

MISSISSIPPI VALLEY CONSERVATION AUTHORITY

42<sup>ND</sup> ANNUAL MEETING

Mill of Kintail Gatehouse

**MINUTES**

February 24, 2011

**2011 MEMBERS PRESENT:**

M. Burnham, Chair;  
P. Sweetnam, Vice-Chair;  
D. Abbott;  
D. Black;  
G. Code;  
E. El-Chantiry;  
A. Gillis;  
A. Jones;  
W. Millar;  
A. Snider;  
B. Sutcliffe;  
L. Watkins.

**2011 MEMBERS ABSENT:**

G. McEvoy;  
R. Kidd;  
O. MacAngus.

**2010 MEMBERS PRESENT:**

J. Beam;  
H. Hogg;  
V. Wilkinson.

**2010 MEMBERS ABSENT:**

L. Antonakos;  
R. Fletcher;  
R. Harvey;  
J. Torrance;

**INVITED MEMBER ABSENT:**

E. Preston.

**STAFF PRESENT:**

P. Lehman, P. Eng., General Manager;  
J. Sargeant, Secretary-Treasurer;  
M. Craig, Manager, Planning & Regulatory  
Services;  
R. Fergusson, Operations Supervisor;  
G. Mountenay, Water Management Supervisor;  
S. McFarlane, Community Relations Coordinator;  
A. Symon, Watershed Planner.

**OTHERS PRESENT:**

G. Street, Cross Street & Company;  
L. Dickinson, Mississippi Watershed Advisory  
Council;  
J. Lowry, Mississippi Mills Resident;  
N. Hunt, Carleton Place Almonte Canadian  
Gazette.

**BUSINESS:**

1. Minutes – Board of Directors Meeting – December 1, 2010

**B02/24/11-1**

**MOVED BY: P. Sweetnam**

**SECONDED BY: J. Beam**

**Resolved, That the Minutes of the Board of Directors meeting held December 1, 2010 be received and approved as printed.**

**“CARRIED”**

2. Opening Remarks and Greetings from Conservation Ontario

Mr. Burnham welcomed all members and read greetings from Conservation Ontario.

3. 2010 Financial Statements

Mr. Street presented the audited Financial Statements for the period ended December 31, 2010. In response to a question, he commented on the standard testing carried out during the audit to detect fraudulent activities if they exist.

**B02/24/11-2**

**MOVED BY: J. Beam**

**SECONDED BY: G. Code**

**Resolved, That the audited Financial Statements for the period ended December 31, 2010 be received, and further,**

**Resolved, That the Financial Statements for the period ended December 31, 2010 be adopted.**

**“CARRIED”**

4. Elections of Officers for 2011

**B02/24/11-3**

**MOVED BY: A. Jones**

**SECONDED BY: G. Code**

**Resolved, That Glenn Street be appointed as Chairman for the Election of Chairman for 2011.**

**“CARRIED”**

**B02/24/11-4**

**MOVED BY: P. Sweetnam**

**SECONDED BY: E. El-Chantiry**

**Resolved, That Suzanne McFarlane, Gord Moutenay and Matt Craig be appointed to serve as Scrutineers in the event of an election.**

**“CARRIED”**

Mrs. Code nominated Mark Burnham for the position of Chairman of the Conservation Authority for 2011. Mr. Street asked three times for further nominations.

**B02/24/11-5**

**MOVED BY: E. El-Chantiry**  
**SECONDED BY: A. Gillis**  
**Resolved, That nominations for the position of Chairman be closed.**

**“CARRIED”**

Mr. Burnham agreed to stand for the position of Chairman and was duly elected by acclamation.

Mr. Jones nominated Phil Sweetnam for the position of Vice-Chairman of the Conservation Authority for 2011. Mr. Burnham asked three times for further nominations.

**B02/24/11-6**

**MOVED BY: G. Code**  
**SECONDED BY: E. El-Chantiry**  
**Resolved, That nominations for the position of Vice-Chairman be closed.**

**“CARRIED”**

Mr. Sweetnam agreed to stand for the position of Vice-Chair and was duly elected by acclamation.

5. Appointment of Auditors for 2011

**B02/24/11-7**

**MOVED BY: A. Jones**  
**SECONDED BY: W. Millar**  
**Resolved, That the firm of Cross Street & Company be engaged as the Authority’s Auditor for the year 2011.**

**“CARRIED”**

6. 2011 Budget and Work Plan

Mr. Lehman presented the 2011 Budget and Work Plan. He outlined the variances between the 2010 Budget figures and the 2011 Budget figures for the expenditures and revenues. He also presented a capital summary including expenditures and matching revenues for the Water and Erosion Control Infrastructure Projects, the Administration Office and the Conservation Areas. He outlined the 2011 projects proposed for funding through the Water and Erosion Control Infrastructure Program and municipal levy. He noted that discussions have been ongoing for the new Administration Office and noted that there is \$829,507.00 in the 2011 Budget for the project to proceed to the next phase.

