

MISSISSIPPI VALLEY CONSERVATION AUTHORITY
BOARD OF DIRECTORS

Mississippi Valley Conservation Centre
Carleton Place

MINUTES

September 18, 2019

MEMBERS PRESENT:

J. Mason, Chair;
J. Hall, Vice-Chair;
J. Atkinson;
E. Burke;
F. Campbell;
R. Darling;
E. El-Chantiry;
T. Fritz;
G. Gower;
B. Holmes;
J. Inglis;
J. Karau;
P. Kehoe;
C. Lowry;
G. McEvoy;
P. Sweetnam;
K. Thompson.

STAFF PRESENT:

S. McIntyre, General Manager;
A. Millar, Treasurer;
A. Broadbent, Information Technology Supervisor;
M. Craig, Manager, Planning and Regulations;
R. Fergusson, Operations Supervisor;
S. Gutoskie, Community Relations Coordinator;
S. Lickley, Administrative Assistant;
G. Mountenay, Water Management Supervisor;
J. Price, Director, Water Resource Engineering;
A. Symon, Watershed Planner;
E. Levi, Recording Secretary.

VISITORS PRESENT:

L. Hudson, PAC Member;
A. Kulp, Metroland Media;
D. Wilson, North Lanark Regional Museum;
A. Gerus, North Lanark Regional Museum;
L. Carleton, Volunteer – Mill of Kintail;
J. Maydan, Councilor, Mississippi Mills.

J. Mason called the meeting to order at 1:02 p.m.

B09/18/19-1

MOVED BY: P. Kehoe

SECONDED BY: F. Campbell

Resolved, That the agenda for the September 18, 2019 meeting of the Mississippi Valley Conservation Authority Board of Directors be adopted as presented.

“CARRIED”

BUSINESS:

1. Minutes – Board of Directors Meeting – July 17, 2019

B09/18/19-2

MOVED BY: T. Fritz

SECONDED BY: R. Darling

Resolved, That the Minutes of the Mississippi Valley Conservation Authority Board of Directors meeting held on July 17, 2019 be received and approved as printed.

“CARRIED”

2. Minutes – Policy & Priorities Advisory Committee Meeting – September 5, 2019

B09/18/19-3

MOVED BY: P. Sweetnam

SECONDED BY: J. Karau

Resolved, That the Minutes of the Mississippi Valley Policy & Priorities Advisory Committee meeting held on September 5, 2019 be received.

“CARRIED”

3. Mill of Kintail

S. Gutoskie gave a presentation regarding Staff Report #3024/19 (attached).

B. Holmes commented that a volunteer from Mill of Kintail should be included as a member of the proposed advisory committee for the collections.

J. Inglis inquired whether the Authority has had other such advisory committees. S. McIntyre responded that there have been other advisory committees similar to the one proposed.

J. Karau noted that in previous conversations federal support from organizations such as Sports Canada and the National Capital Commission (NCC) were also considered as optional stakeholders. He suggested reaching out to them as well.

J. Mason agreed that the two collections hold national significance and federal support should be considered.

C. Lowry agreed that the NCC and Heritage Canada would be great stakeholder options as well as a volunteer from the Mill of Kintail. She suggested one of the first activities of committee should be to hold an open house so residents of Mississippi Mills could have a platform to be heard.

B09/18/19-4

MOVED BY: B. Holmes

SECONDED BY: C. Lowry

Resolved, That the Board of Directors approve the Mill of Kintail Strategic Plan as submitted and that in light of impacts of Bill 108, a committee be struck to examine the future of the R. Tait McKenzie and Dr. James Naismith Collections in the museum at the Mill of Kintail

Conservation Area.

“CARRIED”

4. Permit Signing Authority

S. McIntyre reviewed Staff Report #3025/19, attached. She advised it was an administrative matter needing clarification to provide authority to the General Manager to sign Ont. Reg. 153/06 Permits.

B09/18/19-5

MOVED BY: E. El-Chantiry

SECONDED BY: G. Gower

Resolved, That the Board of Directors delegate permit approval and signing authority under Section 28 of the Conservation Authorities Act to the General Manager.

“CARRIED”

5. Spring 2019 Flood Report

G. Moutenay gave a presentation regarding Staff Report #3026/19, attached. He advised that snow melt & rainfall were the reason behind the flood in 2019. He noted there had been flooding from the top of system to the bottom which is very unusual.

S. McIntyre mentioned there was a large detailed report outlining the 2019 Flood. She noted there were a few hard copies available and that once the electronic file was downsized, the document would be available on the MVCA Website. G. Moutenay commented that the idea behind the large report is to have it accessible to any citizen on any lake within the watershed so they can be informed of what happened in their particular area.

S. McIntyre provided an overview of post-flood actions taken by MVCA, impacts on resource allocation, costs and revenues, as well as key activities of local municipalities and the provincial task force.

E. El-Chantiry expressed his concern that transparency from the province is becoming less and less. He noted that the lack of communication and support from the province makes it difficult for municipalities to plan, especially when it comes to funding. His concern is that the province will continue to cut funding and municipalities will be forced to pick up the shortfall. He noted that it needs to be conveyed that homeowners are the ones paying the price and that provincial cuts shouldn't be supported.

E. El-Chantiry asked whether MVCA has a plan to identify the impacts of flooding and funding in municipal areas. S. McIntyre advised that one-on-one meetings with members were occurring now, and that the provincial \$120,000 shortfall is an unknown to municipalities at this time. She noted it will be up to the Board to consider how it wants to approach the deficit moving forward.

6. Watershed Conditions Report

G. Mountenay gave an overview of the current watershed conditions. He advised the fall has been dry and a press release will be published tomorrow advising of a Level One drought. He noted drawdowns have just started on upper lakes and the remaining drawdowns will occur after Thanksgiving weekend as that is when the recreational season ends. He advised the Authority will be attempting to keep upper lakes near the upper end of the operating range until precipitation allows for it to be reduced.

7. Section 28 Permits

M. Craig reviewed the attached Staff Report #3027/19 regarding permits issued. He advised that landowners were very frustrated with lack of available contractors to complete work this year, so there will likely be spill-over of work permits associated with the flood into next year.

8. Budget Control Report

A. Millar reviewed Staff Report #3028/19. She reviewed that a small deficit of \$5,000 was anticipated for year end. S. McIntyre commented that it is only a \$5,000 deficit due to salaries of two full-time employees who have not been at work this year. She noted that next year this won't be the case.

J. Karau noted that effort expended by staff to take on more tasks is not sustainable. He cautioned about getting invested in savings that are not really there.

A. Millar advised that the A.D. Latornell Conference early bird deadline was approaching October 4. She asked members to advise of their intention to attend.

9. Bill 108 Update

S. McIntyre gave a presentation outlining the Government's objectives, timelines, current uncertainties pertaining to the implementation of Bill 108 and MVCA's response. She noted the regulations will come out in November and is hopeful they will outline what is considered to be the Core Mandate for the CAs, what the funding will be, and the next steps. She advised that even through the current unknowns, the MVCA Budget still needs to be drafted for 2020.

E. El-Chantiry reiterated his frustration at municipalities having to pick up the slack for every provincial cut. He recommended that the City not subsidize the shortfall in an effort to show public that this is the effect of the Province.

R. Darling commented that members need to go back to their respective councils and see what the appetite is for MVCA's 2020 budget given the uncertainty of provincial funding.

J. Mason noted there may be more information available after the Conservation Ontario meeting at end of September.

10. Palmerston Beach

B09/18/19-6

MOVED BY: J. Atkinson

SECONDED BY: P. Kehoe

Resolved, That the committee move to in-camera session for discussion of a proposed or pending acquisition or disposition of land by the Authority; and further, Resolved, That Sally McIntyre and Ross Fergusson remain in the room.

“CARRIED”

B09/18/19-8

MOVED BY: K. Thompson

SECONDED BY: C. Lowry

Resolved, That committee move out of in-camera session.

“CARRIED”

11. Mississippi River Watershed Plan – Public Advisory Committee Members

A. Symon reviewed Staff Report # 3029/19. She advised there was a broad range of interest from entire watershed for membership. She advised that the first meeting of the committee will be held in October.

P. Kehoe questioned why there was no representation from First Nations. S. McIntyre advised that staff have been speaking with two different Metis consulting firms and was advised that the preference was that they not be considered as stakeholders on an advisory committee, but that they be hired in a consulting capacity.

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

B09/18/19-9

MOVED BY: K. Thompson

SECONDED BY: G. McEvoy

Resolved, That the Board of Directors meeting be adjourned.



“E. Levi, Recording Secretary

“CARRIED”

J. Mason, Chair”

| | | |
|---------------|---|----------------|
| REPORT | | 3024/19 |
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors | |
| FROM: | Shannon Gutoskie, Community Relations Coordinator | |
| RE: | Mill of Kintail Conservation Area – Museum | |
| DATE: | September 18, 2019 | |

Recommendation of the Policy & Priorities Committee:

That the Board of Directors:

Approve the Mill of Kintail Strategic Plan as submitted and that in light of impacts of Bill 108, that a committee be struck to examine the future of the R. Tait McKenzie and Dr. James Naismith Collections in the museum at the Mill of Kintail Conservation Area.

1.0 ISSUE

In February 2019, work commenced on a five-year strategic plan for the Mill of Kintail Museum as required by the Ontario Ministry of Tourism, Culture and Sport’s Community Museum Operating and Pay Equity Grant (CMOG.) In May, a draft plan was distributed to member municipalities and the general public for feedback. After a 30-day commenting period, only two responses were received.

