

## INSPECTION REQUEST

Attention: MRSSO — Fax 613-253-0122 or E-mail [eric.kohlsmith@rvca.ca](mailto:eric.kohlsmith@rvca.ca)

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Date Submitted: \_\_\_\_\_

Septic File Number: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Township: \_\_\_\_\_

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Name of Requestor: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

I am the (check one):       Installer     Engineer     Property Owner

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Request for one of the following inspections, as indicated below:

- Scarification     Clay Seal

Installation (2<sup>nd</sup>) Inspection

Refer to attached **As-Built Drawing**

Refer to attached Engineers Letter

Refer to attached Filter Media Bills & Grain Size Analysis

Maintenance Agreement

ESA Permit Number \_\_\_\_\_

Final Grade (3<sup>rd</sup>) Inspection: Topsoil must be applied unless winter conditions exist at Director's discretion

Re-inspection Request – 1<sup>st</sup> call

Re-inspection Request – 2<sup>nd</sup> call:

Payment of \$100.00 must accompany re-inspection requests for same deficiency

Make payable to Tay Valley Township

Payment Type: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Notes: \_\_\_\_\_

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Please Note:

- 3 – 5 business day turn around inspections
- MRSSO file will be given to inspector upon receipt of this request
- PRIORITY will be given to requests that have septic file/permit numbers