



**MINUTES**

Via Zoom

October 7, 2021

**MEMBERS PRESENT**

J. Atkinson, Chair  
J. Mason, Vice-Chair  
F. Campbell  
E. El-Chantiry  
B. Holmes  
J. Inglis  
J. Karau  
P. Kehoe  
C. Kelsey  
B. King  
C. Lowry  
C. Rigelhof  
P. Sweetnam  
A. Tennant

**MEMBERS ABSENT**

R. Darling  
G. Gower  
K. Thompson

**STAFF PRESENT**

A. Millar, Treasurer  
J. Cunderlik, Director, Water Resource Engineering  
C. McGuire, Water Resources Engineer  
E. Levi, Recording Secretary

J. Atkinson called the meeting to order at 9:00 a.m.

**B10/07/21-1**

**MOVED BY:** J. Inglis

**SECONDED BY:** C. Lowry

**Resolved, That the agenda for the October 7, 2021 meeting of the Mississippi Valley Conservation Authority Board of Directors be adopted as presented.**

**“CARRIED”**

## **BUSINESS**

### **1. Shabomeka Lake Dam Contract Awards**

J. Cunderlik presented the Board with Staff Report 3164/21 outlining three Phase 1 tender bids received in October 2021 for the Shabomeka Lake Dam Rehabilitation Project. The bids were reviewed for errors and omissions. The lowest bid submission was found non-compliant with respect to project schedule and previous project experience. The second lowest bid, submitted by Louis W. Bray Construction Ltd., is recommended for contract award. Additionally, The MVCA requires a consultant to complete contract administration and inspection services for the project. A request for proposals was issued to three service providers and a proposal was received from D.M. Wills Associates Ltd. in the amount of \$60,840 plus HST.

J. Cunderlik commented that once the contracts were awarded, construction may begin as soon as possible. He noted there may be a need to extend some of the permits. A structure assessment for safety of access will be required and the following step would be to develop a plan for Phase 2 which is for the replacement / rehabilitation of the structure.

There was a brief discussion regarding access to the dam by the North Shore residents and where they were to be redirected during construction. J. Cunderlik advised J. Inglis that temporary access will be provided at times during construction when it is deemed safe to do so and that advanced notification would be provided to the area residents.

A. Tennant inquired as to whether a penalty clause was included for any potential delays in the project due to contractor over-commitments. J. Cunderlik confirmed a penalty clause was included in the contract.

P. Sweetnam received confirmation from J. Cunderlik that the contract administration costs would be eligible for WECl funding.

### **B10/07/21-2**

**MOVED BY: P. Kehoe**

**SECONDED BY: E. El-Chantiry**

**Resolved, That the Board endorse award of the Shabomeka Lake Dam construction services to Louis W. Bray Construction Ltd. in the amount of \$1,129,700 plus HST and contract administration and inspection services to D.M. Wills Associates Ltd. In the amount of \$60,840 plus HST.**

**“CARRIED”**

## **ADJOURNMENT**

The meeting was adjourned at 9:25 a.m.

### **B10/07/21-3**

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**MOVED BY: F. Campbell**

**SECONDED BY: B. King**

**Resolved, That the Board of Directors meeting be adjourned.**

**“CARRIED”**

‘E. Levi, Recording Secretary

J. Atkinson, Chair’