
REPORT

3182/21

TO:	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
FROM:	Sally McIntyre, General Manager
RE:	O. Reg. 687/21 Transition Plan
DATE:	December 1, 2021

Recommendation:

That the Board of Directors approve the Transition Plan and its distribution to member municipalities and the province.

On October 1, 2021 the Ministry of Environment, Conservation & Parks (MECP) filed three new regulations under the *Conservation Authorities Act*. Of these, O. Reg. 687/21 *Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act* requires MVCA to develop and implement a Transition Plan to ensure that any required “Cost Apportioning Agreements” with member municipalities are in place by January 1, 2024. Transition Plans are to address four main items:

1. Development and sharing of the “Transition Plan”;
2. Development and sharing of a “Program & Service Inventory” with member municipalities and the province;
3. Development and approval of “Cost Apportionment Agreements” in cooperation with member municipalities; and
4. Interim “reporting” to demonstrate progress and ability to meet regulatory deadlines.

The attached draft Transition Plan meets the above requirements as set out in O. Reg. 687/21. Our goal is to execute all cost apportioning agreements with existing Councils by June 30, 2022 or, if required, with new Councils by June 30, 2023. Either way, the goal will be to enable timely Board direction concerning and development of the subsequent year’s budget.

MVCA Strategic Plan

The Transition Plan support achievement of Goal 3, which addresses legislative changes.

**Mississippi Valley Conservation Authority
O. Reg. 687/21 TRANSITION PLAN**

DRAFT November 24, 2021

Item	Deliverable	Timing ¹
1. Transition Plan		
a) Inform municipalities of new regulations, available training from AMO-CO, and forthcoming documents.	Email to member municipalities	Completed.
b) Draft Transition Plan in consultation with neighbouring CAs	Draft Plan	Completed.
c) Obtain Board approval of the Transition Plan	Staff report	Dec. 1, 2021
d) Distribute to member municipalities	With neighbouring CAs	Dec. 17, 2021
e) Submit Transition Plan to the Minister and post on website (per subsection 3 of the regulation)	Approved Transition Plan	Dec. 31, 2021
2. Program and Service Inventory		
a) Obtain initial Policy & Priority Committee direction on scope of non-mandatory programs & services and funding sources	Staff report with options	Jan. 12, 2021
b) Share draft program & service inventory with neighboring conservation authorities	Draft program & service inventory	Jan. 31, 2022
c) Obtain Board approval of the Program & Service Inventory	Staff report with proposed Program & Service Inventory	Feb. 2022 AGM
d) Submit Inventory to the Minister, circulate to participating municipalities and post in website (per subsection 5 (1) of the regulation)	Approved Program & Service Inventory	Feb. 28, 2022
3. Cost Apportionment Agreements (CAAs)		
a) Municipal engagement to present the inventory, address questions, and establish municipality-specific negotiating timelines and approaches	In partnership with RVCA. Tentatively proposing joint 0.5-day session in Perth.	Apr. 30, 2022

¹ Bolded dates are mandatory deadlines.

Item	Deliverable	Timing ¹
b) Engage municipalities	Minutes and draft CAAs	Throughout
c) Engage neighbouring CAs		Throughout
d) Maintain a record of municipal feedback (per subsection 5 (1) (c) of the regulation)	Input/feedback documentation	Throughout
e) Adjust Program & Service Inventory as required – advise participating municipalities and the Minister of any changes	Maintain a log of changes and include in mandatory reporting (per subsection 5 (3) (a) of the regulation)	See mandatory reporting dates
f) Targeted completion of cost apportioning agreements (per subsection 2 (1) of the regulation)	Executed cost apportioning agreements	June 30, 2022 (or 2023 if required) ²
g) All cost apportionment agreements in place		Jan. 1, 2024
4. Mandatory Reporting		
Progress Report #1		July 1, 2022
Progress Report #2		Oct. 1, 2022
Progress Report #3		Jan. 1, 2023
Progress Report #4		Apr. 1, 2023
Progress Report #5		Jul. 1, 2023
Progress Report #6		Oct. 1, 2023
Final Report		Jan. 31, 2024

The following stakeholders will be engaged during this process:

- Township of Addington Highlands
- Township of Lanark Highlands
- Township of Greater Madawaska
- Township of North Frontenac
- Township of Central Frontenac
- Tay Valley Township
- Twp. of Drummond / North Elmsley
- Beckwith Township
- Town of Carleton Place
- Municipality of Mississippi Mills
- City of Ottawa
- County of Lanark
- County of Frontenac
- Ministry of Environment, Conservation & Parks
- Rideau Valley CA
- South Nation CA
- Quinte Conservation
- Cataraqui River CA

² With current councils by June 2022; with new councils by June 2023.