Subsequently, the Province of Ontario approved Schedule 2 of Bill 108 that tied Municipal Levies to conservation authority (CA) mandatory programs, which were reduced in scope by the legislation. This is forcing all CAs to examine current activities and determine whether they will remain eligible for Municipal Levy funding.

In examining the Mill of Kintail Museum, which focuses on the lives, philosophies, and accomplishments of two local residents—R. Tait McKenzie and James Naismith, it was concluded that the current focus and collection do not meet the core mandate of CAs and will likely no longer qualify for Municipal Levy funding when new regulations take effect, expected in 2021. A strategy is needed that addresses the direction and financial impacts of these legislative changes.

2.0 BACKGROUND

A staff report was presented to the Policy and Priority Committee on September 5, 2019. The report provided analysis of the site, operations, costs, and context amongst museums within Lanark County. It also presented five options for the Committee's consideration:

1. Increase user fees and secure alternative funding to allow the museum to continue at the current level and service and remain focused on Dr. R. Tait McKenzie and Dr. James Naismith.
2. Continue with the current focus, but reduce levels of service at the Museum to align with the new financial model (e.g. shorter season and hours of operation, and limited curation and changes of the displays.)
3. Continue with the current focus, but transfer ownership of the collection and museum operations to a third party, likely a local not-for-profit volunteer organization.
4. Transition the museum collection and focus so that they align with the legislated mandate of CAs (sustainable resource management); and, safely store the McKenzie-Naismith collections until such time as other entities in the community are found to take over the collections.
5. Transition the museum collection and focus so that they align with the mandate of CAs (sustainable resource management); and, transfer the McKenzie-Naismith collections to other museums, galleries, organizations, and collectors.

The public was made aware of the issue and invited to speak at the Committee meeting via a media release, social media, the MVCA website, and a briefing of the Mill of Kintail Advisory Committee. The Policy & Priorities Committee heard presentations from the following:

- Michael Rikley-Lancaster, Mississippi Valley Textile Museum
- Jill Moxley, Ramsay Women's Institute
- Lucy Carleton, Mill of Kintail volunteer
- Amy Gerus, Lanark County Museum Network
- Doreen Wilson, North Lanark Historical Society

3.0 CONCLUSION

Based upon the presentations by staff and public, the Committee determined that there was sufficient community interest in the McKenzie-Naismith collections and their location at the Mill of Kintail to warrant further investigation into options in consultation with the public. And, that the Strategic Plan should be submitted as is to enable receipt of the 2019 CMOG.

4.0 ATTACHMENTS

- Staff Report 3022/19 to the Policy & Priorities Committee Meeting, September 5, 2019
- Submissions made to the Policy & Priorities Committee Meeting, September 5, 2019
- Mill of Kintail Strategic Plan, 2019

REPORT

3025/19

| | |
|-------|---|
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors |
| FROM: | Sally McIntyre, General Manager |
| RE: | Permit Signing Authority |
| DATE: | September 5, 2019 |

Recommendation:

That the Board of Directors delegate permit approval and signing authority under Section 28 of the *Conservation Authorities Act* to the General Manager.

1.0 BACKGROUND

Mississippi Valley Conservation Authority issues permits under Section 28 of the *Conservation Authorities Act*. Section 28 (2) allows the Board to “*delegate any of the authority’s powers or duties under the regulation to the authority’s executive committee or to any other person or body, subject to any limitations and requirements that may be set out in the regulation.*” Currently, this power resides with the Director of Water Resources and the Manager of Planning & Regulation. It is unclear from MVCA records whether this authority was automatically transferred to the new General Manager, Sally McIntyre. The purpose of this report is to obtain clear direction on this matter; and to provide generic wording that will allow for automatic transference of this authority going forward. Having three people with signing authority ensures that permits can be processed in a timely manner.

REPORT

3026/19

| | |
|--------------|---|
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors |
| FROM: | Sally McIntyre, General Manager and Gord Mountenay, Water Management Supervisor |
| RE: | Spring 2019 Flood Event Report |
| DATE: | September 10, 2019 |

Recommendation:

That the Board receive this report for information.

1.0 PURPOSE

- Table the attached report that details the causes, response, and outcomes of the Spring 2019 flood event on the Mississippi River watershed;
- Outline the follow-up actions taken by MVCA staff, impacts on resource allocation, infrastructure, costs and revenues.
- Outline key activities of local municipalities and the province to recover and mitigate future events.

2.0 MVCA PUBLIC COMMUNICATIONS

Three Open Houses were held across the watershed, and Gord Mountenay presented to the Mazinaw Lake Association as summarized in Table 1.

Table 1: Community Events post 2019 Spring Flood

| Date | Location | Event Summary |
|-------------|-------------------|---|
| June 3 | MVCA Office | Approximately 100 attended. Presentation by MVCA followed by Q&A. Staff provided 1:1 to residents at tables before the meeting. |
| June 4 | McDonalds Corners | Approximately 40 attended. Presentation by MVCA followed by Q&A. Staff provided 1:1 to residents at tables before the meeting. |
| June 29 | Cloyne | Cottage Association meeting, approximately 60 attended, Gord was one of several speakers, gave a 20 minute |

| | | |
|--------|---------------|--|
| | | presentation followed by Q&A. He stayed for an hour after meeting for 1:1 Q&A |
| July 9 | Constance Bay | Approximately 120 attended. Presentations by ORRC and MVCA followed by Q&A. Staff from MVCA, OPG, City of Ottawa, and ORRC provided 1:1 to residents at tables before and after the presentations. |

Open Houses were used to disseminate information as well as to begin 1:1 discussions with property owners. In some cases, site meetings were booked the same evening. Everyone who signed-up for a site visit were contacted in the subsequent week, and over 100 site have been completed since May 1, 2019.

The MVCA Home page was updated in the lead-up to and following the flood event to provide easy access to flood recovery and permit information. During the period April 15-May 15, 2019, the home page had 35,000 page views, 7,100 on April 26 alone. Since May 16, 2019, the *Rebuilding & Repairs* page has been accessed 1,300 times.

3.0 MVCA PERMIT REVIEW PROCESS

The following actions were taken to ease public understanding of the permitting process:

- Policies regarding shorelines were updated and approved by the Board.
- A flow chart was developed that illustrates key steps and decision-making points.
- Step-by-step instruction sheets on shoreline restoration and rebuilding were improved to ease communications with applicants.
- Forms were updated and example drawings/diagrams provided.

4.0 MVCA BUSINESS PROCESSES

The following actions were taken to improve the review and approval of permit applications:

- A summer student originally hired to assist with compliance monitoring and planning was reassigned to support streamlining of permit intake and site bookings.
- A contract position for Stewardship was reassigned ~30% to shoreline applications in Constance Bay ensuring timely completion of permit applications.
- Planning and regulations staff dedicated specific days to completing field visits improving the efficiency of field activities.

5.0 MVCA INFRASTRUCTURE

Inspections were carried out of structures and the following key findings and follow-up actions:

- Mazinaw Lake Dam: the flood caused significant erosion to the crest of the bypass channel. Damage was inspected by a consultant, and permits from the province have been obtained to repair the structure, scheduled to occur this fall.
- Kashwakamak Lake Dam: a small sump hole has appeared below the side block dam. No further action is being taken at this time.
- Farm Lake Dam: the staff gauge was destroyed and plywood missing from the crest of the dam. Staff repaired the damage in July as part of previously scheduled work.
- Several stoplogs were lost from various dams either due to water pressure causing them to “pop” out of the dam or vandalism.
- Wash-out of a section of the K&P trail occurred and damage to a trail storm culvert was reported to MVCA and an initial assessment has been completed.

Staff have not had the opportunity to identify potential damage to other MVCA assets at the Mill of Kintail, Purdon, and Morris Island conservation areas, however, nothing has been reported by visitors.

6.0 MVCA TIME AND BUDGET IMPACTS

Staff tracked time spent responding to the flood event, and to complete various recovery, assessment, and repair activities. From April to August 31st, approximately 2,685 hours were dedicated to the flood response and recovery, including follow-up meetings with the public, municipalities and the province at an estimated cost of \$116,350. This represents time and money diverted from other activities that were not initiated or completed as a result.

Repairs to the Mazinaw Lake Dam is estimated to cost \$5,000. Application has been made to WECl to access emergency funding but the results of this application may not be known until 2020. The WECl application, if successful, only provides 50% funding. Currently, this expense is reflected within operational expenses for 2019.

As previously anticipated, permit application volume has increased over the summer months along with the associated revenues received although the revenue is not increasing in tandem as the fees have been reduced by 50%. Due to this reduction, it is estimated that the permit revenues have decreased approximately \$10,000.

