



2021

Draft Budget

December 2020

Mississippi Valley Conservation Authority

2021 Draft Budget

Table 3a - 2021 Operating Levy (General Benefiting)

Municipality	2020 Apportionment %	2020 Levy	Variance	2021 Apportionment %	2021 Levy	Variance
North Frontenac Tp	0.9541	\$24,699	\$571	0.9396	\$25,175	\$476
Central Frontenac Tp	0.4421	\$11,445	\$324	0.4394	\$11,773	\$328
Tay Valley Tp	0.6555	\$16,969	\$413	0.6446	\$17,271	\$302
Beckwith Tp	0.6490	\$16,801	\$606	0.6545	\$17,536	\$735
Carleton Place	2.4197	\$62,639	\$3,204	2.4254	\$64,984	\$2,345
Drummond/North Elm Tp	0.4961	\$12,843	\$364	0.4919	\$13,180	\$337
Lanark Highlands Tp	1.1393	\$29,493	\$1,173	1.137	\$30,464	\$971
Mississippi Mills	2.6369	\$68,262	\$2,292	2.6859	\$71,964	\$3,702
Addington Highlands Tp	0.1611	\$4,170	\$141	0.1603	\$4,295	\$125
Ottawa	90.4106	\$2,340,472	\$78,758	90.3864	\$2,421,740	\$81,268
Greater Madawaska Tp	0.03560	\$922	\$24	0.03510	\$940	\$19
Total	100	\$2,588,714	\$87,869	100	\$2,679,319	\$90,608

Table 3b - 2020 Capital Project Levy (General Benefiting)

Municipality	2020 Apportionment %	2020 Levy	Variance	2021 Apportionment %	2021 Levy	Variance
North Frontenac Tp	0.9541	\$5,187	\$102	0.9396	\$5,312	\$125
Central Frontenac Tp	0.4421	\$2,403	\$59	0.4394	\$2,484	\$81
Tay Valley Tp	0.6555	\$3,563	\$74	0.6446	\$3,644	\$81
Beckwith Tp	0.6490	\$3,528	\$115	0.6545	\$3,700	\$172
Carleton Place	2.4197	\$13,154	\$629	2.4254	\$13,712	\$558
Drummond/North Elm Tp	0.4961	\$2,697	\$67	0.4919	\$2,781	\$84
Lanark Highlands Tp	1.1393	\$6,193	\$225	1.137	\$6,428	\$235
Mississippi Mills	2.6369	\$14,334	\$432	2.6859	\$15,185	\$850
Addington Highlands Tp	0.1611	\$876	\$27	0.1603	\$906	\$31
Ottawa	90.4106	\$491,477	\$14,864	90.3864	\$511,000	\$19,522
Greater Madawaska Tp	0.03560	\$194	\$5	0.03510	\$198	\$5
Total	100	\$543,606	\$16,599	100	\$565,350	\$21,745

Table 3c - 2020 Total Municipal Levy (General Benefiting)

Municipality	2020 Apportionment %	2020 Levy	Variance	2021 Apportionment %	2021 Levy	Variance
North Frontenac Tp	0.9541	\$29,885	\$672	0.9396	\$30,487	\$601
Central Frontenac Tp	0.4421	\$13,848	\$383	0.4394	\$14,257	\$409
Tay Valley Tp	0.6555	\$20,532	\$488	0.6446	\$20,915	\$383
Beckwith Tp	0.6490	\$20,329	\$721	0.6545	\$21,236	\$908
Carleton Place	2.4197	\$75,793	\$3,833	2.4254	\$78,696	\$2,903
Drummond/North Elm Tp	0.4961	\$15,539	\$430	0.4919	\$15,961	\$421
Lanark Highlands Tp	1.1393	\$35,687	\$1,400	1.137	\$36,892	\$1,205
Mississippi Mills	2.6369	\$82,596	\$2,724	2.6859	\$87,149	\$4,552
Addington Highlands Tp	0.1611	\$5,046	\$168	0.1603	\$5,201	\$155
Ottawa	90.4106	\$2,831,949	\$93,622	90.3864	\$2,932,740	\$100,790
Greater Madawaska Tp	0.03560	\$1,115	\$28	0.03510	\$1,139	\$24
Total	100	\$3,132,320	\$104,470	100	\$3,244,669	\$112,352

