



Board of Directors Meeting

By Zoom

1:00 pm

April 21, 2021

AGENDA

ROLL CALL

Agenda Review

Declarations of Interest (written)

Business Arising

Business

1. Approval of Minutes – Board of Directors Meeting, March 17, 2021
2. Receive Approved Minutes of Standing Committees:
 - a. Finance and Administration Advisory Committee, February 8, 2021
 - b. Policy and Priorities Advisory Committee, November 13, 2020
 - c. Executive Committee, October 14, 2020
 - d. Executive Committee, November 25, 2020
 - e. Executive Committee, February 8, 2021
3. Watershed Condition, see Statement dated April 6, 2021 (Chris McGuire)
4. Chair Report – Conservation Ontario Council Meeting, 3126/21 (Janet Mason)
5. Report of the MOK Museum Special Advisory Committee, 3127/21 (Christa Lowry and Jeff Atkinson)
6. Policy & Priority Advisory Committee reports:
 - a. Consent Agenda, 3119/21 (Sally McIntyre)
 - b. Committees Structure and Mandate, 3120/21 (Sally McIntyre)
7. Finance & Administration Advisory Committee reports:
 - a. Amendment to the 2021 Fee Schedule, 3122/21 (Angela Millar)
 - b. Amendment of Wage Scales, (Sally McIntyre) IN CAMERA
8. O.Reg. 153/06 Permits Update, 3128/21 (Matt Craig)
9. General Manager Update Report, 3129/21 (Sally McIntyre)

ADJOURNMENT



MINUTES

Via Zoom

March 17, 2021

MEMBERS PRESENT

J. Mason, Chair
J. Atkinson, Vice-Chair
F. Campbell
R. Darling
E. El-Chantiry
B. Holmes
J. Inglis
J. Karau
P. Kehoe
B. King
P. Sweetnam
K. Thompson

MEMBERS ABSENT

G. Gower
C. Kelsey

STAFF PRESENT

S. McIntyre, General Manager
A. Millar, Treasurer
J. Cunderlik, Director, Water Resource Engineering
E. Deyo, Environmental Technician and Regulations Officer
S. Gutoskie, Community Relations Coordinator
A. Moore, Enforcement & Regulations Officer
J. North, Water Resource Technologist
E. Ogden, Environmental Planner
D. Reid, Environmental Planner
K. Stiles, Biologist
E. Levi, Recording Secretary

J. Mason called the meeting to order at 1:00pm. She welcomed new member Andrew Tennant from Carleton Place.

B03/17/21-1

MOVED BY: F. Campbell

SECONDED BY: P. Kehoe

Resolved, That the Agenda for the March 17, 2021 Board of Directors meeting be adopted as presented.

“CARRIED”

BUSINESS

1. Approval of Minutes – Board of Directors

B03/17/21-2

MOVED BY: J. Karau

SECONDED BY: E. El-Chantiry

Resolved, That the Minutes of the Mississippi Valley Board of Directors Annual General Meeting held on February 17, 2021 be received and approved as printed.

“CARRIED”

2. Spring Flood Outlook

J. North noted current conditions. The spring melt has been slow and steady and flooding is not anticipated at this point. Flows are expected to increase as snow continues to melt with warmer temperatures, but should stabilize in a few weeks. Dams are being operated to meet summer target levels.

J. North highlighted the new interactive watershed map which is now available on the authority’s website.

3. Loan for Shabomeka Lake Dam

B03/17/21-4

MOVED BY: J. Atkinson

SECONDED BY: B. King

Resolved, That Board of Directors move to in-camera session for discussion of the following matters:

- **A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Authority, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;**

And further Resolved, That:

Sally McIntyre & Angela Millar remain in the meeting.

“CARRIED”

B03/17/21-5

MOVED BY: C. Lowry

SECONDED BY: K. Thompson

Resolved, That the Board of Directors move out of “in-camera” discussion.

B03/17/21-6

MOVED BY: E. El-Chantiry

SECONDED BY: B. Holmes

Resolved, That the Board of Directors:

- 1. Authorize securement of a loan for reconstruction of the Shabomeka Lake Dam once it is confirmed that a 50% funding grant has been approved for the project; and**
- 2. Authorize the General Manager and/or Treasurer to negotiate financing terms for a loan with Infrastructure Ontario or a financial institution; and**
- 3. Authorize the Chair and/or Vice-Chair along with the General Manager and/or Treasurer to execute a loan with Infrastructure Ontario or a financial institution for the amount not covered by the WECl funding program.**

4. Dogs at Conservation Areas

S. McIntyre reviewed Staff Report # 3117/21. With an increased number of visitors to both the Mill of Kintail and Morris Island sites during the pandemic, the issue of dogs being off-leash has grown. While site signage and the MVCA website clearly indicate that dogs must be kept on-leash, methods to encourage compliance and mitigate conflicts need to be addressed.

There was discussion regarding options including a designated off-leash fenced area, increased education and enhanced compliance promotion and enforcement.

R. Darling noted the cost associated with creation of a off-leash area as well as increased enforcement.

J. Atkinson and B. Holmes both commented that there needs to be increased education about what is expected at a conservation area as opposed to a public park. The rules need to be respected by people as well as pets.

E. El-Chantiry agreed that enforcement and education need to be considered. An off-leash area could be something the municipality wishes to address.

Direction was provided to S. McIntyre to determine whether off-leash dog parks are within the CA’s mandate.

B03/17/21-7

MOVED BY: B. Holmes

SECONDED BY: P. Sweetnam

Resolved, That the Board approve a period of enhanced compliance promotion at the Mill of Kintail and Morris Island conservation areas to curb off-leash dog walking.

“CARRIED”

5. Update - Grants

S. McIntyre advised that the following grants have been applied for or are in progress:

- WECI for dams and related studies
- CMOG for museum
- Canada Summer Jobs
- Canada Healthy Communities Initiative
- National Disaster Mitigation Program
- Nature based climate solutions

Money was received from The Canada Emergency Wage however the Canada Revenue Agency has requested that funds be returned due to ineligibility.

E. El-Chantiry wondered if the authority has projects at-the-ready for when funding becomes available and if there were collaboration opportunities for joint funding with City projects. S. McIntyre advised that she had spoken with Steve Willis and Kevin Wylie and staff at the City with regard to potential joint opportunities however there were no tiering opportunities. She commented that shovel-ready projects aren't currently an option for the Authority.

6. 2020 Annual Report

S. McIntyre reviewed highlights of the Authority's programs and services in 2020. E. Ogden and D. Reid gave a presentation outlining MVCA's advisory and regulatory roles in Planning Advisory Services.

7. Other Business

S. McIntyre advised that J. Mason remains acting Chair until notification is received regarding the outcome of the application for 2-year chair.

ADJOURNMENT

The meeting was adjourned at 3:05p.m.

B03/17/21-8

MOVED BY: E. El-Chantiry

SECONDED BY: J. Atkinson

Resolved, That the Board of Directors meeting adjourned.

“CARRIED”

“E. Levi, Recording Secretary

J. Mason, Chair”

BUSINESS

1. Minutes – Finance and Administration Committee – November 20, 2020

FAAC02/08/21-2

MOVED BY: E. El-Chantiry

SECONDED BY: B. King

Resolved, That the Minutes of the Finance and Administration meeting held November 20, 2020 be approved as printed.

“CARRIED”

2. 2020 Draft Financial Statements

Consultant G. Street presented the Authority’s 2020 Draft Financial Statements Report and stated that the audit went very well. He responded to various questions posed from committee members and concluded that he believes the Authority is in a very good position moving forward in relation to both cash and reserves. Given the uncertainty of the pandemic, he feels that the operating results of 2020 were good relative to the budget and the previous year.

3. 2021 Per Diem and Mileage Rates, (Report 3109/21)

A. Millar explained that the changes to the cost of living (per diem) will increase, although by a relatively small percentage. The reduction in mileage rates for 2021 are based on the National Joint Council rates, (the CRA rate did not change its rates from last year.)

J. Mason clarified that recommendation b) should state “decrease” as opposed to “increase” and suggested that given the small increment for the cost of living that it should be deferred and added to the 2022 increase. B. King agreed that the rates be frozen as the changes are minimal.

P. Sweetnam asked for the summary of 2020 mileage and A. Millar provided a brief overview. P. Sweetnam agreed with the freeze as it sends a good message to staff. J. Mason agreed the freeze would be best for optics and stated she is not voting with a conflict of interest as she does not take the honorarium or per diem.

C. Lowry suggested that the motion be amended to include a freeze to the per diems and honorariums mentioned in point a); and support recommendation b) as printed.

FAAC02/08/21-3

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the Board approve:

- a) a freeze to Board member per diems and honorariums effective the Annual General Meeting, February 17, 2021.**
- b) a decrease in mileage rate to \$0.55/km effective January 1, 2021.**

“CARRIED”

4. **Update – Grant Applications**

A. Millar gave a summary of the Canada Summer Jobs grant applications submitted and an update regarding the 2020-2021 WECl program.

S. McIntyre thanked Board members and their municipalities for passing resolutions and reinforcing the message to the Province that changes were needed to the WECl program. The Province has since changed its practice of sending unspent monies to general reserves and now reallocates these monies to other deserving WECl projects, of which MVCA benefited in way of a grant for work carried out in 2020 at Kashwakamak Lake Dam.