Table 1: Average Number of Permit Applications per Year

| | Total Permits | Shorelines | Rebuild / Septic |
|----------------------------|----------------------|-------------------|-------------------------|
| 2014-2016 (3 years) | 428 (142/year) | 54 (18/year) | 117 (39/year) |
| 2017-2018 (2 years) | 441 (220/year) | 124 (62/year) | 92 (41/year) |
| Projected 2019-2020 | 450-500 | 100-150 | 90 (45/year) |

7.0 COUNTY OF LANARK

On May 23, 2019, staff attended a meeting hosted by the County of Lanark of municipal CAOs and Emergency Responders to discuss the event, and emergency response and recovery. Representatives from 9 municipalities and the Canadian Red Cross attended. At the meeting, MVCA staff provided details on the conditions prior to the event, timing and actions taken before and during the flood event. The municipalities provided details local flood conditions, actions taken and messaging. Key areas identified for follow-up action were the following:

- Develop a consistent template for Municipal website flood information
- Develop printed material for door-to-door site visits to answer frequently asked questions
- Coordinate sandbag pick-up and drop-off sites with mapping on Municipal 511 and social media posts
- Ensure sandbag and sand pile inventories are maintained
- Coordinate volunteer management with assigned tasks, meeting points and recognition after the fact
- Engage Lake and Road Associations for the spread of information and registration of volunteers

Attachment 1 provides a summary of meeting outcomes and next steps.

8.0 PROVINCE

The province has hosted two meetings in the region in response to the spring flood event:

- May 24, 2019 Engagement Session of Internal Task Force
- September 5, 2019 Ottawa Flooding Special Advisor Engagement session

The first meeting was attended by Board member Councillor Eli El-Chantiry from the City of Ottawa and GM Sally McIntyre. The event was chaired by MPP Toby Barrett with the following MPPs also in attendance: Merrilee Fullerton, Goldie Ghamari, Jim McDonnell, and Jeremy Roberts. Other meeting participants were: OPG, the municipalities of Clarence-Rockland and Alfred-Plantagenet, the Insurance Bureau of Canada, South Nation Conservation, and MNRF staff. The meeting was closed to the public and media. The federal government and province of Quebec were not invited.

The meeting consisted of a round-table presentation of questions and concerns. The Chair committed to relay comments back to the Task Force, which would decide what follow-up actions

would be taken, if any. To date, there has been nothing published regarding the membership of the Task Force, its mandate, or expected deliverables; and there has been no follow-up correspondence with MVCA, and no findings or reports published.

In mid-July, the province announced the appointment of Doug McNeil as a Special Advisor on Flooding to “advise the province on ways to reduce the impacts of flooding and ensure communities can recover quickly.” The meeting held in Ottawa September 5th was chaired by Mr. McNeil, with largely the same group present as previously, except OPG was not invited, and a few additional participants were present including Board member Christa Lowry, Mayor of the Town of Mississippi Mills and the GMs of RVCA and SNCA. There was no media or public in the room. Again, the federal government and province of Quebec were not invited.

After introducing himself, Mr. McNeil invited open discussion of issues, but was specifically looking for ideas on how to improve flood mitigation, readiness, and response going forward. As with the Task Force, there is limited published information available regarding the scope of his mandate and expected deliverables, however, he did indicate that his findings were due by the end of October.

The following matters were raised by MVCA Board members and the GM at the meeting:

- Need public transparency regarding the cause of the flooding on the Ottawa River.
- Need federal involvement and inter-agency cooperation in the analysis of events on the Ottawa River, reporting out to the public, and follow-up actions and funding.
- Need provincial funding that allows not just for reinstatement of what previously existed, but also implementation of repairs and retrofits that mitigate future flood risk, e.g. raising of a home.
- Need templated communications materials for use by small communities.
- Need “how to” guides for volunteer management and management systems.
- Need centralized distribution centres for key supplies such as sand bags that can be accessed as needed by area municipalities.
- Need provincial funding support for preparing and updating flood plain mapping, particularly in small jurisdiction with low assessment but high growth.
- Need to consider potential changes in design events. (The three CAs are preparing 1:350 event mapping for the City of Ottawa to help identify potential risks to critical infrastructure and to ensure that new infrastructure is properly sited.)
- Need an authoritative central source that people can go to understand the flood risk to them—poor understanding of watersheds and which Authority they fall within.
- Need increased public education and understanding of the progressive flood outlook/watch/warning system and awareness of actions required at each stage.

- Need comprehensive Watershed Planning to increase public awareness and allow for coordinated mitigation of activities that could increase the volume and speed of run-off and associated flood risks.
- Need to address development on private roads where lots are above the flood plain but access roads are not.
- Need stable funding for flood management programs. Province should inform CAs of 2020 funding levels now so that they can be built into their 2020 budgets.
- Need to be consulted on changes in regulations and given sufficient time to allow for proper consultation within municipalities, budgeting, and transition.
- Need tools and water resource management conversation to also consider prolonged drought as impacts can impact entire sectors and require allocation of a finite resource for competing uses.

REPORT

3027/19

| | |
|-------|---|
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors |
| FROM: | Matt Craig, Manager, Planning and Regulations |
| RE: | Ontario Regulation 153/06 Permits Development, Interference with Wetlands and Alterations to Shorelines and Watercourses |
| DATE: | September 11, 2019 |

Recommendation:

That the Board receive this report for information.

1.0 PURPOSE

This report provides a summary of permits issued under O.Reg. 153/06 between April and September 2019, and an update on planning workload and staffing associated with the spring flood.

2.0 BACKGROUND

The Authority issues permits under O.Reg. 156/06 to:

- Minimize the risk of loss of life and property damage as a result of flooding.
- Direct development away from natural hazard prone land (i.e. flood plains, unstable slopes and soils).
- Mitigate the potential for development to impact the control of flooding, erosion, pollution, or the conservation of land.
- Maintain the hydrologic and ecological functions of wetlands (e.g. source water protection for drinking water and flood mitigation.)

3.0 UPDATE

There was a significant number of permit applications between April 9 and September 11, 2019 as shown in Table 1:

Table 1: Permit Activity April 9 and September 11, 2019

| Permit Type | No. Issued |
|--------------------------------|-------------------|
| Shoreline | 39 |
| New Building/Raising | 17 |
| Wetland | 12 |
| Septic | 12 |
| Culverts | 8 |
| Other (decks, additions, fill) | 44 |
| TOTAL | 104* |
| Total YTD - 2019 | ~190 |
| Total YTD - 2018 | ~100 |

*One permit can address several matters. See Attachment 1 for details.

Based upon a comparison to 2018 permit activity, it is believed that approximately half of the permits are directly related to impacts arising from the 2019 spring flood.

Due to the increase in applications, a staff member was reassigned on a part-time basis from the stewardship program to assist with shoreline permits along the Ottawa River; and a summer student was reassigned to assist with shoreline inquiries, permitting, and enforcement. The student position has been extended until December of 2019 and a grant obtained to fund half the cost of the extension. The Board approved \$50,000 from the General Operating Reserve to assist for staffing related to the 2019 Flood on May 15th, 2019 and may be utilized to offset costs of the additional staffing.

Staff continue to deal with high volumes of calls, inquiries and applications. Over 100 site inspections have been completed arising from flood damage. Due to continued queries and a general delay in applications associated with other approval processes and an apparent shortage of qualified contractors, the impacts of the flood will continue to impact planning capacity into 2020.

ATTACHMENTS:

Attachment 1 – All permits issued April 9, 2019 to September 11, 2019.



PERMITS ISSUED FOR 8 APR 2019 TO 6 SEP 2019 FOR ALL MUNICIPALITIES

| Row | CAID | Approved | Permit No. | Expiry | Municipality | Water Body |
|---|-----------|-------------|------------|-------------|--------------|------------|
| 1 | RBWPM-459 | Apr 12,2019 | W19/029 | Apr 12,2021 | BECKWITH | |
| Street / Lot/ Con: 107 Rathwell Shore / LOT N/A / CON N/A | | | | | | |
| Description: Installation of new septic system within the Regulation Limit of Mississippi Lake | | | | | | |
| 2 | RBWPM-460 | May 24,2019 | W19/047 | May 24,2021 | BECKWITH | |
| Street / Lot/ Con: 172 Richard's Lane / LOT 10 / CON 12 | | | | | | |
| Description: Alteration to shoreline to install rip-rap erosion protection on Mississippi Lake | | | | | | |
| 3 | RBWPM-461 | Jun 14,2019 | W19/059 | Jun 14,2021 | BECKWITH | |
| Street / Lot/ Con: | | | | | | |
| Description: Alteration to shoreline to Install Rip-Rap Erosion Protection on Mississippi Lake | | | | | | |
| 4 | RBWPM-462 | Jul 05,2019 | W19/072 | Jul 05,2021 | BECKWITH | |
| Street / Lot/ Con: 350 Scotch Corners Rd / LOT 02 / CON 08 | | | | | | |
| Description: Increase Height and Replace the Floor of an Existing Basement, within the Regulatory Flood Plain of Mississippi Lake | | | | | | |
| 5 | RBWPM-463 | Jul 05,2019 | W19/076 | Jul 05,2021 | BECKWITH | |
| Street / Lot/ Con: 110 Mitchell Lane / LOT 11 / CON 11 | | | | | | |
| Description: Construct Upper Level Deck within the Flood Plain on Mississippi Lake | | | | | | |
| 6 | RBWPM-466 | Jul 22,2019 | W19/083 | Jul 22,2021 | BECKWITH | |
| Street / Lot/ Con: 268 Gardiner Shore Road / LOT 13 / CON 09 | | | | | | |
| Description: Install rip rap erosion protection within the regulatory 1:100 year flood plain and along the shoreline of Mississinni Lake. | | | | | | |
| 7 | RBWPM-467 | Jul 22,2019 | W19/084 | Jul 22,2021 | BECKWITH | |
| Street / Lot/ Con: 262 Gardiner Shore Road / LOT 15 / CON 09 | | | | | | |

