



MINUTES

Via Zoom

Board of Directors

March 16, 2022

MEMBERS PRESENT

J. Atkinson, Chair
J. Mason, Vice-Chair
F. Campbell
E. El-Chantiry
G. Gower
B. Holmes
J. Karau
P. Kehoe
C. Kelsey
B. King
C. Lowry
C. Rigelhof
P. Sweetnam
A. Tennant

MEMBERS ABSENT

R. Darling
J. Inglis
K. Thompson

STAFF PRESENT

S. McIntyre, General Manager
J. Cunderlik, Director, Water Resource Engineering
C. McGuire, Water Resource Engineer
E. Levi, Recording Secretary

J. Atkinson called the meeting to order at 1:02pm

B03/16/22-1

MOVED BY: P. Sweetnam

SECONDED BY: F. Campbell

Resolved, That the Agenda for the March 16, 2022 Board of Directors Meeting be adopted as amended.

“CARRIED”

BUSINESS

1. Watershed Conditions Report

C. McGuire spoke to current water level conditions in the watershed outlined in Staff Report 3207/22. There are no specific indicators at this time for flooding, however rainfall will be closely monitored. Current weather conditions are allowing for sublimation and slow snow melt.

2. Approval of Minutes – Board of Directors

An amendment to the February 16, 2022 minutes was requested to reflect J. Atkinson's status as Chair.

B03/16/22-2

MOVED BY: C. Rigelhof

SECONDED BY: J. Karau

Resolved, That the Minutes of the Mississippi Valley Board of Directors Meeting held on February 16, 2022 be received and approved as amended.

“CARRIED”

3. Review of Committee Structures

S. McIntyre reviewed Report 3204/22 identifying options and clarifying roles to MVCA committee structures and to recommend potential amendments.

There was discussion regarding Public Advisory Committees and their role. Concerns were raised regarding the amount of input and decision making they may have as well as accountability given members would not be elected officials. J. Karau asked the Board to reflect on the positive relationship had with the Public Advisory Committee when dealing with the watershed plan. Similar PACs would not impact the ability of the Board to make their own decisions. S. McIntyre advised that the PAC would not be advising on corporate policies.

J. Karau reviewed the discussion held at the Policy and Priority Advisory Committee regarding his concern for the Finance & Administration Committee to advise on all human resource activities as it's a very broad subject. When dealing with health of staff, such as current issues identified further in the agenda, he felt the Board of Directors at large should be involved. Additionally, he felt that the legislative agenda should be addressed at the Board level as opposed to Executive Committee only.

J. Mason commented that the report was not reflective of changes and discussion held at the advisory committee level and the importance of those changes being communicated to the Board when asked to make decisions.

E. El-Chantiry proposed deferring decision on this item until more clarity was provided at a later date.

B03/16/22-3

MOVED BY: E. El-Chantiry

SECONDED BY: G. Gower

Resolved, That this item be deferred.

“CARRIED”

4. **Corporate Strategic Plan**

S. McIntyre reviewed the implementation plan proposed for the *2021-2025 Corporate Strategic Plan* as outlined in Staff Report 3206/22. A list of priority projects / performance indicators was provided that demonstrates how MVCA will make progress towards achieving its corporate goals and objectives. S. McIntyre noted the long-list of projects attached to the report and the need to prioritize. As well, she highlighted a proposed change in the way annual reports will be prepared to minimize effort while capturing essential year over year changes at the Authority. She noted that the the timeline for Indigenous Consultation would be extended as needed to meet the needs of the communities affected.

J. Karau thanked the General Manager for the concise annual reports and commented that printed copies should be available.

J. Atkinson commented on the benefit of having simplified annual reports and having a more comprehensive one at the end of one term/beginning of the next for new members joining the Authority.

B03/16/22-4

MOVED BY: F. Campbell

SECONDED BY: J. Karau

Resolved, That the Board of Directors approve the Draft Implementation Plan as set out in report 3206/22, as presented.

“CARRIED”

5. **Kashwakamak Lake Dam Structural Findings**

J. Cunderlik presented Staff Report 3208/22. He noted the most important thing to highlight is the result of the assessments indicate that the Hazard Potential Classification (HPC) for the dam should be increased from current classification of LOW to HIGH on the basis of visual inspections and a preliminary dam break and inundation mapping. He advised that the design will now have to incorporate the higher classification, however the higher HPC, the more likely it will receive provincial funding.

P. Sweetnam asked whether refurbishment would be considered in addition to a new build and whether a change in the structure location could be considered, if required? J. Cunderlik advised

that there is a location immediately downstream from current structure that is ideal. He commented that a refurbishment of this magnitude would be more substantial than what was done previously and may be a viable option. A new structure would provide a service life close to 100 years however repairs would be required after 50 years. E. El-Chantiry commented that he believed best practice states that a new build should get a minimum 50 years of service life.

A. Tennant stated he was eager to see cost benefit analyses as this type of work is a moving target for pricing. Final numbers when actually tendering in 2030 will be very different than the current figures.

When asked about potential storage capacity to adapt to climate change, J. Cunderlik advised a new structure would be larger and designed for a much higher flood event. Similarly, a major refurbish would also require larger structure to allow for increased freeboard.

6. Carp River Conservation Area Master Plan Background Report

S. McIntyre reviewed Staff Report 3205/22 and a Background Report for the Carp River Conservation Area. The report includes history of the site, its current state, and potential for future use.

S. McIntyre confirmed that the project falls within the scope of the Natural Heritage Systems Unit at the City of Ottawa.

S. McIntyre advised the intention of this report was to review next steps with the City and to return to the Board with consultation reports.

B03/16/22-5

MOVED BY: J. Mason

SECONDED BY: E. El-Chantiry

Resolved, That the Board approve finalization of the Background Report in partnership with the City of Ottawa and release to the public as part of a coordinated public engagement process; and to report back to the Board with details.

“CARRIED”

7. COVID – Return to Work Update

S. McIntyre presented Staff Report 3209/22 and provided a high level overview of proposed reintegration processes and lifting of policies that the Board has approved in terms of vaccination, screening for staff and visitors. The Authority is aiming to align with provincial recommendations unless the Board suggests otherwise. It is anticipated to open to the public effective May 2, 2022.

S. McIntyre advised that many staff found it advantageous to work from home and there was a desire have some flexibility moving forward. Currently, staff have been asked to attend the office

2 days a week with the plan to move to 3 days a week within the month. Alternative work arrangements are being explored on a trial basis concurrent to seeking legal counsel and tracking the approach of other CAs regarding health and safety and related matters.

8. Section 28 Permit Activity Report

Staff Report 3210/22 summarizing permits issued September 1, 2021 – March 1, 2022 was received for information.

9. General Manager Update

Staff Report 3211/22 was provided to the Board for information.

J. Karau asked if there was any further information regarding agricultural representative being appointed to the Board. S. McIntyre advised there was no update as of yet. She commented that she was unsure how the Province would handle the representatives as not all jurisdictions have agricultural lands.

ADJOURNMENT

The meeting was adjourned at 2:50p.m.

B03/16/22-15

MOVED BY: C. Rigelhof

SECONDED BY: A. Tennant

Resolved, That the Board of Directors meeting adjourned.

“CARRIED”

“E. Levi, Recording Secretary

J. Atkinson, Chair”