P. Sweetnam asked how the WECl program determined the amount to be relocated. S. McIntyre provided a brief overview of the methodology and explained that only projects for which grant applications had been previously submitted are eligible for these reallocations.

5. **Salary Review Follow-up (IN-CAMERA)**

FAAC 02/08/21-4

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the committee move to in-camera session for discuss of the following matter:

- Labour relations or employee negotiations**

And, that Sally McIntyre remain in the room.

“CARRIED”

FAAC 02/08/21-5

MOVED BY: P. Sweetnam

SECONDED BY: B. King

Resolved, That the committee move out of "in-camera" discussion.

"CARRIED"

C. Lowry reported on the in-camera session as follows:

A closed meeting was held. The item considered concerned discussion relating to labour relations. There is nothing further to report.

ADJOURNMENT

FAAC 02/08/21-6

MOVED BY: J. Mason

SECONDED BY: B. King

Resolved, That the Finance and Administration Advisory Committee meeting be adjourned.

"CARRIED"

"C. Truman, Recording Secretary

C. Lowry, Chair"



POLICY AND PRIORITIES ADVISORY COMMITTEE

Via Zoom

MINUTES

November 13, 2020

MEMBERS PRESENT:

J. Atkinson, Chair
K. Thompson, Vice-Chair
F. Campbell
G. Gower
B. Holmes
J. Inglis
J. Karau
J. Mason

MEMBERS ABSENT:

R. Darling

STAFF PRESENT:

S. McIntyre, General Manager
A. Broadbent, IT Supervisor
M. Craig, Manager of Planning and Regulations
J. Cunderlik, Director, Water Resource Engineering
R. Fergusson, Operations Supervisor
S. Gutoskie, Community Relations Coordinator
A. Millar, Treasurer
E. Levi, Recording Secretary

OTHERS PRESENT:

J. Atkinson called the meeting to order at 1:02 p.m.

PPAC11/13/20-1

MOVED BY: F. Campbell

SECONDED BY: B. Holmes

Resolved, That the Agenda for the Policy and Priorities Advisory Committee meeting be adopted as presented.

“CARRIED”

BUSINESS:

1. **Minutes – Policy & Priorities Advisory Committee Meeting – October 2, 2020**

J. Mason commented that the minutes presented may have been a draft copy not the final one as there were a number of editorial edits which were not to the standard minutes are published.

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Policy & Priorities Advisory Committee
November 13, 2020

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PPAC11/13/20-2

MOVED BY: J. Karau

SECONDED BY: B. Holmes

Resolved, That the minutes of the Mississippi Valley Policy & Priorities Advisory Committee meeting held on October 2, 2020 be received and approved as printed.

“CARRIED”

2. **Interim Financial Plan and Update to the 10-year Capital Plan**

J. Atkinson reminded the committee their role is priority setting and determining the policy approach to this plan, not to assess financial impacts or affordability.

S. McIntyre reviewed charts and the priorities outlined in Staff Report 3092/20, attached.

J. Mason asked whether all the priorities listed in the report were included in the budget? A. Millar advised the priorities were included if they affected the budget over the next 10 years. J. Mason suggested adding another check mark in the priority chart to indicate which ones are not included in 10-year capital plan.

J. Karau inquired as to what additional pressures would be created with increased administration requirements under Bill 229. S. McIntyre advised that appeal processes will be much more onerous for CAs, municipalities and land owners. She noted there will be an increase in staff time, at minimum.

J. Mason asked the committee members whether the process of reviewing priorities has achieved the desired outcome and whether the committee had contributed what they needed to. F. Campbell expressed that the summary of priorities was informative and that all members have had the opportunity to review and comment. J. Inglis noted comprehensive information was provided and emphasizes how big an organization the CA really is.

J. Karau commented that the approach is complicated but the process is helpful and it provides members with a sense of what categories the priorities fall under. He suggested back casting to look at trends of what has been status quo for years and look at new assessments to determine where changes are being made.

J. Mason suggested it might be useful to provide graphs breaking out priority spending for the upcoming finance committee meeting.

PPAC11/13/20-3

MOVED BY: K. Thompson

SECONDED BY: F. Campbell

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Policy & Priorities Advisory Committee
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Resolved, That the Committee recommend that the Board of Directors approve the priorities set out in the attached draft Interim Financial Plan and updated 10-year Capital.

“CARRIED”

3. K&P Bridge

S. McIntyre reviewed Staff Report 3093/20, attached. She advised that the report was received from the engineers indicating the structure is out of compliance and significant investment is needed, specifically the railing and deck. Repairs would have significant impacts on recreational snowmobiling and MVCA would like to work with the snowmobile association to identify a mutually acceptable temporary solution, including gating the area with the association having responsibility over that function. She noted in the absence of partnership with regards to a potential gate, the Authority will have to look at placing concrete barriers to prohibit traffic.

Additionally, given recent announcements regarding stimulus funding, that the Counties of Lanark and Frontenac along with snowmobile and ATV associations could be contacted regarding submitting a joint application for repair of the bridge.

S. McIntyre commented that repairs would make a potential transfer of this asset easier and obtain fair market value. There is a current need to perform interim repairs to mitigate risk to the authority.

J. Karau commented that given risks involved he would favor others stepping up to plate both insurance and finance wise. If funds and other partners aren't there, then the Authority may need to consider closing off access.

PPAC11/13/20-4

MOVED BY: F. Campbell

SECONDED BY: K. Thompson

Resolved, That the Policy and Priorities Committee approve:

- 1. Installation of temporary safety measures this fall in partnership with the local snowmobile club to mitigate safety risks.**
- 2. Working with the County of Lanark and County of Frontenac to secure stimulus funding to allow for timely repair of the bridge.**

“CARRIED”

4. Watershed Plan – Public Advisory Committee

S. McIntyre summarized Staff Report 3094/20 regarding a potential role for the Public Advisory Committee (PAC) following completion of the Watershed Plan.

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Policy & Priorities Advisory Committee
November 13, 2020

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J. Karau noted it would be an interesting and valuable feature to offer another or further opportunity to receive comments, perspective and views from the community on watershed matters.

J. Mason suggested if the conservation authority's role is reduced, it would it make sense to put together a Mississippi River Keeper organization or Friends of the Mississippi River. It could be something for PAC to consider in terms of replacing that lost role.

J. Atkinson expressed his support of the idea. He noted the importance of people in the community supporting implementation of the conservation authority's initiatives and programming as it provides more credibility to those areas.

PPAC11/13/20-5

MOVED BY: J. Mason
SECONDED BY: K. Thompson

Resolved, That the Committee recommend that the Board of Directors direct staff to:

- 1. consult with the Public Advisory Committee (PAC) regarding its potential involvement during implementation of the Watershed Plan; and**
- 2. report back to the Board with recommendations.**

"CARRIED"

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

PPAC11/13/20-6

MOVED BY: F. Campbell
SECONDED BY: K. Thompson
Resolved, That the meeting be adjourned.

"CARRIED"

"E. Levi, Recording Secretary

J. Atkinson, Chair"



Executive Committee Minutes

October 14, 2020, 3:00 pm

Zoom Call

MEMBERS PRESENT: Janet Mason – Chair
Glen Gower – Vice Chair
Christa Lowry – Chair, Finance and Administration Committee
Jeff Atkinson – Chair, Policy and Priorities Committee

STAFF PRESENT: Sally McIntyre – General Manager

BUSINESS:

The Executive Committee met to discuss the handling of the 2021 Budget. At issue was whether the Budget should go to both the Finance & Administration Committee and the Policy & Priorities Committee. Handling of the 2021 Budget was considered unique in that it would be accompanied by the Draft Interim Financial Plan and Draft Update to the 10-year Capital Plan that would set priorities for the next 3 and 10 years respectively.

Based upon the discussion it was agreed that the documents should first go to the Policy & Priorities Committee for consideration of the work proposed; and then to the Finance Committee for consideration of the affordability and funding of that work. In both cases, any changes proposed by the P&P committee would be conveyed to the F&A committee, and the combined results would be brought forward to the Board in December.



Executive Committee Minutes

Virtual Meeting

9:15 am, 25 November 2020

MEMBERS PRESENT: Janet Mason – Chair
Glen Gower – Vice Chair
Christa Lowry – Chair, Finance and Administration Committee
Jeff Atkinson – Chair, Policy and Priorities Committee

STAFF PRESENT: Sally McIntyre – General Manager
(Present for a portion of the meeting.)

BUSINESS:

“In Camera” Discussions

MOVED BY: G. Gower
SECONDED BY: C. Lowry

Resolved, That the Executive Committee move into “in camera” discussions.

“CARRIED”

MOVED BY: J. Atkinson
SECONDED BY: C. Lowry

Resolved, That the Executive Committee move out of “in camera” discussions.

“CARRIED”

The Executive Committee met to discuss issues related to personnel and compensation, and there is nothing more to report.

ADJOURNED at 10:02am.



Executive Committee Minutes

February 8, 2021, 3:30 pm

Zoom Call

MEMBERS PRESENT: Janet Mason – Chair
Glen Gower – Vice Chair
Christa Lowry – Chair, Finance and Administration Committee
Jeff Atkinson – Chair, Policy and Priorities Committee

STAFF PRESENT: Sally McIntyre – General Manager

BUSINESS:

The Executive Committee met to discuss the handling of the election of the Chair given changes to the *Conservation Authorities Act* and recent correspondence from the Province stating that the term of the Chair is limited to 2-years. Committee members agreed that the GM should inform Board members of this new requirement and solicit interest from others to seek the position of Chair; and that in the event that no other nominees come forward that the Chair should be elected on an interim basis and a request is submitted to the Minister for an exemption. In the event that the Minister should decline the request, the Vice Chair would assume the position of Chair.