Description: Install Rip Rap Erosion Protection within the Regulatory 1:100 Year Flood Plain and Along the shoreline of Mississinni Lake

8 RBWPM-468 Aug 13,2019 W19/107 Aug 13,2019 BECKWITH

Street / Lot/ Con: 264 Gardiner Shore Road / LOT 14 / CON 09

Description: Repair Retaining Wall on Mississippi Lake

9 RBWPM-469 Aug 01,2019 W19/109 Aug 01,2021 BECKWITH

Street / Lot/ Con: 145 Squaw Point Road / LOT 04 / CON 09

Description: Install a New Tertiary Septic System within the Regulation Limit of Mississippi Lake

10 RBWPM-470 Aug 20,2019 W19/133 Aug 20,2021 BECKWITH

Street / Lot/ Con:

Description: Installation of Rip Rap Erosion Protection along approximately 20 m of Shoreline on Mississippi Lake

11 RBWPM-471 Aug 30,2019 W19/139 Aug 30,2021 BECKWITH

Street / Lot/ Con: 139 Sunset Lane / LOT 02 / CON 07

Description: Construct retaining wall on Mississippi Lake

12 RBWPM-472 Sep 03,2019 W19/148 Sep 03,2021 BECKWITH

Street / Lot/ Con: 3336 Ninth Line / LOT Pt NE 1/2 Lot 2 / CON 7

Description: Complete Shoreline Erosion Restoration and Construct Retaining Wall On Mississippi Lake

13 RBWPM-473 Aug 23,2019 W19/162 Aug 23,2021 BECKWITH

Street / Lot/ Con: 100 Knowlton / LOT 10 / CON 12

Description: Construct a Gazebo within the Regulation Limit of Mississippi Lake

14 RCFPM-54 Jul 02,2019 W19/057 Jul 02,2021 CENTRAL FRONTENAC

Street / Lot/ Con: 1176 Veley Rd / LOT 31 / CON 06

Description: Replace and repair boat house cribs on Big Gull Lake

| | | | | | |
|---|---------|-------------|---------|-------------|----------------|
| 15 | RCPPM-2 | May 23,2019 | W19/044 | May 23,2021 | CARLETON PLACE |
| Street / Lot/ Con: | | | | | |
| Description: Replace a Deck within the Regulation Limit of the Erosion Hazard Limit of the Mississippi River, to the same size and location as the existing deck. | | | | | |

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| 16 | RCPPM-73 | May 29,2019 | W19/035 | May 29,2021 | CARLETON PLACE |
| Street / Lot/ Con: | | | | | |
| Description: Excavate and Place Patio Stones, within the Regulatory Flood Plain, of the Mississippi River. | | | | | |

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| 17 | RCPPM-75 | Aug 21,2019 | W19/120 | Aug 21,2021 | CARLETON PLACE |
| Street / Lot/ Con: | | | | | |
| Description: Rebuild retaining wall along Mississippi Lake | | | | | |

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|---|----------|-------------|---------|-------------|----------------|
| 18 | RCPPM-76 | Aug 09,2019 | W19/123 | Sep 06,2019 | CARLETON PLACE |
| Street / Lot/ Con: | | | | | |
| Description: Approve geotechnical work in the Mississippi River | | | | | |

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| 19 | RDNMP-3 | May 30,2019 | W19/050 | May 30,2021 | DRUMMOND/NORTH ELMSLEY |
| Street / Lot/ Con: | | | | | |
| Description: Install a Pre-fabricated Auxiliary Structure partially within the Regulatory Flood Plain, and entirely within the Regulation Limit of Mississippi Lake | | | | | |

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| 20 | RDNMP-4 | Aug 09,2019 | W19/070 | Aug 09,2021 | DRUMMOND/NORTH ELMSLEY |
| Street / Lot/ Con: 1354 Ferguson Falls Rd / LOT 16 / CON 12 | | | | | |
| Description: Construct a Detached Garage within the Regulation Limit of a Provincially Significant Wetland | | | | | |

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|---|-----------|-------------|---------|-------------|---------------------------|
| 21 | RDNPM-303 | May 23,2019 | W19/021 | May 23,2021 | DRUMMOND/NORTH ELMSLEY |
| Street / Lot/ Con: 100 Jackson Drive / LOT n/a / CON n/a | | | | | |
| Description: Replace Decks within the Regulation Limit of the Mississippi River | | | | | |

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| 22 | RDNPM-304 | Jun 11,2019 | W19/028 | Jun 11,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 118 Birch Grove Lane / LOT 21 / CON 06

Description: Replace an Existing Cottage with a New Dwelling; Add Fill and Expand the Existing Laneway; and Construct a New Detached Garage, within the (1:100 year) Flood Plain of Mississippi Lake

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|----|-----------|-------------|---------|-------------|---------------------------|
| 23 | RDNPM-306 | Jun 10,2019 | W19/051 | Jun 10,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 164 Beck Shore / LOT 24 / CON 07

Description: Install Rip-Rap Erosion Protection within the Erosion Hazard of Mississippi Lake.

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| 24 | RDNPM-307 | Jun 27,2019 | W19/054 | Jun 27,2021 | DRUMMOND/NORTH ELMSLEY |
|----|-----------|-------------|---------|-------------|---------------------------|

Street / Lot/ Con: 212 Flintoff Bay Road / LOT 19 / CON 07

Description: Replace Decks and Construct a Sunroom within the Regulation Limit of the flood plain on Mississinni Lake

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| 25 | RDNPM-308 | Jul 31,2019 | W19/061 | Jul 31,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con:

Description: Placement of rip-rap for erosion protection along shoreline of Mississippi Lake

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|----|-----------|-------------|---------|-------------|---------------------------|
| 26 | RDNPM-309 | Aug 13,2019 | W19/095 | Aug 13,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 156 Flintoff Bay / LOT 19 / CON 07

Description: Repair shoreline along Mississippi Lake

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|----|-----------|-------------|---------|-------------|---------------------------|
| 27 | RDNPM-310 | Jul 24,2019 | W19/102 | Jul 24,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 169 First Avenue / LOT 23 / CON 09

Description: Construct a Dwelling and Attached Garage, and Install a New Septic System, within the Regulation Limit of Mississinni Lake

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|----|-----------|-------------|---------|-------------|---------------------------|
| 28 | RDNPM-312 | Aug 29,2019 | W19/150 | Aug 29,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con:

Description: Raise the Existing Cottage, within the Regulation Limit of the Regulatory Flood Plain of Mississippi Lake

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| 29 | RDNPM-314 | Aug 30,2019 | W19/179 | Aug 30,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 100 Jerome Street / LOT 17 / CON 12

Description: Relocate and Construct an Addition onto an Existing Cottage within the Regulation Limit of a Provincially Significant Wetland

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| 30 | RDNPM-315 | Aug 30,2019 | W19/180 | Aug 30,2021 | DRUMMOND/NORTH ELMSLEY |
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Street / Lot/ Con: 100 Jerome Street - Cottage #8 / LOT 17 / CON 12

Description: Raise and Construct Two Additions and a Deck onto, an Existing Cottage, within the Regulation Limit of a Provincially Significant Wetland

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| 31 | RFTPM-254 | May 06,2019 | W19/032 | May 06,2020 | OTTAWA |
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Street / Lot/ Con: 5955 Carp Road / LOT 13 / CON 09

Description: Emergency Culvert Repair on Carp Tributary

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| 32 | RFTPM-255 | Jul 22,2019 | W19/087 | Jul 22,2021 | OTTAWA |
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Street / Lot/ Con: 140 Stubble Rd / LOT 27 / CON 10

Description: Application Made Under Ontario Regulation 153/06 for Development within the Regulated Area to Install a Rip Rap Retaining Wall Surrounding Raised Septic Bed located on the Ottawa River.

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| 33 | RFTPM-257 | Aug 27,2019 | W19/091 | Aug 27,2021 | OTTAWA |
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Street / Lot/ Con: 102 Moorhead Dr / LOT 39 / CON N/A

Description: Raise existing dwelling to conform with flood proofing requirements, shoreline alteration to replace existing retaining wall with concrete block retaining wall and to raise driveway to a higher elevation along the Ottawa River

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|----|-----------|-------------|---------|-------------|--------|
| 34 | RFTPM-258 | Jul 19,2019 | W19/096 | Jul 19,2021 | OTTAWA |
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Street / Lot/ Con: 156 Mississippi Drive / LOT 25 / CON 05

Description: Installation of above ground pool within the regulation limit of the Ottawa River

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| 35 | RFTPM-260 | Sep 03,2019 | W19/171 | Sep 03,2019 | OTTAWA |
|----|-----------|-------------|---------|-------------|--------|

Street / Lot/ Con:

Description: Regrade lane and asphalt to stop washout, minor work to existing wall and some fill replacement with the floodplain of the Ottawa River

36 RGLPM-103 Jun 21,2019 W19/038 Jun 21,2021 OTTAWA

Street / Lot/ Con: none / LOT 27 & 28 / CON 12

Description: Infill the bank of Poole Creek corridor after the removal of a stormwater outlet, together with the construction of a residential subdivision within the regulation limit.

37 RGLPM-104 Jul 26,2019 W19/098 Jul 26,2021 OTTAWA

Street / Lot/ Con:

Description: Jackson Trails stormwater outlet ditch clean out

38 RHTPM-116 Apr 25,2019 W19/026 Apr 25,2021 OTTAWA

Street / Lot/ Con: 183 Country Meadows / LOT N/A / CON N/A

Description: To construct a new residential dwelling and septic system within a regulated wetland within the City of Ottawa.

