# Schedule "A" Fees - Planning Advisory Program

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| **Planning Application Type** | **Fee for "natural hazards", "natural heritage" & water quality and quantity matters & on-site services review (when required)** |
| **Official Plan Amendments (OPA)**  Minor  Major (private applications associated with urban expansion and/or major development application) | $820  $4,000 |
| **Zoning By-law, Amendments, Minor Variance Applications Site Plan** — Single Residential | $410 |
| **Site Plan**  Minor (Small commercial less than 0.8 ha, additions up to 200 sq. m.)  Major (Multiple Res., Commercial, Industrial, Institutional) | $1,120  $2,790 |
| **Consent to Sever** (per application)  Clearance of Conditions (Severance or Variance) | $500  $185 |

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| **Plan of Subdivision/Condominium**  (To provision of Conditions of Draft Approval) | $4,120 |
| **Clearance of Conditions for Subdivision Registration** (per phase) | $2,070 |
| **Draft Plan Approval Revisions**  (alterations to site/plan layout) | $2,070 |
| **Draft Plan Extensions**  (original conditions about to lapse) | $4,120 |

* Reactivation (all application types) – 50% reactivation fee based on the current schedule after two years of dormancy
* A screening fee of $125.00 will be charged for written responses to address minor issues.
* Fees are associated with Municipal Memorandums of Understanding and the Provincial One Window review service for natural hazards, natural heritage, water quality and quantity issues.
* All fees are exclusive of the Technical Review Fees (see Schedule C) which are charged on a per issue basis in addition to the fees outlined in Schedule A.
* All fees must be received PRIOR to the release of written comments to an approval authority.
* The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than normal, additional site visits etc. OR where additional processing past the initial submission period is required.

# Schedule "B" - Development, Interference with Wetlands and Alterations to

**Shorelines and Watercourses**

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| **Application Type** | **Description** | **Fee** |
| **Culvert/Bridge**  (Water Crossing) | Replacement (same dimension) ≤30 m and ≤ 1 m diameter | $280 |
| Replacement (different dimension) or new ≤ 1 m diameter | $665 |
| 1 m diameter - 3 m diameter | $1,040 |
| > 3 m diameter | $2,050 |
| Infrastructure Modification (bridges with span <25 m) | $1,040 |
| Infrastructure Modification (bridges with span >25 m, storm water management pond) | $2,685 |
| Resurfacing | $280 |
| Superstructure or abutment works | $665 |
| New bridge | $2,685 |
| **Fill Placement**  Fill Placement (m³) (including septic beds) | Fill placement < 100 m³ | $280 |
| Fill placement > 100 m³ – 500 m³ | $685 |
| Fill placement > 500 m³ - 1000 m³ | $1,075 |
|  | Fill placement > 1000 m³ - 2000 m³ | $2,115 |
| **Buildings** | Auxiliary building/structures and additions with a total gross floor area <20 m² | $280 |
| Auxiliary buildings/structures and additions with a total gross floor area between 20 m² and 100 m² | $665 |
| Auxiliary buildings/structures and additions with a total gross floor area >100 m²  New residential dwellings  New single unit commercial/institutional building | $1,075 |
| Multiple Residential units, Institutional, Industrial or Commercial Building | $2,765 |

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| **Shoreline Work & Watercourse Alteration** | Shoreline alterations, erosion protection, channelization ≤ 30m | $280 |
| Shoreline alterations/protection >30m and < 100 m  Private residential and/or non-municipal agricultural drain cleanout | $665 |
| Shoreline alterations/protection, channelization 100 m - 500 m | $1,040 |
|  | Shoreline alterations/protection, channelization > 500 m | $2,050 |
| **Docks** | Shoreline disturbance > 2 m and/or total surface > 20 m² | $280 |
| **Wetland**  Development /Interference within 30m and 120m of a Provincially Significant Wetland or non-evaluated wetland | Minor review | $280 |
| Area affected ≤ 0.5 ha | $665 |
| Area affected > 0.5 ha and ≤ 1.0 ha | $1,040 |
| Area affected > 1.0 ha and ≤ 2.0 ha | $2,050 |