Water Safety Statement Terminated

Well below average spring flows could lead to lower than normal summer water levels throughout the watershed

April 6, 2021 — Water levels across the watershed have peaked and are on the decline. With very little precipitation in the forecast over the next couple of weeks, water levels could be significantly lower than normal leading into the summer months.

Sunny, breezy weather created ideal conditions for sublimation in March and the majority of the snow pack in the Mississippi watershed evaporated before melting, which produces runoff to refill the lakes. As a result, the reservoir lakes that are drawn down in the fall to store the spring runoff are significantly lower than normal at this time. The MVCA will continue to operate the dams with the objective of reaching target water levels by the end of May, but will require substantial rainfall for those targets to be reached.

Historically, a low spring flow peak can be followed by a second peak in late May or June if substantial rains occur. Residents should be aware that the MVCA is sealing dams to reach normal summer target levels and this could cause water levels to rise above any docks installed prior to reaching target levels. Boaters should also be aware that there may be additional hazards on the lakes due to the lower water levels. Parents are reminded to advise their children about the dangers of playing near open water. While flows are below normal, cold, fast moving water continues to present a hazard.

The MVCA's Flood Forecasting and Warning program monitors weather conditions and snowpack, estimates high water conditions and issues watershed conditions messages.

-30-

Contact: Jennifer North
Water Resources Technologist
613-253-0006 ext. 243
jnorth@mvc.on.ca - www.mvc.on.ca

REPORT

3126/21

TO:	Board of Directors, Mississippi Valley Conservation Authority
FROM:	Janet Mason, Chair MVCA Board of Directors
RE:	Conservation Ontario AGM Report
DATE:	April 12, 2021

For information.

Janet Mason (Voting Delegate), Jeff Atkinson, and Sally McIntyre virtually attended the Conservation Ontario (CO) Annual General Meeting held on 12 April. Conservation Ontario represents the 36 Conservation Authorities and acts as their primary interface for consultation and communication with the provincial government.

Items that may be of interest to MVCA board members are outlined below.

- Andy Mitchell was elected the new chair of the CO board. Andy is the mayor of Selwyn, Ontario and chair of the Otonabee Region Conservation Authority. Andy has a long career in government; he was a federal MP under John Chretien and a cabinet minister in Paul Martin's government.
- In December 2020, CO submitted a letter to Minister Yurek requesting that the Ministry indemnify a CA that is required to issue a permit due to a ministerial decision such as a Ministerial Zoning Order (MZO). There has been no response to this letter.
- In December 2020, Minister Yurek formed a Conservation Authorities Working Group (CAWG) with the mandate to "help implement changes to conservation authorities". More specifically, the role of the working group is to "help the province develop regulations that will focus on:
 - the mandatory core programs and services conservation authorities would be required to provide;
 - the agreements between municipalities and conservation authorities and the transition period associated with non-mandatory programs and services; and
 - how local members of the community can participate in their conservation authorities through community advisory boards."

The Chair of the CAWG is the CEO of the Halton Region Conservation Authority. There are representatives from other CAs, CO, municipalities, developers, and agriculture. All

participants signed a confidentiality agreement. According to the Chair, discussions have been “open and honest”.

Work of the CAWG is divided into two phases:

- Phase 1 is focusing on mandatory programs & services (natural hazards, source water protection, Lake Simcoe Protection Plan and conservation lands), municipal agreements and transition plans for non-mandatory programs, consolidation of section 29 regulations, community advisory boards, and section 28 regulations updates.
- Phase 2 will focus on the municipal levy and non-mandatory programs & services.

The Province is expected to release its position on topics from Phase 1 in the next two weeks for public consultation. It is not known whether the consensus recommendations from the CAWG will be reflected in what is released.

- An online map of approved and requested MZOs is available at this link: <https://arcg.is/1eCX5P>. You can click on each circle to view information about the MZO.
- CO has set up a Governance Accountability and Transparency Initiative Steering Committee to help CAs implement the legislative amendments to the CA Act. One item of focus will be an update to the Model CA By-laws to reflect the legislation changes.
 - CO members passed a resolution that requested all Conservation Authorities endorse a commitment to pursue governance accountability and transparency measures.
- Thirteen CAs have submitted requests to the Minister for an exemption for the terms of board chair and vice chair. Only three have heard back and had their exemptions approved.
 - (At this point in time, MVCA has not had a reply to its request for an exemption.)
- The Latornell Conservation Symposium will be held online in 2021, likely by offering webinars as it did in 2020.

REPORT

3127/21

TO:	MVCA Board of Directors
FROM:	Christa Lowry and Jeff Atkinson, Co-Chairs of the Museum Special Advisory Committee
RE:	Museum Special Advisory Committee Recommendations
DATE:	April 14, 2021

RECOMMENDATION

That the Board direct staff to:

- 1. Carry-out a public consultation program for the options set out in this report.**
- 2. Undertake further investigations to assess the viability of the options contained in this report, and report back to the Board with findings and recommendations.**

1.0 PURPOSE

The purpose of this report is to provide the Board with the findings and recommendations of the Mill of Kintail Museum Special Advisory Committee with respect to the future of the McKenzie and Naismith collections at the Mill of Kintail Museum.

2.0 BACKGROUND

In June 2019, the Province of Ontario approved Schedule 2 of Bill 108 that tied municipal levies to conservation authority (CA) mandatory programs, which were reduced in scope by the legislation. This forced all 36 CAs across the province to examine current activities and determine whether they will remain eligible for municipal levy funding.

Upon examination, it was concluded that the current focus and collection of the Mill of Kintail Museum, which pays homage to the lives, philosophies, and accomplishments of two local residents—Dr. R. Tait McKenzie and Dr. James Naismith, does not meet the core mandate of CAs and will likely no longer qualify for Municipal Levy funding when new regulations take effect, expected in 2021. A special advisory committee was struck, consisting of representatives from the museum, municipal, nonprofit and community organization sectors, as shown in Table 1.

Table 1 – Committee Membership

Representing	Name
Municipality of Mississippi Mills	• Christa Lowry (Co-Chair)
Town of Carleton Place	• Jeff Atkinson (Co-Chair)
MVCA	• Ross Fergusson • Shannon Gutoskie
Museum Sector	• Paul Robertson • David Morrison
Fundraising Sector	• Al Roberts • Carolyn Piche
Community Engagement	• Jill Moxley • Duncan Abbott (former member)

3.0 WORK OF THE COMMITTEE

The committee met four times between November 2019 and February 2020 to review, comment and advise on options with respect to the future of the Museum. Working on the assumption that the new regulations stemming from Bill 108 will not include museum operations as part of the conservation authority’s core mandate, the committee concluded that the ideal solution would be to find sustainable, long-term funding that will allow the museum to operate independent of the MVCA while continuing to be located at the Mill of Kintail Conservation Area.

The committee’s workplan includes a review of the operational and capital costs associated with the museum, a review of the capacity of other museum operations in the region, and identifying potential sources of support from private funders and both the Provincial and Federal governments (Ministry of Tourism, Culture and Sport, Heritage Canada).

Due to COVID-19, the committee was on hiatus until reconvening in January 2021. Committee recommendations were finalized at its final meeting held February 26, 2021, as it has now fulfilled its mandate.

4.0 FINANCES

4.1 Revenues

There is no entry fee for the Mill of Kintail Museum. Instead, the parking fee paid at the site entrance provides access to both the conservation area and the museum. Parking revenues are used to support all conservation area operations, not just the museum. The Museum itself has four primary sources of revenues, of which approximately \$28,000 is in annual grants:

- Canadian Museum Operating Grant (CMOG) - \$13,000/year
- Culture Grant from the Municipality of Mississippi Mills - \$11,000/year
- Canada Summer Jobs/ Young Canada Works - \$4,000/year (for 2 students, pre-COVID-19)
- Municipal levy – covers the balance of costs, and varies depending upon capital needs

Other revenues that support overall conservation area operations include user fees and donations, which vary year over year. The following were 2020 revenues:

- On-site parking at the MOK site was ~\$23,500 (above average due to COVID-19);
- MOK site rentals and MVCA Conservation Area Passes totalled ~\$12,000; and
- Cash donations were ~\$5,700.

Museum attendance was less than 1000 in 2020 due to COVID-19, but generally averages 8,000/year.

4.2 Expenditures

The museum incurs four types of costs for a total of approximately \$156,000 per year:

- Operating - Non-compensation – to keep “lights-on” and maintain building integrity ~\$23,000/year.
- Operating - Compensation – one full-time, 1.5 seasonal employees, and other MVCA staff ~\$101,000/year.
- Minor capital – averaged ~\$2,500/year over the past 5 years (incl. refinishing floors, painting, minor renovations.)
- Major capital – averaged ~\$7,800/year over the past 10 years (incl. fire escape, furnaces.)

5.0 OPTIONS

The Committee recommends that the following three options for keeping the museum at the Mill of Kintail Conservation Area undergo public consultation:

OPTION A – Ownership transferred to Other Existing Organization

MVCA seeks a suitable, existing organization to assume ownership and management of the Dr. R. Tait McKenzie and Dr. James Naismith collections, with transitional funding provided by MVCA.