Mississippi Valley Conservation Authority
2021 Draft Budget

Administration

Programs and Services per CA Act

- Secretariate services to Board and Committees
- Financial management and accounting
- Human Resources (HR) management
- Records management
- Inter-government and agency relations
- Corporate compliance management (e.g.MFIPPA)
- Corporate planning, policies, procedures
- Corporate Health and Safety
- Clerical support
- Professional development
- Professional/Membership dues
- Liability insurance

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	348,670	319,614	361,905	13,235	398,251
Staff Mileage/Expenses/Prof Development	8,500	2,943	6,000	(2,500)	8,500
Member Expenses & Allowances	42,000	9,889	20,000	(22,000)	42,000
Mat/Sup/Equip/GenExp/BankChg/Postage/Courier	35,000	28,542	35,000	0	35,000
Insurance/Telephone	31,000	24,929	31,000	0	31,700
Professional Services (Legal/ Audit/ etc.)	12,000	15,712	20,000	8,000	32,000
Conservation Ontario Levy	27,000	26,821	26,821	(179)	26,500
OH&S-Wages/Ben/Exp/Other Costs (.1 FTE included above)	4,500	6,420	6,500	2,000	7,000
Consulting Fees/Human Resources	10,000	11,861	18,000	8,000	0
Consulting Fees/Asset Management Plan/FCM AM	20,000	0	20,000	0	0
Administrative Charges OMFCS	(18,200)	0	(18,200)	0	(18,200)
Total	520,470	446,732	527,026	6,556	562,751
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	470,470	394,864	456,826	(13,644)	525,801
Special Levy					
Other - Interest	28,000	24,180	25,000	(3,000)	34,500
Other - Rental Income	0	0	0	0	
Other - FCM AM Project/Participants	20,000	2,625	20,000	0	0
Other - Miscellaneous	2,000	63	200	(1,800)	2,450
Other - Donations (General)			0	0	0
Other - Temporary Emergency Wage Subsidy	0	25,000	25,000	25,000	0
Total	520,470	446,732	527,026	6,556	562,751

Mississippi Valley Conservation Authority
2021 Draft Budget

Communications

Programs and Services per Sec. 21.1 1. i), ii) of the CA Act

- Planning and use of multi-media
 - FFW and mandatory notifications
 - Posting of Corporate records
 - Promotion of programs and services
- Public hearings/events coordination
- Media and community relations
- Indigenous engagement / land claims / TRC
- Wayfinding and interpretive signage/information
- Translation, design, fabrication, publication services
- Corporate branded clothing and supplies
- Professional development

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	73,256	67,151	73,256	0	87,267
Mileage/Expenses/Professional Development	7,000	5,249	6,000	(1,000)	3,000
Printing	5,000	766	1,000	(4,000)	2,500
Materials/Supplies/Equipment/Gen Expenses	6,500	1,814	4,000	(2,500)	5,000
Advertising/Publicity	2,000	458	1,000	(1,000)	2,000
Eko-Trekr App Development	0	168	23,500	23,500	0
Eko-Trekr App Annual Fee/Support	3,000	0	3,000	0	3,500
Carp River CA Development	0	1,457	1,500	1,500	
Website Updates	0	6,946	8,000	8,000	3,000
Signs - Roy Brown Park	10,000		3,000	(7,000)	3,500
Total	106,756	84,010	124,256	17,500	109,767
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	98,756	84,010	99,256	500	104,767
Special Levy					
MVCF	3,000	0	25,000	22,000	
Special Grant - Enbridge	5,000	0	0	(5,000)	5,000
Total	106,756	84,010	124,256	17,500	109,767