39 RHTPM-117 Jun 18,2019 W19/033 Jun 18,2021 OTTAWA

Street / Lot/ Con: 450 Huntmar Dr. / LOT 03 / CON 01

Description: Construct Stormwater Pond for Residential Development Within the Regulatory Limit of the Carp River

40 RHTPM-118 May 31,2019 W19/049 May 31,2021 OTTAWA

Street / Lot/ Con: Upper Dwyer Hill Rd - N of March / LOT 19 / CON 10/11

Description: Culvert Replacement on Cody Creek Tributary

41 RHTPM-119 Jun 18,2019 W19/053 Jun 18,2021 OTTAWA

Street / Lot/ Con: 3725 Carp Rd / LOT N/A / CON 03

Description: Excavate and remove contaminated material within the regulation limit of the Carp River.

42 RHTPM-120 May 31,2019 W19/058 May 31,2021 OTTAWA

Street / Lot/ Con: 450 Huntmar / LOT 03 / CON 01

Description: Fill placement for the construction of a temporary haul road

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| 43 | RHTPM-121 | Jul 26,2019 | W19/093 | Jul 26,2021 | OTTAWA | |
| Street / Lot/ Con: 510 John Aselford / LOT 25 / CON 01 | | | | | | |
| Description: Construct a new building within the regulatory limit of Carp Hills Wetland Complex | | | | | | |

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| 44 | RHTPM-122 | Aug 14,2019 | W19/143 | Aug 14,2021 | OTTAWA | |
| Street / Lot/ Con: 470 Upper Dwyer Hill Road / LOT 04 / CON 10 | | | | | | |
| Description: Replacement sewage system within the regulatory limit of Manion Corners Wetland Complex | | | | | | |

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| 45 | RKNPM-194 | Aug 12,2019 | W19/048 | Aug 12,2021 | OTTAWA | |
| Street / Lot/ Con: 8245 Campeau Drive - nearest address / LOT 03 / CON 01 | | | | | | |
| Description: Extension of Campeau Drive within the regulatory limit of Carp River | | | | | | |

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| 46 | RKNPM-195 | Jul 18,2019 | W19/066 | Jul 18,2021 | OTTAWA | |
| Street / Lot/ Con: 762 March Road / LOT 10 / CON 04 | | | | | | |
| Description: Development within the Meander Belt and Floodplain Hazards of Shirley's Brook. | | | | | | |

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| 47 | RKNPM-195 | Jul 17,2019 | W19/067 | Jul 17,2021 | OTTAWA | |
| Street / Lot/ Con: 335 Sandhill Road / LOT 10 / CON 04 | | | | | | |
| Description: Development within the Meander Belt and Floodplain Hazards of Shirley's Brook. | | | | | | |

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| 48 | RLHPM-214 | May 14,2019 | W19/040 | May 14,2021 | LANARK HIGHLANDS | [object Object] |
| Street / Lot/ Con: 3249 Lavant Mills Drive / LOT 04 / CON 09 | | | | | | |
| Description: Replacement submarine cable crossing Robertston Lake. | | | | | | |

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| 49 | RLHPM-215 | Jun 24,2019 | W19/042 | Jun 24,2021 | LANARK HIGHLANDS | |
| Street / Lot/ Con: 361 Hardwood Ridge Road / LOT 14 / CON 05 | | | | | | |
| Description: Installation of large dock on Patterson Lake | | | | | | |

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| 50 | RLHPM-216 | Jul 02,2019 | W19/055 | Jul 02,2021 | LANARK HIGHLANDS | |
| Street / Lot/ Con: | | | | | | |
| Description: Concrete slab for floating dock and placement of gabian stone along length of shoreline of Roberston Lake | | | | | | |

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| 51 | RLHPM-218 | Jul 24,2019 | W19/097 | Jul 24,2021 | LANARK HIGHLANDS |
| Street / Lot/ Con: 164 Hall Shore Road / LOT 10 / CON 09 | | | | | |
| Description: Application Made Under Ontario Regulation 153/06 for Alteration to Shoreline to Add Rip Rap to Existing Retaining Wall along the Shoreline of Dalhousie Lake. | | | | | |

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| 52 | RLHPM-219 | Aug 13,2019 | W19/108 | Aug 13,2021 | LANARK HIGHLANDS |
| Street / Lot/ Con: 1024 Heron Mills Road / LOT 11 / CON 04 | | | | | |
| Description: Placing fill and adding a pedestrian pathway within the regulatory limit of a wetland | | | | | |

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| 53 | RLHPM-220 | Aug 09,2019 | W19/116 | Aug 09,2021 | LANARK HIGHLANDS |
| Street / Lot/ Con: 200 George Street / LOT 04 / CON 02 | | | | | |
| Description: Construct an Addition onto an Existing Dwelling, within the Regulation Limit of a Provincially Significant Wetland | | | | | |

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| 54 | RLHPM-221 | Aug 26,2019 | W19/125 | Aug 26,2021 | LANARK HIGHLANDS |
| Street / Lot/ Con: 656 Meadowcrest Lane / LOT 11 / CON 10 | | | | | |
| Description: Construct armour Stone Retaining Wall on Dalhousie Lake | | | | | |

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| 55 | RLHPM-225 | Sep 04,2019 | W19/168 | Sep 04,2021 | LANARK HIGHLANDS |
| Street / Lot/ Con: 599 Lavant Mill Road / LOT 13 / CON 12 | | | | | |
| Description: Raise cottage 0.82m to prevent future spring flood damage from Dalhousie Lake | | | | | |

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| 56 | RMMMP-6 | May 21,2019 | W19/039 | May 21,2021 | MISSISSIPPI MILLS |
| Street / Lot/ Con: 127 Hillcrest Drive / LOT 06 / CON 10 | | | | | |
| Description: Replace and cover an Attached Deck within the Regulation Limit of a Provincially Significant Wetland | | | | | |

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| 57 | RMMMP-7 | Aug 09,2019 | W19/101 | Aug 09,2021 | MISSISSIPPI MILLS |
| Street / Lot/ Con: 169 Hillcrest Drive / LOT 02 / CON 10 | | | | | |
| Description: Replace a Septic System within the Regulation Limit of a Provincially Significant Wetland | | | | | |

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| 58 | RMMPM-346 | Jun 03,2019 | W19/041 | Jun 03,2021 | MISSISSIPPI MILLS |
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Street / Lot/ Con: 111 Comba Lane / LOT 07 / CON 10

Description: Construct a New Dwelling within the Regulation Limit of an Erosion Hazard.

59 RMMPM-347 Aug 07,2019 W19/080 Aug 07,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 148 Wilson St / LOT 08 / CON 14

Description: Construct a Second Storey Porch on an Existing Garage Roof, within the Regulation Limit of the Mississinni River

60 RMMPM-348 Jul 10,2019 W19/081 Jul 10,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 108 Alexander Street / LOT 04 / CON N/A

Description: Replace and Expand a Deck within the Erosion Hazard of the Mississippi River

61 RMMPM-350 Aug 29,2019 W19/115 Aug 29,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 900 Ramsay Concession 7A / LOT 08 / CON 07

Description: Installation of new culvert to municipal drain

62 RMMPM-351 Aug 02,2019 W19/121 Aug 02,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 7 Mill Street / LOT N/A / CON N/A

Description: Extend a Balcony within the Regulation Limit of the Regulatory Flood Plain

63 RMMPM-352 Aug 09,2019 W19/124 Aug 09,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 156 Blakeney Road / LOT 25 / CON 09

Description: Construct an Addition and Replace a deck, within the Erosion Hazard

64 RMMPM-353 Aug 28,2019 W19/132 Aug 28,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 194 Blakeney Road / LOT 25 / CON 09

Description: Installation of septic system within the Regulation Limit of the Mississippi River

65 RMMPM-355 Aug 29,2019 W19/157 Aug 29,2021 MISSISSIPPI MILLS

Street / Lot/ Con: 2862 Tatlock road / LOT 22 & 23 / CON 2

Description: Construct an Addition within the Regulation Limit of a Provincially Significant Wetland

66 RMRPM-53 Jul 24,2019 W19/092 Jul 24,2021 OTTAWA

Street / Lot/ Con: 467 Terry Fox Drive / LOT 07 & 08 / CON 01

Description: Renew existing cut/fill permit for the Carp River

67 RMRPM-54 Sep 03,2019 W19/106 Sep 03,2021 OTTAWA

Street / Lot/ Con:

Description: Removal of the existing weir, channel reinstatement, and the installation of a temporary culvert upstream of the weir in order to instate a temporary construction access route on the Carp River

68 RNFPM-138 Aug 29,2019 W17/132 Aug 28,2019 NORTH FRONTENAC Malcolm Lake

Street / Lot/ Con: 1512 AUSTRIS RD / LOT 1

Description: Build deck and place Rip Rap retainer along undermined shoreline of Malcolm Lake

69 RNFPM-150 Jun 14,2019 W19/060 Jun 14,2021 NORTH FRONTENAC

Street / Lot/ Con:

Description: Installation of Rip-Rap Erosion Protection along shoreline of Buckshot Lake