STRENGTH	<ul style="list-style-type: none"> • Maintains museum and collections at the MOK
WEAKNESS	<ul style="list-style-type: none"> • Unknown timeframe to secure an existing organization • Costs associated with legal transfer of the collections
OPPORTUNITY	<ul style="list-style-type: none"> • Leverages board, governance structure and funding stream of existing suitable organization
THREAT	<ul style="list-style-type: none"> • Future changes to MVCA may impact new organization and vice versa • Securing suitable agreement between third-party and MVCA for continued operation of the museum at the MOK

Option B – MVCA Retains Ownership

MVCA maintains ownership of the R. Tait McKenzie and Dr. James Naismith collections and obtains operating and maintenance funding via:

- Memoranda of Understanding with local municipalities; and
- The Mississippi Valley Conservation Foundation (MVCF)

STRENGTH	<ul style="list-style-type: none"> • Maintains museum and collections at the MOK
WEAKNESS	<ul style="list-style-type: none"> • Requires participation/support of up to 11 municipal councils • MVCF is not a strong fundraising organization and is in transition
OPPORTUNITY	<ul style="list-style-type: none"> • MVCA can continue to co-promote the collections with the conservation area
THREAT	<ul style="list-style-type: none"> • Instability of funding: local municipal tax pressures could see unexpected termination of MOUs. MOUs are only for the length of a term of council.

Option C – New Museum Corporation Created

Ownership and future management of the R. Tait McKenzie and Dr. James Naismith collections would be assumed by a new Museum or other corporation. MVCA would request a 5-year regulatory exemption from the provincial government on the grounds that the collections are of national significance; and in order to secure transitional funding, allow for formation of a new Museum Board, and for the new organization to evolve into an independently funded entity.

STRENGTH	<ul style="list-style-type: none"> • Maintains museum and collections at MOK
WEAKNESS	<ul style="list-style-type: none"> • Must establish entire entity: board, governance structure, foundation, funding stream
OPPORTUNITY	<ul style="list-style-type: none"> • Showcase nationally significant figures and collections
THREAT	<ul style="list-style-type: none"> • Likelihood of provincial exemption unknown • Potential lack of community interest in establishing and participating in a new corporation/board • Securing suitable agreement between third-party and MVCA for continued operation of the museum at the MOK

6.0 RECOMMENDATIONS AND NEXT STEPS

The Committee Co-chairs recommends that staff consider the above options, undertake further investigations as needed to assess their viability, and report back to the Board in May 2021. And, in the meantime, recommend the following consultation approach:

- Release the Committee's report for public consultation.
- Allow for public review and comment from April 23 to May 7.
- Host a live Zoom event to present the options on April 29.

REPORT

3119/21

TO:	MVCA Policy & Priorities Committee
FROM:	Sally McIntyre, General Manager
RE:	Consent Agenda
DATE:	March 19, 2021

RECOMMENDATIONS as amended by the Committee:

That the Policy & Priorities Committee recommend that the Board direct staff to:

- 1. Draft amendments to the *MVCA Administrative By-law* to allow for consent agenda.**
- 2. Include item summaries or powerpoints in Board Agenda Packages for verbal updates.**
- 3. ~~Hold the watershed tour biannually, and on alternate years meet as the Board.~~**

1.0 BACKGROUND

Over the past two years the Board of Directors has considered a wide range and lengthy number of items at its monthly meetings. On several occasions the Board has been challenged to consider the full agenda within the allotted time; and, has had to defer items due to time over-runs. This problem is a function of the following:

- The number and novelty of items on the agenda—relatively few items were routine;
- The Board meets monthly and does not meet in January, August and November;
- Board meetings are limited to 2 hours;
- The AGM has several standing items that can take up to half the meeting;
- The June meeting is typically used for the watershed tour;
- Two to three times per year the Board also meets as the Source Protection Authority which can take 15-30 minutes; and
- In March 2020, the Board could not meet officially as it did not have the legal ability to meet electronically.

The question has been raised whether the Board should use a “consent agenda” to streamline Board meetings and provide members with greater time to understand and discuss more important items. The purpose of this report is to outline the use, benefits and challenges of

consent agendas; to identify and discuss other approaches to addressing time constraints; and to recommend a course of action.

2.0 CONSENT AGENDA

A consent agenda groups routine, procedural, informational and self-explanatory non-controversial items and presents them to the board in a single motion for approval.¹ Items proposed for the consent agenda are clearly identified when the agenda is issued to provide board members with the time needed to:

- review the items to be approved on consent;
- ask questions regarding those items in advance of the meeting; and
- determine whether they are comfortable with the item going forward on consent or would like the item held for discussion as part of the main agenda.

Generally, “decision” items are not placed on the consent agenda unless they are considered routine and non-controversial. Typical consent items include²:

- Approval of board and committee minutes
- Committee and staff reports
- Updates or background reports provided for informational purposes only
- Correspondence requiring no action
- Appointments requiring board confirmation
- Approval of contracts that fall within the organization’s policy guidelines
- Final approval of proposals that have been thoroughly discussed previously, where the board is comfortable with the implications
- Confirmation of *pro forma* items or actions that need no discussion but are required by the bylaws
- Dates of future meetings

If upon reviewing the agenda package a member wants a consent item moved back to the main agenda they can ask the Chair to do so in advance of the meeting, or at the meeting before the vote to approve the consent agenda. If a member’s question leads to more discussion, the item is typically moved to the main agenda to allow the balance of the consent agenda to be approved and the meeting to proceed.

¹ <https://www.councilofnonprofits.org/>

² Ibid

3.0 DISCUSSION

Using a consent agenda can significantly reduce time spent on routine matters and allow more time to be spent on matters of greater significance. The challenges and drawback of using consent agenda are the following:

- Ensuring that Board members feel that the consent agenda is used in a reasonable and transparent manner and are comfortable approving it;
- Ensuring that Q&A during consideration of the consent agenda does not lead to discussion and debate; and
- Ensuring that the value of information items is not lost.

As it relates to MVCA, one of the challenges faced the past two years was a relative lack of routine and/or non-controversial items. MVCA's Board agenda was driven largely by legislative changes and their impacts, budget cuts, COVID-19, infrastructure pressures; and by a desire to improve organizational transparency as MVCA is perceived by some to be insular and self-serving. Over half the Board changed membership in 2019 and it was important to ensure that new Directors were brought up to speed on the breadth of activities as well as the issues facing the organization.

Attachment 1 provides a list of all items tabled during 2019-2020. Excluded from the list are standard AGM agenda items (appointments, budget, Financial Statements etc.), Minutes, Business Arising, and Other Business items as well as Source Protection Authority agenda items.

Due to the sequencing of agenda items, most often it was informational items that were cut short or deferred due to meeting time constraints. Most informational items are tabled to ensure that Board members are kept abreast of key projects and are aware of the challenges and success of particular programs and activities. From a succession management perspective, these items also provide a range of staff with experience presenting to and interacting with Board members.

While Conservation Ontario uses consent agenda, none of the CAs in eastern Ontario that responded to our survey use consent agenda; however, some municipalities in the region do.

Additional measures that could be used to address time constraints include the following:

- Reduce the number of items on the agenda by reviewing Attachment 1 and identifying:
 - Decision items determined to be the purview of the GM to approve; and
 - Informational items that require less frequent Board updates.
- Include item summaries or powerpoints in Board Agenda Packages for verbal updates to allow that item to proceed on consent;
- Increase the duration of Board meetings;

- Increase the number of Board meetings:
 - Make watershed tours biannual and have June meetings every other year.
 - Meet one or more additional months per year where warranted.
 - Reallocate Committee-time to Board-time (this would entail a review of MVCA Committee structures and mandates.)

3.0 RECOMMENDATION

Inclusion of consent agenda within the Administrative By-laws is recommended for the following reasons:

- MVCA has an ambitious capital program over the next ten years that will generate both decision and informational items.
- Regulatory changes in the near-term are likely to generate considerable administrative and financial items.
- In the year following a municipal election there will always be a need to table informational items to allow new members to become familiar with the organization.
- There is an ongoing need for organizational transparency that warrants continued tabling of informational items to the Board.

In the meantime, the practice of verbal-only items will cease. All agenda items will have written documentation that will enable them to be considered as part of a consent agenda.

Bi-annual watershed tours are easily accommodated. In fact, a June Board meeting was held in 2020 due to COVID-19.

Attachment 1: Agenda Items 2019-2020 (17 meetings)

Excluded from the list are standard AGM agenda items, Minutes, Business Arising, and Other Business items, and Source Protection Authority agenda items.