**Mississippi Valley Conservation Authority
2021 Draft Budget**

Watershed Monitoring - 2021 See Technical Studies & Watershed Planning

Objectives:
 - to implement a comprehensive, integrated and coordinated monitoring program that fulfills the watershed monitoring and reporting needs of MVCA while furthering the interests of municipal, provincial and federal partners
 - raise awareness of lake/watercourse sensitivity to nutrient enrichment and encourage stewardship efforts
 - implement objectives of monitoring strategy
 - support enhanced monitoring on Mississippi Lake

Strategic Priorities:
 - assess monitoring data to provide information to support the Plan Advisory and Regulations Programs, to track changes in the watershed due to the cumulative impact of development, climatic changes etc. and to enable reporting on watershed conditions
 - continued conversion of sampling data to digital format for use in GIS and web access and work in coordination with eastern conservation authorities.

Budget Highlights:
 - Continue water quality monitoring on lakes through the Watershed Watch program
 - Continue partnership with Lake Stewards
 - Conduct benthic and fish community sampling in subwatersheds
 - Continue utilizing WISKI for storage of water chemistry data
 - Use WISKI for storage of biological monitoring data
 - Continue collecting stream temperature data on cold water streams
 - Continue monitoring surface water and ground water quality monitoring stations under the Provincial Monitoring Network
 - Produce Integrated Monitoring Report for 2019 season
 - Sample 13 City of Ottawa Baseline sites

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	153,931	128,276	131,931	(22,000)	0
Mileage/Expenses/Professional Development	18,000	10,203	9,000	(9,000)	0
Materials/Supplies/Equip/Gen Expenses	4,000	4,780	5,000	1,000	0
Lab Analysis (throughout watershed)	6,000	19,420	20,000	14,000	0
City of Ottawa Baseline Monitoring (incl. mileage and lab fees)	27,720	0	27,720	0	0
Poole Creek Subwatershed Study		0	0	0	0
Total	209,651	162,679	193,651	(16,000)	0
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	148,151	146,013	136,379	5,228	0
Special Levy (Baseline Monitoring City of Ottawa)	61,500	0	36,352	(25,148)	0
CSJ - Wage Subsidy	0	0	3,920	3,920	0
Other - City of Ottawa - Baseline Monitoring	0	0	0	0	0
Other - RVCA Work Share Agreement 2020	0	16,666	17,000	0	0
Total	209,651	162,679	193,651	(16,000)	0

**Mississippi Valley Conservation Authority
2021 Draft Budget**

Studies - 2021 See Technical Studies & Watershed Planning

Objectives:
- complete surveys and studies required to fulfil MVC watershed management objectives

Budget Highlights:
- continue the program to update Floodplain Mapping in the City of Ottawa
- complete update to floodplain maps for the lower Mississippi River watershed
- complete flood depth maps and lower return period floodline maps
- conduct Carp River Floodplain mapping study

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	122,655	102,213	122,655	0	0
Mileage/Expenses/Professional Development	0	0	0	0	0
Ottawa Floodplain Mapping Update	1,000	9,163	0	(1,000)	0
Carp River - Floodplain Mapping Study	8,000	720	35,000	27,000	0
				0	0
Casey Creek	0	0	45,000	45,000	0
Huntley Creek	0	0	16,250	16,250	0
Constance Creek	0	0	16,500	16,500	0
Total	131,655	112,095	235,405	103,750	0
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	82,870	112,095	186,620	103,750	0
Special Levy	0	0	0	0	0
Other - City of Ottawa Contribution	48,785	0	48,785	0	0
Other - National Disaster Mitigation Program	0	0	0	0	0
Operating Reserve	0	0	0	0	0
Total	131,655	112,095	235,405	103,750	0