70 RNFPM-152 Jul 02,2019 W19/063 Jul 02,2021 NORTH FRONTENAC

Street / Lot/ Con: 1041A Eastview Lane / LOT N/A / CON N/A

Description: Construct boathouse and expand dock on Mississagagon Lake

71 RNFPM-154 Aug 13,2019 W19/117 Dec 31,2019 NORTH FRONTENAC

Street / Lot/ Con:

Description: Retroactive Applicaiton to Install Erosion Protection and Construct a Retaining Wall on Mazinaw Lake

72 RNFPM-158 Sep 03,2019 W19/155 Sep 03,2021 NORTH FRONTENAC

Street / Lot/ Con:

Description: Install Dry Hydrants at: Buckshot Creek at Buckshot Lake Road, Card Creek at Road 509 and

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| 73 | ROWPM-2 | Jun 19,2019 | W19/002 | Jun 19,2021 | OTTAWA |
| Street / Lot/ Con: Various Locations (Upper Dwyer Hill, March Road, Diamondview Road, Walgreen Road / LOT Multiple / CON Multiple | | | | | |
| Description: Culvert Replacements on Upper Dwyer Hill, March Road, Diamondview Road and Walgreen Road. | | | | | |

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| 74 | ROWPM-3 | Apr 29,2019 | W19/010 | Apr 29,2021 | OTTAWA |
| Street / Lot/ Con: 100 Constellation Drive, 6th Floor West / LOT N/A / CON N/A | | | | | |
| Description: Culvert replacements on multiple Ottawa River Tributaries | | | | | |

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| 75 | ROWPM-4 | Jun 07,2019 | W19/020 | Jun 07,2021 | OTTAWA |
| Street / Lot/ Con: Pinhey Point Road, Ivy Acres Road, Creek Road / LOT Multiple / CON Multiple | | | | | |
| Description: Three culvert replacements: Pinhey Point, Ivy Acres, Creek Drive | | | | | |

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| 76 | RTBMP-1 | Jul 04,2019 | W19/052 | Jul 04,2021 | OTTAWA |
| Street / Lot/ Con: 4042 Armitage Ave. / LOT 11 / CON 06 | | | | | |
| Description: Construction of a dock along the Ottawa River | | | | | |

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| 77 | RTBPM-848 | May 16,2019 | W19/027 | May 16,2021 | OTTAWA |
| Street / Lot/ Con: 106 Constance Creek Drive / LOT 01 / CON 04 | | | | | |
| Description: Installation of a septic system within regulation limit of floodplain and Provincially Significant Wetland. | | | | | |

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| 78 | RTBPM-850 | Jul 05,2019 | W19/056 | Jul 05,2021 | OTTAWA |
| Street / Lot/ Con: 3742 Armitage Avenue / LOT 07 / CON 09 | | | | | |
| Description: Construct a replacement septic system within the regulation limit of the Ottawa River. | | | | | |

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| 79 | RTBPM-851 | Jul 10,2019 | W19/064 | Jul 10,2021 | OTTAWA |
| Street / Lot/ Con: | | | | | |
| Description: Shoreline alteration to remove existing retaining wall and replace with rip-rap along the shoreline | | | | | |

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| 80 | RTBPM-852 | Jul 19,2019 | W19/065 | Jul 19,2021 | OTTAWA |
| Street / Lot/ Con: 2992 Barlow Crescent / LOT 02 / CON 08 | | | | | |
| Description: Construct a new dwelling and septic system within the stable slope hazard of the Ottawa River. | | | | | |

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| 81 | RTBPM-853 | Jun 27,2019 | W19/068 | Jun 27,2021 | OTTAWA |
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Street / Lot/ Con: 570 Bayview Dr / LOT 18 / CON 05

Description: Repair retaining wall along the Ottawa River

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| 82 | RTBPM-854 | Jul 24,2019 | W19/071 | Jul 24,2021 | OTTAWA |
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Street / Lot/ Con: 1128 Bayview Dr / LOT 26 / CON N/A

Description: Alteration to Shoreline to Install Armour Stone Retaining Wall along the Shoreline of the Ottawa

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| 83 | RTBPM-856 | Aug 14,2019 | W19/075 | Aug 14,2021 | OTTAWA |
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Street / Lot/ Con:

Description: Alteration to Shoreline to Install Armour Stone Retaining Wall and Fill Placement along the Shoreline of the Ottawa River.

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| 84 | RTBPM-858 | Jul 24,2019 | W19/085 | Jul 24,2021 | OTTAWA |
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Street / Lot/ Con: 204 Bayview Drive / LOT 03 & 04 / CON 05

Description: Construct Retaining Wall along the Ottawa River

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| 85 | RTBPM-859 | Jul 29,2019 | W19/088 | Jul 29,2021 | OTTAWA |
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Street / Lot/ Con:

Description: Repair Armour Stone Retaining Wall along the Shoreline of the Ottawa River

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| 86 | RTBPM-859 | Jul 29,2019 | W19/089 | Jul 29,2021 | OTTAWA |
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Street / Lot/ Con:

Description: Repair Armour Stone Retaining Wall along the Shoreline of the Ottawa River

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| 87 | RTBPM-860 | Jul 29,2019 | W19/094 | Jul 29,2021 | OTTAWA |
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Street / Lot/ Con: 728 Bayview Drive / LOT 19 / CON 05

Description: Install Rip Rap Retaining Wall along the Shoreline of the Ottawa River.

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| 88 | RTBPM-861 | Aug 14,2019 | W19/103 | Aug 14,2021 | OTTAWA |
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Street / Lot/ Con: 4098 Armitage Avenue / LOT 25 & W Pt 26 / CON 06

Description: Install Gabion Basket Retaining Wall along the Shoreline of the Ottawa River.

89 RTBPM-862 Aug 15,2019 W19/104 Aug 15,2021 OTTAWA

Street / Lot/ Con:

Description: Install Armour Stone Retaining Wall along the Shoreline of the Ottawa River.

90 RTBPM-863 Jul 30,2019 W19/105 Jul 30,2021 OTTAWA

Street / Lot/ Con:

Description: Removal of existing single family dwelling and construction of new single family dwelling and associated septic within the Regulation Limit of the Ottawa River

91 RTBPM-864 Jul 30,2019 W19/111 Jul 30,2021 OTTAWA

Street / Lot/ Con:

Description: Installation of new septic system within the Regulation Limit of the Ottawa River

92 RTBPM-866 Aug 27,2019 W19/118 Aug 27,2021 OTTAWA

Street / Lot/ Con:

Description: Lift existing dwelling within the Regulation Limit of the Ottawa River

93 RTBPM-868 Sep 04,2019 W19/126 Sep 04,2021 OTTAWA

Street / Lot/ Con:

Description: Constructing a New Dwelling on the Existing Foundation and Constructing a New Two Bay Garage Within the Regulation Limit of a Provincially Significant Wetland

94 RTBPM-869 Aug 08,2019 W19/127 Aug 08,2021 OTTAWA

Street / Lot/ Con: 984 Bayview Drive / LOT 07 / CON N/A

Description: Replace Existing Railroad Tie Retaining Wall with an Armour Stone Retaining Wall with Rip Rap at the Toe Along the Ottawa River

95 RTBPM-871 Aug 14,2019 W19/129 Aug 14,2021 OTTAWA

Street / Lot/ Con: 116 Allbirch Rd / LOT 32 / CON N/A

Description: Install Retaining Wall with Concrete Block Retaining Wall along the Shoreline of the Ottawa River.

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| 96 | RTBPM-872 | Aug 14,2019 | W19/130 | Aug 14,2021 | OTTAWA |
| Street / Lot/ Con: 118 Allbirch Rd / LOT 31 / CON N/A | | | | | |
| Description: Replace Existing Retaining Wall with Concrete Block Retaining Wall along the Shoreline of the Ottawa River. | | | | | |

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| 97 | RTBPM-873 | Aug 29,2019 | W19/135 | Aug 29,2021 | OTTAWA |
| Street / Lot/ Con: 4068 Armitage Avenue / LOT 12 / CON 06 | | | | | |
| Description: Reinforce existing retaining wall along the Ottawa River | | | | | |

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| 98 | RTBPM-874 | Aug 29,2019 | W19/138 | Aug 29,2021 | OTTAWA |
| Street / Lot/ Con: | | | | | |
| Description: Rebuild existing front porch within the regulatory flood plain of the Ottawa River at 906 Bayview Drive. Ottawa. Ontario | | | | | |

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|--|-----------|-------------|---------|-------------|--------|
| 99 | RTBPM-877 | Sep 04,2019 | W19/149 | Sep 04,2021 | OTTAWA |
| Street / Lot/ Con: | | | | | |
| Description: Install a Retaining Wall Including a Section of Concrete and a Section of Rip Rap Retaining Wall along the Shoreline of the Ottawa River. | | | | | |

| | | | | | |
|---|-----------|-------------|---------|-------------|--------|
| 100 | RTBPM-879 | Sep 04,2019 | W19/152 | Sep 04,2021 | OTTAWA |
| Street / Lot/ Con: | | | | | |
| Description: To Remove Existing Concrete Block Retaining Wall and Replace with Poured Concrete Foundation Retaining Wall along the Shoreline of the Ottawa River. | | | | | |

| | | | | | |
|--|-----------|-------------|---------|-------------|--------|
| 101 | RTBPM-880 | Sep 04,2019 | W19/158 | Sep 04,2021 | OTTAWA |
| Street / Lot/ Con: | | | | | |
| Description: Add a Layer of Armour Stone Along Property Line and to Existing Retaining Wall as well as Rip Rap Along the Toe of Existing Retaining Wall along the Shoreline of the Ottawa River. | | | | | |

| | | | | | |
|---|----------|-------------|---------|-------------|------------|
| 102 | RTVPM-57 | Jul 31,2019 | W19/112 | Jul 31,2021 | TAY VALLEY |
| Street / Lot/ Con: 520 Clear Lake Lane / LOT 07 / CON 08 | | | | | |
| Description: Installation of large crib to support existing shoreline deck along Clear Lake | | | | | |

| | | | | | |
|-----|----------|-------------|---------|-------------|------------|
| 103 | RTVPM-58 | Aug 20,2019 | W19/142 | Aug 20,2021 | TAY VALLEY |
|-----|----------|-------------|---------|-------------|------------|

Street / Lot/ Con: Between 430 and 510 Bathurst Concession 6 / LOT 24 / CON 05 & 06

Description: Replacement of McIntyre Drain culvert

| | | | | | | |
|-----|----------|-------------|---------|-------------|------------|--------------|
| 104 | RTVPM-59 | Aug 26,2019 | W19/160 | Aug 26,2021 | TAY VALLEY | Bennett Lake |
|-----|----------|-------------|---------|-------------|------------|--------------|

Street / Lot/ Con: 911 Dokken Road A / LOT 7 / CON 9

Description: Hydro One replacing submarine cable in same location on Bennett Lake.