Decision Items

1. Annual Budget Direction
2. Tabling Draft Budget and Work Plan
3. Update Annual Fee Schedule
4. Budget/Fee Changes
 - a. Reduction of permit fees (2019 flood)
 - b. Kashwakamak Lake Dam
 - c. Corporate Strategic Plan
 - d. Job Evaluation & Market Review Study
 - e. Shabomeka Lake Dam design contract
 - f. K&P Structural Assessment
 - g. Annual Contribution to/from Reserve
5. Cut to Section 39 Funding / Lobby effort
6. WECI Program and Allocations / Lobby effort
7. Approval of Stimulus Projects for Grants
8. 10-year Capital Needs Assessment
9. Interim Financial Plan Background Report
10. 10-year Capital Plan Update
11. 2021-2023 Interim Financial Plan
12. 2019 Flood - Preliminary Report and Recovery Plan
13. Bill 108 - Comments to Province
14. Museum
 - a. Approval of Strategic Plan
 - b. Appointment of *ad hoc* Committee
 - c. Court petition & legal opinion re: options
15. Shabomeka Lake Dam Gate/Control Options
16. Kashwakamak Lake Dam - Results of Risk Assessment and Management Approach
17. Job Evaluation and Market Survey - Approval of Recommendations
18. Harwood Creek Flood Plain Mapping
 - a. Request to Approve (deferred)
 - b. Additional Information and Approval
19. Lower Mississippi Flood Plain Mapping
20. Land Management
 - a. Easements at Dams
 - b. Land exchange at Palmerston Beach
 - c. Sale of K&P Trail
 - d. Carp River CA Licence of Occupancy
 - e. Parking at Mill of Kintail
21. COVID 19
 - a. Emergency Response Plan
 - b. Emergency Meeting Procedures and creation of Executive Committee
 - c. Approval of 2-weeks paid vacation and discretionary paid COVID-19 leave
 - d. Alternative Summer Work Plan
22. Mississippi River Watershed Plan
 - a. Approval of Public Advisory Committee
 - b. Approval of Goals and Objectives
 - c. Approval to consider long-term role for PAC
23. Policy Amendments
 - a. Invited Members
 - b. Voting by Proxy
 - c. Merge of GM and Sec'y-Treas position
 - d. Update to Shoreline and Watercourses Policies
 - e. Vacation policy
 - f. Gifts and Gratuities policy
24. Septic Program Proposal to the Frontenacs
25. Appointments
 - a. Changes to Financial Signing Authority
 - b. GM as permit approver
 - c. GM as liaison to MVCF Board
 - d. New Regulations Officer
26. Human Resources Matters (IN CAMERA)
 - a. Recruitment
 - b. Terminations
 - c. Settlements
27. Approval of Annual Office Closure Dates
28. Approval of Annual Meeting Schedule

Informational Items

29. Presentation of Annual Reports
30. Tabling of Future Agenda Items
31. Updates regarding:
 - a. Conservation Ontario Council
 - b. Watershed Condition and Outlook
 - c. Budget Control Reports
 - d. Audit Plan

- e. Ontario Regulation 153/06 Permits
 - f. Section 28 Compliance Program
 - g. Results of Board survey regarding scheduling of Board meetings
 - h. Final Report on the 2019 Flood Event
 - i. Results of annual dam inspections
 - j. Kashwakamak Lake Dam
 - k. Shabomeka Lake Dam
 - l. K&P Bridge
 - m. Palmerston Beach
 - n. Bill 108
 - o. Provincial Flooding Strategy
 - p. COVID-19 operational impacts
 - q. Mississippi River Watershed Plan
 - r. Carp River Conservation Area
 - s. Natural Systems Monitoring Program
 - t. Education Program
 - u. Poole Creek Stewardship Project
 - v. Management of the Ottawa River Basin
 - w. Status of Motions
 - x. Municipal CAO/Councils Briefings
 - y. Management vacancies
32. Acknowledgements
- a. New appointees
 - b. Retirements
 - c. Anniversaries
 - d. Deaths/condolences
33. Correspondence
34. Guest Presentations
- a. Board Fiduciary Duties
 - b. Board Financial Duties
 - c. Asset Management for CAs
 - d. Ottawa U re Carp River Restoration Study
35. Quarterly Update

REPORT

3120/21

TO:	Policy & Priorities Committee, Mississippi Valley Conservation Authority
FROM:	Sally McIntyre, General Manager
RE:	Committee Structures and Mandate
DATE:	March 21, 2021

RECOMMENDATION as amended by the Committee:

That the Policy & Priorities Committee ~~direct staff to draft Terms of Reference for an *ad hoc* Governance Committee to review committee structures of the Authority for consideration by the Board.~~ recommend to the Board of Directors that Terms of Reference for the Policy & Priorities Advisory Committee be amended to clarify its ability to consider and make recommendations concerning committee structures.

1.0 BACKGROUND

Currently, MVCA has the following committees:

- Finance and Administration (standing committee of board members)
- Policy and Priorities (standing committee of board members)
- Regulations (Section 28 tribunal comprised of board members with delegated powers)
- Executive Committee (struck during emergency operations with delegated powers)
- Mill of Kintail Museum Advisory Committee (advisory committee with representation from the Board, Foundation and the public)
- Mill of Kintail Museum Special Advisory Committee (ad hoc; struck to address funding changes associated with Bill 108 comprised of members of the board and expert advisors.)

Section 12 of MVCA's *Administrative By-laws* allows the Board to "establish such advisory boards as required by regulation and may establish such other advisory boards or committees as it considers appropriate to study and report on specific matters."

Executive Committees are permitted under section 19 (1) of the *Conservation Authorities Act*, with section 19 (2) prescribing that the chair and vice-chair of the authority shall be the chair and vice-chair of the executive committee.

2.0 DISCUSSION

The Authority has had a variety of committees over its 50+ year history. For example, a Buildings Committee was struck to guide decisions regarding the housing of the Authority's offices and main works yard in the early 2010s. As well, in the early days of MVCA an Executive Committee was in place but, at some point, was dissolved and only recently re-established for emergency operations.

It is not unusual for committee structures to evolve over time to adapt to the changing needs of an organization. In fact, an article published by the Harvard Law School Forum on Corporate Governance¹ suggests that Boards consider the following questions at regular intervals to ensure that their committees are relevant, useful, and productive:

- Is the board's committee structure appropriate to forward-looking board priorities and company specific needs?
- Is the board size and composition adaptable to changing committee responsibilities as needed based on the company's evolving oversight needs?
- Is the board familiar with how peer companies are addressing board oversight responsibilities?
- Do assessments of board effectiveness reveal possible pressure points that might be resolved with changes in committee structure?
- As committees assess their own effectiveness and performance, is their capacity, workload and areas of expertise part of that assessment?
- As new directors join the board and bring new areas of expertise, does the board consider whether the current committee structure fully leverages those new director skills?

There are several reasons why a review of committee use/structure makes sense at this time:

- The question has been raised whether the Executive Committee could serve outside of Emergency Operations because of its usefulness as an advisory group to the General Manager and the Chair;
- MVCA is in the process of developing a Corporate Strategic Plan that will set priorities for the next five years;
- Regulatory changes emanating from Bill 108 and Bill 229 will likely necessitate an examination of governance matters;

¹ <https://corpgov.law.harvard.edu/2018/07/10/a-fresh-look-at-board-committees/>

- There has been uncertainty in the past year related to what matters should go to a committee first, and to which committee; and
- Concern has been expressed regarding the volume of matters elevated to the Board.

A preliminary survey of CAs in eastern Ontario has discovered that there is considerable variability in the structures/approaches used. For this reason, a more comprehensive review of this matter is recommended.

Given the sensitivity of governance discussions, it is recommended that this matter be addressed by the Board or first by a committee struck specifically for this purpose, as there is risk that the Policy & Priorities Committee may be viewed as biased for this purpose. It may also be desirable to hold one or more special meetings of the Board to deal with this matter.

Given concerns regarding Board agenda length and time over-runs, and that this matter could take several months to address, it is recommended that an *ad hoc* Governance Committee be established that can report to the Board with recommendations. To that end, it is recommended that staff prepare draft Terms of Reference for the proposed committee for consideration by the Board.

REPORT

3122/21

TO:	Finance & Administration Advisory Committee
FROM:	Angela Millar, Treasurer
RE:	Amendment to 2021 Fee Schedules
DATE:	April 9, 2021

RECOMMENDATION:

That the Committee recommend that the Board approve amendment of Schedule D of the 2021 Fee Schedule, as presented.

The Board of Directors approved the 2021 Fee Schedules at its meeting October 21, 2020. Since then, the water resources department received a significant request to deliver digital models and data. This appears to be a growing trend and has both time, cost, and risk implications.

These models are developed and/or maintained by MVCA staff, using data obtained by MVCA, and designed and intended for MVCA use. Time is required to assemble the information, and to execute agreements that limit MVCA’s liability for use of the base data and models.

Both Rideau Valley Conservation Authority and South Nation Conservation charge a flat fee for providing digital copies of their models, and cost recover staff time expended in fulfilling the request. In order to be consistent with partner conservation authorities, staff recommend that Schedule D of the MVCA fee schedule be updated to include the following:

Schedule D	Proposed Addition to Approved 2021 Schedule	
Information, Professional Services	Models – digital copies Hydrologic Model (HEC-HMS, SWMHYMO, PCSWMM)	\$2,060 plus staff time
	Hydraulic Model (HEC2, HEC-RAS)	\$2,060 plus staff time

REPORT

3128/21

TO:	The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors
FROM:	Matt Craig, Manager, Planning and Regulations
RE:	O. Reg. 153/06 Permits Update - Development, Interference with Wetlands and Alterations to Shorelines and Watercourses
DATE:	April 12, 2021

For Information

The purpose of this report is to provide the Board with a summary of permits issued over the current reporting period. Please refer to Table 1 – All permits issued October 9, 2020 to April 12, 2021, attached.

Permit applications are reviewed for control of flooding, erosion, pollution and the conservation of land. Wetlands are regulated to ensure the protection of their hydrologic and ecological functions.

The Authority issued 89 permits during the current reporting period, shown below. Note, some permits may involve more than one type of use.