Mississippi Valley Conservation Authority
2021 Draft Budget

Regulations - 2021 See Plan Review & Regulations

Programs and Services per Section 28 of CA Act, and per Sec. 4.7.1 of Sec. 39 Policies Manual

- Permit administration
 - Develop/review Sec. 28 policies and procedures
 - Respond to municipal, public, stakeholders queries
 - Preconsultation meetings
 - Review and process permit applications
 - Issue permits
- Compliance management
 - Compliance monitoring/inspections
 - Respond to complaints
 - Investigate non-compliance
 - Enforcement / legal action
- Professional development

Contracted Services per MOUs for Septic Inspection/Reinspection

- Tay Valley - Septic Inspection/Reinspection program
- North Frontenac - Re-inspection program
- Central Frontenac - Re-inspection program

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	246,754	205,628	246,754	0	0
Mileage/Expenses/Professional Development	10,000	8,221	8,000	(2,000)	0
Materials/Supplies/Gen Expenses	2,000	1,443	2,000	0	0
Legal Fees	17,000	7,970	12,000	(5,000)	0
Mississippi/Rideau Septic Program	75,000	411	75,000	0	0
Advisory Services	26,000	3,024	30,000	4,000	0
COVID Response	0	58	150	150	0
Total	376,754	226,756	373,904	(2,850)	0
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	211,754	84,470	187,904	(23,850)	0
Special Levy					
User Fees - Permit Processing Fees - Permits/PropClear	80,000	99,485	101,000	21,000	0
User Fees - Mississippi/Rideau Septic Program	75,000	42,800	75,000	0	0
MVCF - Wetland Protection Fund	10,000	0	10,000	0	0
PLT Wage Subsidy	0	0	0	0	0
Operating Reserve -					
Total	376,754	226,756	373,904	(2,850)	0

Mississippi Valley Conservation Authority
2021 Draft Budget

Education - Currently Suspended

Objectives:
- to provide an environmental stewardship ethic through conservation based education programs and community outreach initiatives

Strategic Priorities:
- deliver Ontario curriculum based outdoor education program
- provide conservation based summer day camps
- carry out MVCA flood safety mandate with Spring Water Awareness Program (SWAP)
- promote Ontario curriculum based in-school environmental education opportunities
- create additional outdoor education opportunities for significant sites within the watershed
- increase communications with educators and public through social media presence

Budget Highlights:
- increased participation in environmental education professional development
- creation of new outdoor education opportunities and community initiatives
- provision of busing grants (MVCF) to bolster outdoor education bookings in winter
- maintain delivery of SWAP
- support Enviro-Thon (*event cancelled by School Board for 2019*)

Expenditures	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Wages/Benefits	105,621	88,018	105,621	0	0
Mileage/Expenses/Professional Development	3,000	659	750	(2,250)	0
Materials/Supplies/Equipment/General Exp	2,000	0	0	(2,000)	0
Publicity	1,000	0	0	(1,000)	0
Busing Program (winter)	2,000	0	0	(2,000)	0
Enviro-Thon	1,500	0	0	(1,500)	0
Childrens Water Festival	1,500	0	0	(1,500)	0
Watershed Road Show Initiative	0	2,873	3,000	3,000	0
Total	116,621	91,549	109,371	(7,250)	0
Revenues	2020 Budget	Year-To-Date as at: November 26 2020	Projected Balance Dec 31 2020	Projected Variance to Budget	2021 Draft Budget
Provincial Grant					
Municipal Levy	72,121	89,614	109,371	37,250	0
Special Levy	0	0			0
User Fees - Education Program	40,000	1,935	0	(40,000)	0
Other - MVCF - Busing	2,000	0	0	(2,000)	0
Other - OPG SWAP Grant	2,500	0	0	(2,500)	0
Other - Envirothon	0	0	0	0	0
Total	116,621	91,549	109,371	(7,250)	0