REPORT

3028/19

| | |
|-------|---|
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority Board of Directors |
| FROM: | Angela Millar, Treasurer |
| RE: | Budget Control Report – up to August 31, 2019 |
| DATE: | September 10, 2019 |

Recommendation:

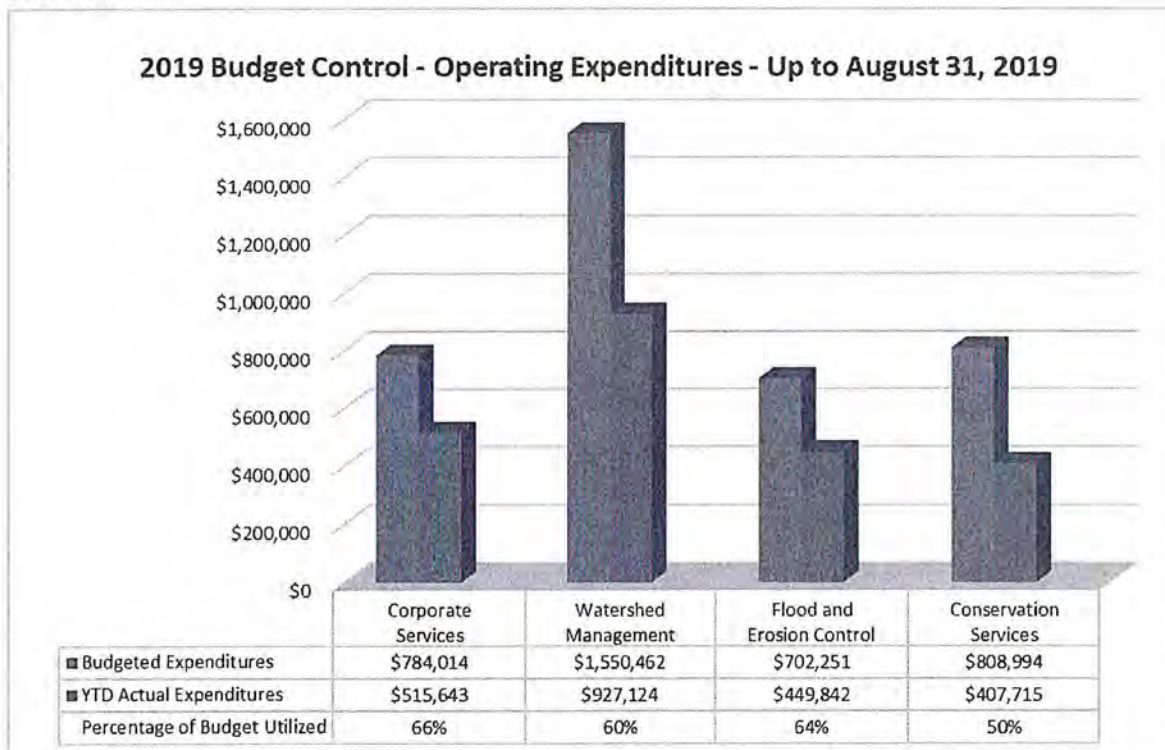
That the Board receive the Budget Control Report – up to August 31, 2019 for information purposes.

1.0 PURPOSE

The purpose of this report is to provide a comparison of year-to-date expenditures to the approved 2019 Budget.

2.0 FINDINGS

This Budget Control report reflects that expenditures are on target for this time of year along with operational savings that have been realized to offset the impacts of the provincial funding shortfall.



Expenses related to the flood event this year have been tracked and recorded separately to quantify budget implications to the organization. As of August 31st, expenses incurred to date related to the flood were just over \$11,000 (which includes estimated costs for repairs required to the Mazinaw Lake Dam), with staff salaries and benefits attributable to the event exceeding \$116,000. Staff will continue to track the expenses related to the flood event for reporting to the Board and member municipalities. (Note: Only staff OT will place a resource pressure on the organization as the MVCA OT policy permits employees to “bank” those hours and take the equal amount of time off in lieu. This results in a resource burden as those individuals attempt to reduce their banked or held hours further strains limited staff resources to keep projects and tasks on schedule).

As anticipated, permit applications increased over the summer months along with the revenues received though not at the same rate as the fees had been reduced by 50%. It is estimated that year-end permit revenues will be \$10,000 less than projected in the 2019 budget due to the discounted fees and a reduction in number of planning applications and associated fees.

Revenues and expenses incurred to August 31st combined with year-end projections indicate that MVCA staff have been working diligently to minimize the impact of the provincial funding cut of \$120,354 MNRF Provincial Transfer Payment and mitigate a year-end deficit. Currently, it is estimated that the Authority may have a small deficit of \$5,000 if there are no further changes to programs and resources prior to the end of the year. This preliminary deficit figure *does not include* transferring funds (up to \$50,000) from the Operating Reserves as approved by the Board on May 15, 2019 (B05/15/19-5) for temporary staff to support timely processing of permit applications arising from the flood event.

Expenditures: Preliminary projections for expenditures to December 31, 2019 suggest a potential savings of \$83,500. This is possible largely due to savings arising from unspent compensation, and reduced operational expenses in part associated with staff allocating a significant part of the year to responding to the flood event and follow-up activities.

Revenues: Preliminary review of the variance of revenues indicate there will be approximately \$88,500 less than budgeted by year-end, most of which represents the Provincial cut of \$120,354 that staff were able to partially offset by recent successful student funding applications.

3.0 RISK MITIGATION

As previously communicated, staff are continuously working to help offset impacts of provincial cuts on 2019 and 2020 revenues by:

- Reviewing fees across all operations. Staff will bring forward the recommended 2020 fee schedule in advance of the 2020 budget to allow for implementation January 1, 2020.
- Renegotiation of communications service contracts is on-going.

- Review of other service contracts for potential savings opportunities.
- Continued identification and application to other organizations for project and program-specific financial support. Application has been submitted to access WECl Emergency funding for repairs to the Mazinaw Lake Dam from damage sustained during the flood. WECl program only provides 50% funding and the estimated cost for repairs is \$5,000. The results of this application are not likely to be known until 2020.
- Partnering with other organizations for training purposes and ensuring that early-bird registrations are secured where possible. On this note, the Board is requested to confirm before September 20th who would be attending the Latornell Conference that will be held November 19-21 in Alliston, Ontario. The early-bird conference registration (if registered before October 4th) saves the Authority \$215 *per registration*. Currently, there are five hotel rooms reserved for attendees (which includes the GM) by the Authority. There is a cancellation fee applied for any rooms that are not cancelled before September 20th. In order to take advantage of these savings, anyone that is interested in attending should inform the GM by September 20th.

4.0 OVERALL FINANCIAL HEALTH

As previously reviewed in the Q2 Budget Control Report, year-end surpluses are directed to a Capital (restricted) Reserve for future year projects, and that the Authority's General Operating Reserve would be used to temporarily finance projects when sufficient funds are not available in that particular year. The General Operating Reserve is typically used for cash-flow management, i.e. to finance operating expenses until municipal levies and provincial transfer payments are received, and until investment funds have matured and become available.

Similarly, if the year-end position reflects a deficit, this balance would be funded from the General Operating Reserve.

5.0 NEXT STEPS

The next scheduled report will provide results as of September 30th, and will offer the Board with a more realistic forecast of the year end position. If surplus funds continue to be projected as we progress through Q4, a motion will be presented for the Board's consideration at a future meeting to place unspent funds into reserves for 2019. Some or all of these monies may be used in 2020 to complete projects or purchases that were planned in 2019.