Culvert	Buildings	Other	Septic	Shoreline	Wetland
11	24	13	7	14	15

We expect permit activity to remain above average for the balance of 2021 given the increased construction activity due to the pandemic. Past permit activity is outlined below.

2015	2016	2017	2018	2019	2020
140	152	235	207	289	262

ATTACHMENTS:

Table 1 – All permits issued October 9, 2020 to April 12, 2021.

Row	CAID	Approved	Permit No.	Expiry	Municipality	Water Body
1	RBWPM-509	Oct 21,2020	W20/179	Oct 21,2022	BECKWITH	Mississippi Lake
Street / Lot/ Con:		156 Gardiner Shore Road / CON 09				
Description:		Stabilize existing boat launch along the shoreline of Mississippi Lake.				
2	RBWPM-510	Nov 05,2020	W20/184	Nov 05,2022	BECKWITH	Mississippi Lake
Street / Lot/ Con:		146 Gardiner Shore Road / LOT 08				
Description:		Install rip rap erosion protection along the shoreline of Mississippi Lake.				
3	RBWPM-512	Jan 07,2021	W20/197	Jan 07,2023	BECKWITH	Mississippi River
Street / Lot/ Con:		102 Riverside Road / LOT 12 / CON 12				
Description:		Install rip rap erosion protection along the shoreline of Mississippi River.				
4	RBWPM-514	Oct 26,2020	W20/205	Oct 26,2020	BECKWITH	Wetland
Street / Lot/ Con:		214 Dowdall Shore / LOT 07 / CON 12				
Description:		Construct a Detached Garage within the Regulatory (1:100 Year) Flood Plain of Mississippi Lake and the Regulation Limit of the Mississippi Lake PSW.				
5	RBWPM-516	Nov 23,2020	W20/216	Nov 23,2022	BECKWITH	Mississippi Lake
Street / Lot/ Con:		133 Elm Ave				
Description:		Constructing a dwelling and installing two holding tanks within the Flood Plain of Mississippi Lake				
6	RBWPM-517	Jan 07,2021	W20/235	Jan 07,2023	BECKWITH	Mississippi River
Street / Lot/ Con:		101 Riverside Road / LOT 12 / CON 12				
Description:		Install rip rap erosion protection along the shoreline of Mississippi River.				
7	RBWPM-518	Dec 14,2020	W20/240	Dec 14,2022	BECKWITH	Mississippi Lake
Street / Lot/ Con:		124 Rathwell Shore Road / LOT 6 / CON 12				
Description:		Reconstructing an existing dwelling and deck within the Regulation Limit of the flood plain of Mississippi Lake and a PSW.				

8 RBWPM-519	Feb 02,2021	W21/008	Feb 02,2023	BECKWITH	Mississippi Lake
Street / Lot/ Con:	115 Otterslide Lane / LOT 2 / CON 8				
Description:	Constructing a detached garage within the Regulation Limit of the Mississippi Lake Provincially Significant Wetland.				
9 RBWVL-8	Dec 09,2020	W20/207	Dec 09,2022	BECKWITH	Mississippi Lake
Street / Lot/ Con:	131 Elm Avenue / LOT Part Lot 8 / CON 11				
Description:	Unauthorized Alteration to the Shoreline and Development, mainly the placement of fill within the regulatory flood plain and along the shoreline of Mississippi Lake.				
10 RCFPM-60	Jan 07,2021	W20/181	Jan 07,2023	CENTRAL FRONTENAC	Sharbot Lake
Street / Lot/ Con:	1111 Oakwood Lane / LOT 11 / CON 11				
Description:	Stabilize existing boat launch along the shoreline of Sharbot Lake.				
11 RCFPM-62	Jan 07,2021	W20/244	Jan 07,2023	CENTRAL FRONTENAC	Sharbot Lake
Street / Lot/ Con:	1048 Cedar Avenue / LOT 9 / CON 2				
Description:	Install rip rap erosion protection along the shoreline of Sharbot Lake.				
12 RCPPM-85	Jan 20,2021	W20/222	Jan 20,2023	CARLETON PLACE	Mississippi Lake
Street / Lot/ Con:	123 Elm Ave / CON 11				
Description:	Install rip rap erosion protection along the shoreline of Mississippi Lake.				
13 RCPPM-86	Dec 22,2020	W20/241	Dec 22,2022	CARLETON PLACE	Mississippi River
Street / Lot/ Con:	Bridge Street at Mississippi River				
Description:	Reconstructing the Central Bridge over the Mississippi River.				
14 RDNPM-335	Oct 13,2020	W20/156	Oct 13,2022	DRUMMOND/ NORTH ELMSLEY	Wetland
Street / Lot/ Con:	N/A / LOT 24 / CON 09				
Description:	Construction of a driveway with a culvert installation within the Regulation Limit of a wetland and crossing a watercourse.				

15 RDNPM-339	Nov 17,2020	W20/212	Nov 17,2022	DRUMMOND/ NORTH ELMSLEY	Watercourse
Street / Lot/ Con: N/A / LOT 1 / CON 7					
Description: Replacing an existing culvert within a watercourse.					
16 RDNPM-340	Nov 26,2020	W20/236	Nov 26,2022	DRUMMOND/ NORTH ELMSLEY	Watercourse
Street / Lot/ Con: 1647 Con 10A / LOT 13/9 / CON 10A					
Description: Realigning a reach of a watercourse.					
17 RDNPM-342	Dec 21,2020	W20/258	Dec 21,2022	DRUMMOND/ NORTH ELMSLEY	Watercourse
Street / Lot/ Con: 2162 Concession 10A / LOT 09 / CON 10					
Description: Installation of two culverts within watercourses.					
18 RDNPM-343	Feb 09,2021	W21/002	Feb 09,2023	DRUMMOND/ NORTH ELMSLEY	Wetland
Street / Lot/ Con: Drummond School Road / LOT 14 / CON 5					
Description: Constructing a Dwelling and Associated Septic System within the Regulation Limit of the Blueberry Marsh Provincially Significant Wetland.					
19 RDNPM-346	Mar 08,2021	W21/019	Mar 08,2023	DRUMMOND/ NORTH ELMSLEY	Mississippi River
Street / Lot/ Con: 100 Jerome Street, Cottage #7 / LOT Part 17					
Description: Constructing an Addition onto an Existing Cabin within the Regulation Limit of a Provincially Significant Wetland.					
20 RFTPM-278	Oct 26,2020	W20/183	Oct 26,2022	OTTAWA	Ottawa River
Street / Lot/ Con: 129 Timber Lane / LOT D					
Description: Construct a Detached Garage within the Stable Slope Hazard of the Ottawa River.					

21 RFTPM-279	Nov 02,2020	W20/203	Nov 02,2020	OTTAWA	Ottawa River
Street / Lot/ Con:	228 Mississippi Drive				
Description:	Raise the Existing Dwelling within the Regulated Area of the Ottawa River.				
22 RFTPM-281	Nov 06,2020	W20/210	Nov 06,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	145 Lighthouse Lane				
Description:	Replace a Septic System within the Floodplain of the Ottawa River.				
23 RFTPM-282	Jan 27,2021	W21/003	Jan 27,2023	OTTAWA	Ottawa River
Street / Lot/ Con:	107 Timber Lane / LOT C + D / CON 11				
Description:	Construct a Replacement Sewage System within the Regulation Limit of the Ottawa River.				
24 RGLPM-118	Nov 02,2020	W20/227	Nov 02,2022	OTTAWA	Poole Creek
Street / Lot/ Con:	51 Stitt Street				
Description:	Constructing an auxillary building within the meander belt of Poole Creek.				
25 RGLPM-119	Jan 14,2021	W20/230	Jan 14,2023	OTTAWA	Poole Creek
Street / Lot/ Con:	N/A / LOT 6 / CON 11				
Description:	Replace an Existing Road Culvert within the Channel and Regulatory Floodplain of Poole Creek.				
26 RGLPM-120	Dec 02,2020	W20/246	Dec 02,2022	OTTAWA	Poole Creek
Street / Lot/ Con:	490 Warmstone Dr.				
Description:	Constructing an in-ground pool within the Regulated Area of Poole Creek.				
27 RGLPM-121	Dec 14,2020	W20/253	Dec 14,2022	OTTAWA	Feedmill Creek
Street / Lot/ Con:	348 Eaglehead Crescent				
Description:	Constructing an in-ground pool within the regulated area of Feedmill Creek and the Stittsville Wetland Complex.				

28 RGLPM-122	Dec 14,2020	W20/254	Dec 14,2022	OTTAWA	Feedmill Creek
Street / Lot/ Con:	314 Eaglehead Crescent				
Description:	Constructing an in-ground pool within the regulated area of Feedmill Creek and the Stittsville Wetland Complex.				
29 RGLPM-123	Jan 11,2021	W20/257	Jan 11,2023	OTTAWA	Poole Creek
Street / Lot/ Con:	54 Springbrook Drive				
Description:	Place Fill and Reconstruct a Swale within the Regulatory Flood Plain of Poole Creek.				
30 RGLPM-124	Jan 18,2021	W21/005	Jan 18,2023	OTTAWA	Wetland
Street / Lot/ Con:	2 Greenhaven Crescent				
Description:	Construct an In-ground Pool within the Regulation Limit of the Goulbourn Provincially Significant Wetland.				
31 RHTPM-136	Oct 29,2020	W20/149	Oct 29,2022	OTTAWA	Watercourse
Street / Lot/ Con:	1500 Thomas Argue Road / LOT 14 / CON 04				
Description:	Realign a reach of an existing watercourse.				
32 RHTPM-140	Nov 16,2020	W20/237	Nov 16,2022	OTTAWA	Wetland
Street / Lot/ Con:	187 Charlies Lane				
Description:	Constructing a shed and inground pool within the Regulation Limit of a PSW.				
33 RHTPM-141	Dec 07,2020	W20/251	Dec 07,2022	OTTAWA	Wetland
Street / Lot/ Con:	1440 Corkery Road				
Description:	Construct an addition within the Regulation Limit of a PSW.				
34 RHTPM-145	Mar 05,2021	W21/015	Mar 05,2023	OTTAWA	Watercourse
Street / Lot/ Con:	Huisson Road (Block 7&11) / LOT 14 / CON 3				
Description:	Installing two driveway culverts across a watercourse.				