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| Municipal Drain Maintenance (DART Protocol) | $95 |
| Screening Fee & Written Advice | $125 |
| Permit Amendment with minor changes to proposal or site conditions | $125 |
| S. 28 Application Review Hearing | $400  888888888888 |
| Major Projects (ex. Minister’s Zoning Order, applications that include several technical studies, >500 m shoreline work or watercourse realignment, development or interference with >2 ha wetland, subdivisions over 10 lots, fill placement over > 2000 m3 / > 2.0 ha).  Note: Additional charges for legal or technical peer-review may be applicable. | $5,525 |
| Issuance of new permit with no changes to proposal or site conditions will be reduced by 50% | |

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| **Security Deposit** | Minor | $1,000 |
|  | Major | $2,000 |
| **Property Inquiry**  For written responses to legal, real estate and related financial (including CMHC) inquiries by landowners or others on their behalf for property inquiry letter; includes flood plain map (where applicable) and photocopy costs. | File Search Only  (10 business days) | $280 |
| Expedited Search  (3 business days) | $385 |
| With Site Inspection | $465 |

Note:

* Permit Application fees where the only change in the original application is the time frame will be reduced by 50%

**Schedule "C" - Technical Report Review**

Technical reports are routinely prepared by qualified professionals in the fields of water resources engineering, hydro-geological investigation, site servicing, geotechnical engineering, environmental assessments, ecology and planning. Such experts are familiar with profession standards and provincial and local requirements in such matters.

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| **Report Review (1st Submission)** | **Development Type** | **Fee** |
| **Normal Review (20 business days)**   * **Flood plain hydrology analysis** * **Geotechnical reports (unstable soils and slopes)** * **Wetland hydrology impact analysis** * **Environment impact studies** * **Stormwater management** * **Grading and drainage plan** * **Aquatic habitat assessment/fish habitat impact** * **Hydrological assessment** * **Groundwater and terrain analysis** * **Headwater Drainage Feature Assessment** | Development area  <0.5 hectares | $460 |
| Development area  0.5 hectares - < 2 hectares | $900 |
| Development area  > 2 hectares - < 5 hectares | $1,890 |
| Development area  > than 5 hectares | $2,945 |
| **Major Projects** | | Hourly |
| **Additional Reviews** | | Hourly |

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| ***Aggregate Resources Act* Application Reviews**  (plus Schedule C fees as applicable) | $4,000 |
| **Written Technical Response to Inquiry**  (1 Letter with O. Reg. 153/06 Map) | $30.00 |

NOTE:

* + Technical report review services are tracked per file on an hourly basis. Where reviews exceed the standard allocation review time, or require multiple submissions and re-reviews, MVCA reserves the right to change an hourly professional rate in addition to the initial fee.
  + Major projects are those with a high level of concern about the local environment, complex ecological, ground water and surface water interactions and which may require MVCA staff attendance at multiple meetings with proponents, consultants or public meetings to satisfy regulatory requirements.

# Schedule “D” – Conservation Areas, Rentals, Programs and Administration

# (HST is in addition to all fees unless otherwise specified)

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| **Conservation Area Use Type** | **Fee** |
| **Conservation Area Use**  \*Day Pass Purdon  \*Day Pass Morris Island ³  \*Day Pass Mill of Kintail ³  Seasonal Pass General ¹  Additional Car Pass  Lost General Pass | Donation Only  $6  $6  $48  $11  $11 |
| **Mill of Kintail Rentals**  Cloister Area (Weddings)  Picnic Shelter  Per Day  Hourly  Education Centre  Per Day  Hourly  Gatehouse  Per Day  Hourly  Community Groups  Museum Tour Groups (per person)4  Night Sky Observatory (annual fee) | $780  $133  $24  $133  $24  $212  $38  50% of rental fees  $3  $200 (2023)  $200 (2024)  $210 (2025) |
| **Office Rentals**  Boardroom and Meeting Rooms  Per Day  Affiliated Groups  Office Space Work Station Per Month | $130  FREE  $104 |
| **Staffing Fee for Rentals Per Hour** | $31.50 |

