renovation/Change of Use (OBC Part 10 & 11) with Part 8 Application	\$165
	Property Clearance	\$165
	File Search for Septic Records	\$165
	Lawyer's Letters	\$165
Renewals & Cancellations*	Renewal & Review Fee	\$165
	Cancellation Within 12 Months of Issuance (refund)	50% of Fee
Permit to Demolish	Permit to Demolish / Decommission a Septic System	\$165
Clerical Surcharges*	Operation & Maintenance Document Management Fee (Sec. 8.9 OBC)	\$11
Planning	Planning Comment (per lot for Subdivision Plan Review)	\$220
	Consent Application	\$330
	Additional Consent applications (same retained parcel)	\$150

NOTES:

- * If construction begins before a permit is issued a 50 percent (%) surcharge applies to all permits.
- * A permit is valid for 12 months from the original date of issuance noted in permit. If lapsed, it may be renewed only once for a period of 12 months from the original date of expiry.
- * Clerical surcharges are subject to HST