35	RLHPM-243	Feb 12,2021	W20/159	Feb 12,2023	LANARK HIGHLANDS	Wetland
Street / Lot/ Con: 1592 Rosetta Road / LOT 08 / CON 06						
Description: Construction of a dwelling, attached garage, detached garage and a new septic system within the Regulation Limit of a PSW.						
36	RMMPPM-372	Nov 09,2020	W20/097	Nov 09,2022	MISSISSIPPI MILLS	Mississippi River
Street / Lot/ Con: 165 Water Street / LOT 15 / CON 9						
Description: Construct an Attached Deck within the Regulatory Flood Plain of the Mississippi River.						
37	RMMPPM-379	Mar 08,2021	W20/231	Mar 08,2023	MISSISSIPPI MILLS	Mississippi River
Street / Lot/ Con: N/A / LOT Part Lot 21 / CON 9						
Description: Constructing a Dwelling and Installing a New Septic System within the Regulation Limit of an Erosion Hazard.						
38	RMMPPM-380	Dec 02,2020	W20/232	Dec 02,2022	MISSISSIPPI MILLS	Watercourse
Street / Lot/ Con: N/A / LOT 25 / CON 4						
Description: Installing a new driveway culvert across a watercourse.						
39	RMMPPM-382	Dec 22,2020	W20/245	Dec 22,2022	MISSISSIPPI MILLS	Mississippi River
Street / Lot/ Con: 237 Borden Road / LOT 02 / CON 09						
Description: Reconstructing an Existing Dwelling and Deck within the Regulation Limit of the Regulatory (1:100 Year) Flood Plain of the Mississippi River.						
40	RMMPPM-383	Dec 02,2020	W20/249	Dec 02,2022	MISSISSIPPI MILLS	Wetland
Street / Lot/ Con: 225 Johanna Street / LOT Part Lot 17 / CON 10						
Description: Construct a new apartment building within the Regulation Limit of a PSW.						
41	RMMPPM-384	Jan 05,2021	W20/262	Jan 05,2023	MISSISSIPPI MILLS	Wetland
Street / Lot/ Con: 775 Country Street / LOT 11 / CON 4						
Description: Replace a septic system within the Regulation limit of the Appleton Provincially Significant Wetland.						

42 RMRPM-80	Oct 19,2020	W20/176	Oct 19,2022	OTTAWA	Carp River
Street / Lot/ Con:	30 Frank Nighbor Pl				
Description:	Grading and fill placement within the Regulation Limit of the Carp River.				
43 RMRPM-81	Oct 29,2020	W20/215	Oct 29,2022	OTTAWA	Kizell Drain
Street / Lot/ Con:	33 Turtle Point Private				
Description:	Constructing a sun room within the Regulation Limit of the Meander Belt of Kizell Drain.				
44 RMRPM-82	Nov 13,2020	W20/229	Nov 13,2022	OTTAWA	Wetland
Street / Lot/ Con:	2591 Sixth Line Road / LOT 25 / CON 06				
Description:	Install a culvert for a new driveway within the regulation limit of a wetland.				
45 RMRPM-83	Dec 03,2020	W20/247	Dec 03,2022	OTTAWA	Wetland
Street / Lot/ Con:	194 Escarpment Cres.				
Description:	Construct an In-ground Pool within the Regulated Area of the Kizel Drain Wetland Complex .				
46 RMRPM-84	Dec 16,2020	W20/252	Dec 16,2022	OTTAWA	Wetland
Street / Lot/ Con:	2554 Dunrobin Rd				
Description:	Install a Gas Pipeline Crossing within a Portion of an Unevaluated Wetland.				
47 RMRPM-86	Feb 04,2021	W20/260	Feb 04,2023	OTTAWA	Kizell Drain
Street / Lot/ Con:	305 Legget Drive / LOT 4 / CON 6 & 7				
Description:	Decommission, Remove, and Reconstruct a Pumping Station within the Regulatory Floodplain of Kizell Drain.				
48 RNFPM-174	Feb 01,2021	W20/233	Feb 01,2023	NORTH FRONTENAC	Mississagagon Lake
Street / Lot/ Con:	1137 Eastview Lane / LOT 22 / CON 09				
Description:	Install a dock along the shoreline of Mississagagon Lake.				

49 RNFPM-176	Feb 02,2021	W20/248	Feb 02,2023	NORTH FRONTENAC	Mazinaw Lake
Street / Lot/ Con: 139B N. Mazinaw Heights Road / LOT PT Lot 43 / CON Range B					
Description: Application Made Under Ontario Regulation 153/06 to install crib dock along the shoreline of Mazinaw Lake.					
50 RNFPM-178	Feb 16,2021	W21/011	Feb 16,2023	NORTH FRONTENAC	Kashawakamak Lake
Street / Lot/ Con: 1073A Serenity Lane / LOT Part 18 / CON 14					
Description: Install rip rap erosion protection along the shoreline of Kashwakamak Lake.					
51 RONPM-4	Jan 08,2021	W20/243	Jan 08,2023	OTTAWA	Watts Creek
Street / Lot/ Con: N/A / LOT 1 / CON 1					
Description: Install a Sewer Crossing under Watts Creek and Replace Two Agricultural Drain Culverts.					
52 RTBPM-1000	Nov 30,2020	W20/234	Nov 30,2022	OTTAWA	Ottawa River
Street / Lot/ Con: 3196 Barlow Crescent / LOT 11 / CON 08					
Description: Replace a Septic System within the Regulation Limit of the Ottawa River.					
53 RTBPM-1003	Jan 26,2021	W20/259	Jan 26,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 152 Wren Street / LOT 6 / CON 8					
Description: Construct an Addition on an Existing Dwelling within the Regulation Limit of the Ottawa River.					
54 RTBPM-1005	Feb 08,2021	W21/007	Feb 08,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 715 Bayview Drive / LOT 19 / CON 5					
Description: Replace a Septic System within Floodplain of the Ottawa River.					
55 RTBPM-1006	Feb 16,2021	W21/010	Feb 16,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 3734 Armitage Avenue / LOT Part Lot 85 RP 586 and Part Lot 9 conc 7. / CON 5					
Description: Construct an Addition within the Regulation Limit of the Ottawa River.					
56 RTBPM-837	Nov 09,2020	W18/165	Nov 09,2022	OTTAWA	Ottawa River
Street / Lot/ Con: 597 Bayview Drive					
Description: Constructing a New Dwelling and Septic System within the Flood Plain of the Ottawa River.					

57 RTBPM-838	Nov 09,2020	W18/166	Nov 09,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	599 Bayview Drive				
Description:	Constructing a New Dwelling and Septic System within the Flood Plain of the Ottawa River.				
58 RTBPM-903	Oct 29,2020	W19/229	Oct 29,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	944 Bayview Drive, Woodlawn / LOT 14				
Description:	Install Rip Rap Erosion Protection Along the Shoreline of the Ottawa River.				
59 RTBPM-976	Nov 19,2020	W20/221	Nov 19,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	602 Bayview Drive				
Description:	Dwelling reconstruction, flood proofed with second storey in the Flood Fringe of the Ottawa River.				
60 RTBPM-980	Oct 26,2020	W20/186	Oct 26,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	4272 Armitage Avenue / LOT 12				
Description:	Replace a septic system within the Flood Plain of the Ottawa River.				
61 RTBPM-981	Oct 16,2020	W20/187	Oct 16,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	719 Bayview Drive				
Description:	Raising an existing dwelling and replace the septic system within the Flood Plain of the Ottawa River.				
62 RTBPM-983	Nov 13,2020	W20/190	Nov 13,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	4298 Armitage Avenue / LOT 16 / CON 05				
Description:	Replace an Septic System within the Floodplain of the Ottawa River.				
63 RTBPM-984	Oct 21,2020	W20/191	Oct 21,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	3716 Armitage Avenue / LOT 09 / CON 07				
Description:	Construct a Detached Garage within Flood Plain of the Ottawa River.				

