



MVCA Use Only  
Date Rec'd:  
File No.:

## PERMIT APPLICATION FORM

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Pursuant to Ontario Regulation 153/06

A permit must be obtained prior to construction, placement of fill, or alteration to wetlands, shorelines, and watercourses in any area covered by this regulation. Violations of this regulation could result in FINES and an ORDER TO REMOVE the offending works or structures. PLEASE FILL ELECTRONICALLY OR PRINT CLEARLY.

### Landowner and /or Agent Details

Owner's Name (Last, First)	_____	Phone	_____
Street	_____	Cell	_____
Town/City	_____	Fax	_____
Province	_____	Postal Code	_____
		Email	_____

If using an Agent to complete work:

Agent's Name (Last, First)	_____	Phone	_____
Street	_____	Cell	_____
Town/City	_____	Fax	_____
Province	_____	Postal Code	_____
		Email	_____

### Property Details

Lot	_____	Concession	_____
Municipality	_____	Former Ward	_____
Civic Address	_____	Existing Land Use	_____
Roll No.	_____		(vacant, residential, etc.)

### Additional Information

Previous MVC Application for this property?	<input type="text"/>	If yes, when?	<input type="text"/>
Planning Approval Required from Municipality? (e.g. site plan, approval, rezoning)	<input type="text"/>	If yes, when?	<input type="text"/>
Applications made to other agencies? (i.e. MNR, MOE, DFO)	<input type="text"/>	If yes, when?	<input type="text"/>

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**Description of Type of Development/Work(s) Proposed**  
(attach separate sheet if more space is required)

- |                                                    |                                                             |                                                                                          |
|----------------------------------------------------|-------------------------------------------------------------|------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Place or Remove Fill      | <input type="checkbox"/> Alter Existing watercourse         | <input type="checkbox"/> Construct Retaining Wall, Erosion Control                       |
| <input type="checkbox"/> Construct New Building    | <input type="checkbox"/> Add to, Alter or Renovate Building | <input type="checkbox"/> Construct /Alter/Repair Dock or Boat Ramp                       |
| <input type="checkbox"/> Construct Pond, Reservoir | <input type="checkbox"/> Install Sewage Disposal System     | <input type="checkbox"/> Other: <input style="width: 150px; height: 20px;" type="text"/> |

Detailed Description with reference to sketch -.If your description exceeds the depth of the box (650 characters) please send as a separate text file.

Proposed Start Date:

Proposed FinishDate:

**NOTE:** Insufficient information may delay the processing of the application. A written response will be provided **within 30 days of receipt of ALL necessary information.** This application does **not** relieve the applicant of the obligation to secure any other necessary approval.

**Checklist of Application Requirements**  
(please provide four copies of documents that exceed 11"x14" in size. Ensure the following is included with your application)

- Pre consultation with Mississippi Valley Conservation
- Completed Permit Application Form
- Application Processing Fee (application will not be fully processed until fee is received)
- Directions to work site/location map
- Site Plan
- Signature or written authorization from Landowner

See Page 3 for a detailed breakdown of permit fee costs.

Detailed Professional Drawings such as grading and survey plans from, e.g. Engineer, Contractor, are required for the following work(s):  
New Dwellings and/or structures in the floodplain  
Additions greater than or equal to 50% of the existing dwelling and/or structure in the floodplain  
Retaining Walls greater than 1 metre high  
Fill depths greater than 1.5 metres (may be required for fill depths less than 1.5 metres)  
Finished crawl spaces

I,  declare that I am the landowner/agent and that the above information is correct to the

best of my knowledge . I permit MVC staff to undertake inspections of the work site

Signature

Date

Signature or written authorization from the owner is mandatory. (Digital signatures are accepted)

There is a cost for permits under the regulation *Mississippi Valley Conservation Authority Ontario Regulation 153/06 (under 97/04) - Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. The fees are determined by the type of permit for which you apply. We call this our fee schedule. Note that MVCA permits are valid up to a maximum of two years from the date of issuance. Permit application fees where the only change in the original application is the time frame will be reduced by 50%.

**Category I Application—\$245.00**

- auxiliary buildings/structures and additions with a total gross floor area <20 square metres
- fill placement <100 cubic metres
- culvert replacement (same for same +/- 10%) ≤30 metres in length and area of ≤ 0.8 metres square (1 metre diameter)
- shoreline alterations/protection with a bank height <1.5 metres and/or <30 metres in length

**Category II Application—\$590.00**

- auxiliary buildings/structures and additions with a total gross floor area between 20 and 100 square metres
- fill placement >100 cubic metres
- culvert replacement (differing dimensions) ≤0.8 square metres in area (1 metre diameter) or new ≤0.8 square metres in area (1 metre diameter)
- shoreline alterations/protection with a bank height >1.5 metres and/or >30 metres in length
- private residential and/or non -municipal agricultural drain clean out residential development within regulated area and outside wetland boundary

**Category III Application—\$940.00**

- auxiliary buildings/structures and additions with a total gross floor area >100 square metres
- new residential dwellings
- new single unit commercial/industrial building
- infrastructure modifications (bridges with span <25 metres)
- culvert (new/replacement) >0.8 metres square (1 metre diameter) - ≤3.25 metres square in area (2 metre diameter)

**Category IV Application—\$1850.00**

- infrastructure modifications (bridges with span > 25 metres, stormwater management ponds)
- channelization
- multiple units or coverage >1 hectare
- culvert (new/replacement) >3.25 metres square in area (2 metre diameter)

**Category V—\$2420.00**

- major shoreline alterations, channelization, and new drain construction over 1000 metres
- new bridge construction

**Property Inquiries:**

File Search Only: \$245.00 or with Site Inspection \$380.00

For written responses to legal, real estate and related financial (including CMHC) inquiries by landowners or others on their behalf for property inquiry letters: includes flood plain map (where applicable and photocopy costs).

**Security Deposit** - this deposit is refunded less the permit cost barring any non-compliance activity

Category I \$500.00

Category II or III \$750.00

Category IV or V \$1500.00

Planting Deposit \$250.00

**Letters of Advice—\$105.00**

Written project advice related to the regulation, erosion, natural heritage, drainage and construction.

**Printing Services**

Documents and Reports (<50 pages) \$0.50/page

Documents and Reports (>50 pages) TBD

Maps (up to 11 in. x 17 in. ) \$2.00/page

Floodplain Maps (full sheet) \$20.00/map

**Section 28 Hearing—\$165.00**