**Mississippi Valley Conservation Authority
2019 Budget Control
Operating Program**

| Expenditures | 2018 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
|----------------------------------|--------------------|--------------------|---|
| Corporate Services | | | |
| Administration | \$496,204 | \$654,536 | \$466,672 |
| Communications | \$95,797 | \$94,698 | \$62,808 |
| Operations | \$26,029 | \$34,780 | (\$13,838) |
| Sub-total | \$618,030 | \$784,014 | \$515,643 |
| Watershed Management | | | |
| Information Management | \$191,077 | \$209,346 | \$115,889 |
| Watershed Planning | \$316,661 | \$351,473 | \$202,823 |
| Watershed Monitoring | \$221,896 | \$294,580 | \$160,453 |
| Studies | \$130,074 | \$137,352 | \$89,834 |
| Plan Review | \$207,772 | \$230,728 | \$151,835 |
| Section 28 Regulations | \$348,410 | \$326,983 | \$206,290 |
| Sub-total | \$1,415,890 | \$1,550,462 | \$927,124 |
| Flood and Erosion Control | | | |
| Flood Forecasting & Warning | \$222,646 | \$233,873 | \$147,298 |
| O&M Flood Control Structures | \$309,327 | \$330,921 | \$219,098 |
| Prev. Maintenance of FCS | \$122,771 | \$137,457 | \$83,445 |
| Sub-total | \$654,744 | \$702,251 | \$449,842 |
| Conservation Services | | | |
| Conservation Services | \$83,664 | \$237,043 | \$51,346 |
| Land Management | \$299,757 | \$313,260 | \$196,627 |
| Conservation Education | \$103,886 | \$110,708 | \$70,594 |
| Visitor Services | \$132,086 | \$147,983 | \$89,149 |
| Sub-total | \$619,393 | \$808,994 | \$407,715 |
| Total Operating | \$3,308,057 | \$3,845,721 | \$2,300,323 |
| Revenues | 2018 Actual | 2019 Budget | As at August 31 2019 |
| Municipal Levy | | | |
| - General benefiting | \$2,430,442 | \$2,500,845 | \$1,955,098 |
| - Special benefiting | \$0 | \$0 | \$0 |
| Sub-total | \$2,430,442 | \$2,500,845 | \$1,955,098 |
| Provincial Transfer Payment | \$248,792 | \$248,792 | \$0 |
| Special Grants | \$19,216 | \$28,909 | \$11,716 |
| User Fees & Contract Revenue | \$428,074 | \$416,000 | \$251,291 |
| Special Reserves | \$0 | \$136,228 | \$0 |
| Other | \$247,013 | \$514,947 | \$82,217 |
| Total Revenues | \$3,373,537 | \$3,845,721 | \$2,300,323 |
| Surplus/(Deficit) | \$65,480 | \$0 | \$0 |

Mississippi Valley Conservation Authority
2019 Budget Control
Capital Program

| Water & Erosion Control Infrastructure | | | |
|--|------------------|------------------|------------------------------------|
| Expenditures | 2018 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| Water & Erosion Control Infrast | \$125,542 | \$330,643 | \$6,998 |
| Revenues | 2018 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| WECI Grant | \$44,942 | \$165,322 | \$32,581 |
| General Benefiting levy | \$80,600 | \$165,322 | \$0 |
| Special Benefiting levy | \$0 | \$0 | \$0 |
| Deferred Revenue - WECI | \$0 | \$0 | \$0 |
| Water Control Structure Reserve | \$0 | \$0 | \$0 |
| Other | \$0 | \$0 | \$0 |
| Total Revenue | \$125,542 | \$330,643 | \$32,581 |

| Administration Office | | | |
|-----------------------------|--------------------|------------------|------------------------------------|
| Expenditures | 2011-18 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| Administration Office | \$6,316,326 | \$277,005 | \$138,502 |
| Revenues | 2011-18 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| Provincial Transfer Payment | \$0 | \$0 | \$0 |
| General Benefiting levy | \$287,593 | \$277,005 | \$0 |
| Special Benefiting levy | \$0 | \$0 | \$0 |
| Special Reserves | \$0 | \$0 | \$0 |
| Other | \$6,028,733 | \$0 | \$0 |
| Total Revenue | \$6,316,326 | \$277,005 | \$0 |

| Conservation Areas Development | | | |
|------------------------------------|-----------------|-----------------|------------------------------------|
| Expenditures | 2018 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| Conservation Areas - Office Trails | \$11,467 | \$18,000 | \$2,352 |
| Revenues | 2018 Actual | 2019 Budget | Year-To-Date as at: August 31 2019 |
| General Benefiting levy | \$10,507 | \$13,000 | \$2,352 |
| Other | \$960 | \$5,000 | \$0 |
| Total Revenues | \$11,467 | \$18,000 | \$2,352 |

REPORT

3029/19

| | |
|-------|--|
| TO: | The Chair and Members of the Mississippi Valley Conservation Authority |
| FROM: | Alyson Symon, Watershed Planner |
| RE: | MVCA Public Advisory Committee Process/Selection |
| DATE: | September 10, 2019 |

Recommendation:

That the Board receive this report for information.

1.0 BACKGROUND

One of the objectives of the Mississippi River Watershed Plan is “to enhance public understanding of resource management within the Mississippi River watershed and provide meaningful opportunities for broad public, First Nations, stakeholder and interest group involvement in the development of the comprehensive watershed plan.” A Public Advisory Committee (PAC) is being formed to include representation from a broad range of sectors and interests including where possible:

- Ratepayers
- Land developers
- Resource conservation groups
- Recreation and tourism sector
- Agricultural sector
- Aggregates sector
- Forestry sector
- Hydro power generators

2.0 RECRUITMENT/ADVERTISEMENT

The advertising campaign for the PAC was initiated in early August with a September 6, 2019 deadline for submission of applications. The objective was to deliver the advertisement through a range of channels including print media, social media and direct emailing.

Ads were published in the Carleton Place/Almonte Gazette (Aug. 15th issue), the Frontenac News (Aug. 15), and the Ottawa Valley Business News (Sept. 3 issue). Numerous groups and organizations throughout the watershed were contacted directly by email by August 8th. Advertisements and notices were also posted on the MVCA Facebook Page.

Readers were directed to the MVCA website for additional information (PAC Terms of Reference, attached). Numerous follow-up calls were made to ensure that applications were received reflecting the diversity of backgrounds and expertise sought for the Committee.

3.0 SELECTION PROCESS

Potential candidates were asked to submit an application outlining relevant skills, knowledge, and affiliations, and how they meet the following criteria:

- experience and expertise in one or more of the subject areas identified;
- a demonstrated ability to work with others, find common ground and problem solve;
- knowledge of the Mississippi River and the watershed; and
- a commitment to participate on the Committee for 1 year (Fall 2019-Fall 2020.)

Sixteen applications were received by the September 6th deadline and were reviewed on September 10th by a Selection Committee comprised of the General Manager, Project Manager, and the Board’s representative on the Committee who will be the Co-Chair. Applications were reviewed against the listed criteria, with consideration also given to achieving a full range of sectors/interests across a broad geographical area. The 12 individuals/organizations selected for the Public Advisory Committee are listed below:

| Sector/Interest | Appointee | Organization / Affiliation |
|-----------------------------------|--------------------------------------|---|
| Agriculture | Lorne Heslop | <ul style="list-style-type: none"> • Career with Agriculture Canada • Operated cow/calf and small beef operation • Lanark Federation of Agriculture Board of Directors • Mississippi Mills Agricultural Advisory Committee |
| Aggregates and Mining/Development | Matt Nesrallah | <ul style="list-style-type: none"> • Planner with Cavanagh Construction |
| Environmental Groups | Charlotte MacAlister | <ul style="list-style-type: none"> • Career in Hydrology/Water Resources • Climate Smart Communities (Mississippi Mills) |
| | Bob Betcher/ Art Goldsmith (Alt.) | <ul style="list-style-type: none"> • Mississippi Madawaska Land Trust • Watershed planning experience |
| Forestry | Jim McCready | <ul style="list-style-type: none"> • Forestry degree, career with MNR (retired), • Tree Management Consultant (current) • Carleton Place Urban Forest./River Corridor Advisory Committee • Former PAC and SAC for Mississippi River Water Management Plan (MRWMP) |
| Hydro Producers | Scott Newton | <ul style="list-style-type: none"> • Mississippi River Power Corporation (General Manager) • Former Steering Committee for MRWMP |

| Sector/Interest | Appointee | Organization / Affiliation |
|----------------------|-----------------------------------|--|
| Local Commerce | Michele Mahon | <ul style="list-style-type: none"> • Millar’s Cedar Post, McDonalds Corners (family business) • Planner (Town of Perth) |
| Lake Associations | Ken Grant | <ul style="list-style-type: none"> • North Frontenac Lake Associations Alliance • Former Director/President of Federation of Ontario Cottage Associations (FOCA) • Former SAC for MRWMP |
| | Rob Bell/ Doreen Donald (Alt.) | <ul style="list-style-type: none"> • Mississippi Lakes Association • Experience related to lake plan and stewardship and research initiatives. |
| Tourism | Ed Giffin | <ul style="list-style-type: none"> • Tumblehome Fishing Lodge/Resort (retired), • Land O’Lakes Tourist Association • Ontario Federation of Anglers – Lanark • Former PAC for MRWMP |
| Watershed Ratepayers | Lorne Hudson | <ul style="list-style-type: none"> • Lanark County Municipal Trails Corporation • Agricultural Board of Directors for Lanark County |
| | Terry McHardy | <ul style="list-style-type: none"> • Planner (retired) for Ottawa – West Carleton Area • Had farm on Mississippi, now lives in Carleton Place |

The first meeting of the Watershed Plan Public Advisory Committee will be held in October.

4.0 ATTACHMENT

- Mississippi Valley Conservation Authority Watershed Plan – Public Advisory Committee (PAC) Terms of Reference