64 RTBPM-985	Oct 14,2020	W20/199	Oct 14,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	534 Bayview Drive / LOT 90 / CON 5				
Description:	Raise an existing dwelling within the flood plain of the Ottawa River.				
65 RTBPM-987	Oct 16,2020	W20/202	Oct 16,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	128 Swift Street				
Description:	Construction of a detached garage within the erosion hazard of the Ottawa River				
66 RTBPM-988	Oct 26,2020	W20/204	Oct 26,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	835 Bayview Drive				
Description:	Raise an Existing Dwelling within the Floodplain of the Ottawa River.				
67 RTBPM-989	Oct 26,2020	W20/206	Oct 26,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	4240 Armitage Avenue				
Description:	Raise Existing Dwelling within the Floodplain of the Ottawa River.				
68 RTBPM-990	Oct 19,2020	W20/208	Oct 19,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	3846 Armitage Ave				
Description:	Repairs to retaining wall along the shoreline of the Ottawa River.				
69 RTBPM-991	Oct 21,2020	W20/209	Oct 21,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	956 Bayview Drive				
Description:	Replace Attached Garage Foundation within the Regulated Area of the Ottawa River.				
70 RTBPM-992	Nov 09,2020	W20/211	Nov 09,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	3696 Armitage Avenue				
Description:	Raising the existing dwelling within the Flood Plain of the Ottawa River.				
71 RTBPM-995	Nov 02,2020	W20/218	Nov 02,2022	OTTAWA	Ottawa River
Street / Lot/ Con:	118 Bayview Drive				
Description:	Install rip rap erosion protection along the shoreline of the Ottawa River.				

72	RTBPM-996	Nov 13,2020	W20/219	Nov 13,2022	OTTAWA	Watercourse
Street / Lot/ Con: Woodkilton Road / LOT 2 & 3 / CON 12						
Description: Repair an Existing Road Culvert.						
73	RTBPM-997	Nov 26,2020	W20/224	Nov 26,2022	OTTAWA	Ottawa River
Street / Lot/ Con: 694 Bayview Drive / LOT 15 / CON 5						
Description: Construct a Dwelling within the Flood Plain of the Ottawa River.						
74	RTBPM-998	Dec 17,2020	W20/225	Dec 17,2022	OTTAWA	Ottawa River
Street / Lot/ Con: 753 Bayview Drive / LOT 86 / CON 5						
Description: Construct a New Dwelling and Septic System within the Flood Plain of the Ottawa River.						
75	RTBPM-999	Feb 01,2021	W20/226	Feb 01,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 584 Bayview Drive / LOT 9						
Description: Renovate the Existing Basement within the Flood Plain of the Ottawa River.						
76	RTVPM-65		W21/016		TAY VALLEY	Bolton Creek
Street / Lot/ Con: Bolton Creek Bridge, Maberly-Elphin Road / LOT 14 / CON 12						
Description: Rehabilitate the Bolton Creek and Fall River Bridges.						
77	RMMPM-378		W20/228		MISSISSIPPI MILLS	Pakenham Mountain Psw
Street / Lot/ Con: 354 Lynx Hollow Drive / LOT 11 / CON 10						
Description: Permit for the construction of a new single storey residential bungalow within regulation limit of PSW.						
78	RDNPM-347	Mar 17,2021	W21/020	Mar 17,2023	DRUMMOND/ NORTH EIMSLEY	Mississippi Lake
Street / Lot/ Con: 118 Birch Grove Lane						
Description: Placing fill within the Regulatory (1:100 Year) Flood Plain of Mississippi Lake.						

79	RHTPM-98	Mar 13,2021	W21/021	Mar 13,2023	OTTAWA	Carp River
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Street / Lot/ Con: 1500 Thomas Argue Road / LOT 14, 15 / CON 4						
Description: Construct the outlet of SWM Facilities 1 and 2 to a tributary to the Carp River, filling of an existing drainage channel						
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80	RMRPM-87	Mar 18,2021	W21/025	Mar 18,2023	OTTAWA	Carp Hills Psw
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Street / Lot/ Con: 140 Beach Heights / LOT 16 / CON 1						
Description: Construct a new home, septic installation and driveway within the Regulation Limit of a PSW.						
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81	RMRPM-89	Apr 01,2021	W21/027	Apr 01,2023	OTTAWA	Kizell Drain
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Street / Lot/ Con: 300 Goulbourn Forced Road / LOT 7 / CON 3						
Description: Application for Kanata Lakes Stage 9 outlet to Kizell Drain.						
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82	RMRPM-90	Apr 01,2021	W21/028	Apr 01,2023	OTTAWA	Kizell Drain
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Street / Lot/ Con: 300 Goulbourn Forced Road / LOT 7 / CON 3						
Description: Application for the Kanata Lakes Stage 9 outlet to Shirley's Brook.						
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83	RTBPM-1008	Mar 17,2021	W21/031	Mar 17,2023	OTTAWA	Ottawa River
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Street / Lot/ Con: 5455 Stonecrest Road / LOT Part Lot 1 / CON 1						
Description: Constructing a dock along the shoreline and a deck within the Regulation Limit of the Ottawa River.						
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84	RLWPM-5	Mar 30,2021	W21/032	Mar 30,2023	LANARK HIGHLANDS	Clayton Lake
Street / Lot/ Con: 558 Dunning Lane						
Description: Installation of a Class 4 sewage system regulation limit of PSW.						
85	RHTPM-147	Mar 24,2021	W21/036	Mar 24,2023	OTTAWA	Wetland
Street / Lot/ Con: 200 Country Meadows Drive						
Description: Constructing a pool and placing fill within the Regulation Limit of a Wetland.						
86	RTBPM-1011	Mar 24,2021	W21/039	Mar 24,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 136 Lane Street / LOT 16 / CON 05						
Description: Construction of an accessory building within the Regulation Limit of the Ottawa River.						
87	RDNPM-350	Apr 06,2021	W21/041	Apr 06,2023	DRUMMOND/ NORTH	Wetland
Street / Lot/ Con: 100 Jerome Street / LOT 17 / CON 12						
Description: Rebuild a cottage within the Regulation Limit of a PSW.						
88	RHTPM-148	Apr 06,2021	W21/048	Apr 06,2023	OTTAWA	Wetland
Street / Lot/ Con: 327 John Aselford Drive / LOT 26						
Description: Construction of Garage within the Regulation Limit of a PSW.						
89	RTBMP-2	Apr 09,2021	W21/049	Apr 09,2023	OTTAWA	Ottawa River
Street / Lot/ Con: 4104 Armitage Ave / LOT 12 / CON 6						
Description: Construction of a dock along the shoreline of the Ottawa River.						

REPORT

3129/21

TO:	Board of Directors, Mississippi Valley Conservation Authority
FROM:	Sally McIntyre, General Manager
RE:	GM Update
DATE:	April 13, 2021

For Information.

EXTERNAL

1. Ministerial Exemption

As of the writing of this report, no response had been received regarding the request to extend the current MVCA Chair for up to two more years. It is understood that the Township of Greater Madawaska has requested an exemption to the requirement to appoint 70% from its council membership in order to replace Garry McEvoy.

2. CA Act Regulations

We are still awaiting release of draft regulations to implement Bill 108 and 229 changes to the *CA Act*. The Special Advisory Committee appointed earlier this year has met but no details have been shared as all members have signed a confidentiality agreement. To date, there is no indication that the deadline for implementation of the new budgetary and MOU requirements is being extended past January 1, 2022. If an extension is not provided, it will be difficult to negotiate MOUs with each municipality and to draft a compliant 2022 budget by the deadline.

3. Letter to Minister Yurek

In response to a request from the Ministry, a letter was sent to Minister Yurek confirming that the current board make-up complies with Section 2.2 of the *Conservation Authorities Act*. Board membership will be reviewed and updated as needed before the next municipal election.

4. Ministerial Zoning Orders (MZOs)

MVCA is coordinating with partner CAs to issue joint letters to member municipalities requesting that CAs be notified and circulated MZOs received by eastern Ontario municipalities.

5. Canada Emergency Wage Subsidy (CEWS)

At the April 9 meeting of the Finance and Administration Advisory Committee staff were directed to notify CRA that we will not be appealing the decision to deny this funding.

6. NEW Provincial Conservation Working Group

In March, the Province established a working group of conservation experts to identify opportunities to protect and conserve more natural areas, address barriers to increasing protected and conserved natural areas, and identify how public-private partnerships could be used to advance conservation efforts. Conservation Ontario was not invited to participate.

INTERNAL

7. Remote Meeting Participation

This matter was considered by the Policy and Priority Committee on March 26 with the following actions to be taken by staff:

- Board members will be polled regarding draft conditions of participation; and
- Quotes are being obtained for retrofitting the Boardroom to improve sound and video quality to allow for combined remote and in-room participation.

8. Strategic Plan

The consultant team will be completing the consultation phase of the project this week. A draft Plan is to be tabled to the Board in May.

9. Work Planning

During the April 9 Finance & Administration Advisory Committee meeting, staff received direction to assess workload pressures and how to mitigate them in the short term and to provide for succession planning over the long-term. This work will commence upon completion of the Strategic Plan and priority setting by the Board.

10. K&P Bridge

Consultation regarding the future use of the bridge is now closed. The Perth Courier and Lake 88 picked up the story. Nine people signed up for the February 16 webinar, which was recorded and had 50 views on YouTube. Limited written response was received during the public consultation period.

Letters have been sent to the counties of Renfrew, Lanark, and Frontenac requesting confirmation of their potential interest in the asset. No formal responses have been received to date. As well, there has been no feedback on the grant application to repair

the bridge. In the meantime, staff are obtaining a third-party assessment of the property value. A report on this matter will be tabled later this spring.

11. Palmerston Lake Property

Legal counsel on both sides have come to a common understanding regarding language that was holding up signing of land transfer documents by the adjacent landowners. It is expected that this matter will be addressed within the next few weeks.