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| **Administrative Task Type** | **Fee** |
| **Photocopies**  Per page 8.5” x11” (Black and White)  Per page 8.5” x 11” (Colour)  Faxes | $0.35  $1.25  $0.33 |

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| **Education Type** | **Fee** |
| **\*\*Program Currently Suspended\*\***  On-site Education Programs (MOK) (2 hours)  In-School Education Programs (2 hours) Cancellation Fee  Wildlife Watches Day Camp (per week) ⁴ Cancellation Fee ⁴ | **\*\*Program Currently Suspended\*\*** |

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| **Information and Professional Services** | **Fee** | |
| **Reports**  Base Cost (Digital and Paper) | Small: 1-30 pages  Medium: 31-100 pages  Large: 100 + pages | $145  $280  $425 |
|  | Minimum Processing Fee4 | $55 |
| Administrative Rate4 | $70/hr |
| Professional Rate4 | $110/hr |
| Management Rate4 | $135/hr |
| **Models – digital copies**  Hydrologic Model (HEC-HMS, SWMHYMO, PCSWMM)4 | | $2,125 plus staff time |
| Hydraulic Model (HEC2, HEC-RAS)4 | | $2,125 plus staff time |

\* Day Pass Limited to 4 hours

1 Seasonal Pass – only one vehicle pass be provided per annual pass

2 Affiliated Groups = meetings held at MVCA where MVCA staff participation/involvement is required and the Group objectives are in- line with MVCA goals and visions

3 HST Included

4 HST Exempt

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| **Stewardship Services** | **Fee** | **Rationale** |
| **Planting materials**  All trees, shrubs, seedlings and Coco Disks | At cost, based upon average by material type | Varies amongst suppliers and seasonally. |

**Schedule "E" – Stewardship Service**

**Schedule "F" – Permits for Class 2-5 Onsite Sewage Disposal Systems**

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| **Application Type** | **Description** | **Fee** |
| **Sewage System**  **New Construction**  **Replacement** | Class 4 (Leaching Bed System) & Class 5 (Holding Tank) | |
| Residential | $910 |
| Commercial or Other Occupancies | $1,175 |
| Class 2 & 3 Systems | $445 |
| Class 4 Septic Tank Only | $380 |
| Inspections (Subgrade, Partial Install, Squirt Height) | $200 |
| **Revisions to Existing Permit** | Major (e.g. Different Type of System, Different Location > 10 Meters) | 50% of Fee |
| Minor (e.g. Change Design Flow, Type of Treatment Unit) | $200 |
| Administration (e.g. Change of Documentation only) | $135 |
| **Alteration to Existing System** | Major (e.g. Addition of Treatment Unit, Mantle) | $380 |
| Minor (e.g. Level Header, Filter & Riser) | $200 |
| **Renovation**  **Change of Use Permits** | Renovation/Change of Use (OBC Part 10 & 11) | $320 |
| Renovation/Change of Use (OBC Part 10 & 11) with Part 8 Application | $165 |
|  | Property Clearance | $165 |
| File Search for Septic Records | $165 |
| Lawyer’s Letters | $165 |
| **Renewals & Cancellations\*** | Renewal & Review Fee | $165 |
| Cancellation Within 12 Months of Issuance (refund) | 50% of Fee |
| **Permit to Demolish** | Permit to Demolish / Decommission a Septic System | $165 |
| **Clerical Surcharges\*** | Operation & Maintenance Document Management Fee (Sec. 8.9 OBC) | $11 |
| **Planning** | Planning Comment (per lot for Subdivision Plan Review) | $220 |
| Consent Application | $330 |
| Additional Consent applications (same retained parcel) | $150 |

NOTES:

**\*** If construction begins before a permit is issued a 50 percent (%) surcharge applies to all permits.

**\*** A permit is valid for 12 months from the original date of issuance noted in permit. If lapsed, it may

be renewed only once for a period of 12 months from the original date of expiry.

**\*** Clerical surcharges are subject to HST