Mr. Lehman also commented on the levy impact of a number of budget pressures totaling \$125,200.00. Mr. Lehman outlined the variances between municipal levy budgeted for 2010 and 2011. He noted that the municipal levy amounts to \$4.57 per \$100,000.00 of assessment for 2011.

Mr. Sweetnam pointed out that staff originally brought a lower budget to the Finance and

Administration Advisory Committee for review but Committee members added additional funding in some programs to help address deficiencies in those areas.

Mr. Burnham pointed out that the Mississippi Valley Conservation Authority budget has slowly increased over the years with the majority of levy contributions coming from the City of Ottawa. He explained that the City of Ottawa contributes to three Conservation Authorities, the Mississippi, the Rideau Valley Conservation Authority and the South Nation Conservation Authority. He noted that the Mississippi Valley Conservation Authority budget has not increased enough to allow the Authority to provide the same level of service provided by the other two Authorities. He stressed that the Mississippi Valley Conservation Authority Budget must continue to address that shortfall so that eventually all three Authorities can provide the same level of service to all watershed municipalities.

There was a discussion on the need for Authority members to lobby on behalf of the Conservation Authority for additional funding. Mr. Lehman noted that he has a report on the funding deficit across the Province of Ontario and will provide members with a copy so that they can do lobbying while attending the upcoming Good Roads Convention in Toronto.

In response to a question, Mr. Lehman explained that the 2011 Budget and Work Plan was circulated to all watershed municipalities in early January with only one inquiry on what legislation allows the Conservation Authority to levy its watershed municipalities. Mr. Lehman noted that the Authority is governed by the *Conservation Authorities Act*.

**B02/24/11-8**

**MOVED BY: A. Gillis**

**SECONDED BY: A. Jones**

**Resolved, That the total 2011 Operating and Capital expenditure in the amount of \$3,656,480 be approved; and furthermore,**

**Resolved, That the 2011 Administration levy to be apportioned on a general benefiting basis be in the amount of \$1,846,398; and furthermore,**

**Resolved, That the 2011 Capital Project levy to be apportioned on a general benefiting basis be in the amount of 349,500.**

**“CARRIED”**

7. Ontario Regulation 153/06 Permits

**B02/24/11-9**

**MOVED BY: G. Code**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Board of Directors approve Permit No.'s W10/109, W10/111, W10/99, W11/04, W10/112, W10/108, W10/94, W10/100, W10/104, W10/105, W10/106, W10/107, W10/79.**

**“CARRIED”**

8. Palmerston-Canonto Conservation Area Lease

Staff Report #2623/11 regarding the Palmerston-Canonto Conservation Area Lease was reviewed. It was noted that since 2002 the Conservation Authority has leased the Palmerston-Canonto Conservation Area to the Township of North Frontenac so that the Township could assume operation and maintenance of the beach and facilities at the site. In 2006, the Board of Directors authorized a five year lease renewal with the Township which expires in 2011. It was noted that the Township is interested in maintaining a five year lease term to insure there is an on-going commitment to maintain the site.

**B02/24/11-10**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: P. Sweetnam**

**Resolved, That staff be authorized to renew the Palmerston-Canonto Conservation Area lease with The Township of North Frontenac for a period of five years.**

**“CARRIED”**

9. 2011 Committee Appointments

Staff Report #2624/11 regarding 2011 Committee Appointments was reviewed. In accordance with Section 28 of the Conservation Authorities Act, MVC is required to conduct a hearing of any application for permission made under the Fill, Construction and Alteration to Waterways Regulation before permission is denied. The responsibility rests with the Board of Directors, however, the power to conduct a hearing and render a decision can be delegated to an executive committee.

To facilitate a timely decision of any hearings, a Regulations Committee has been appointed to hear applications pursuant to Ontario Regulation 153/06 and render a decision on behalf of MVC. The Regulations Committee consists of the Chair, Vice-Chair and five additional members from the Board of Directors. The Terms of Reference for the Regulations Committee were attached to the staff report. It was noted that the current 2011 members which served on the committee in 2010 are Mark Burnham, Phil Sweetnam, Eli El-Chantiry, Olivia MacAngus, Gail Code and Alan Jones. It was noted that one additional member must be appointed to the Committee for 2011 and that Doug Black submitted his name after the Information Session held in January.

**B02/24/11-11**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Mississippi Valley Conservation Authority hereby appoints the Chair, Vice-Chair, and five members of the Board of Directors, Olivia MacAngus, Eli El-Chantiry, Gail Code, Doug Black and Alan Jones, to the Regulation Committee to hear applications pursuant to Ontario Regulation 153/06, and furthermore,**

**Resolved, That the members of the Regulations Committee deliberate on the evidence presented at the hearing, and grant or deny such permission on behalf of the Mississippi Valley Conservation Authority and provide the applicant with reasons, in writing, thereof.**

**“CARRIED”**

It was noted that the Mississippi Valley Conservation Authority is entitled to appoint one representative to Conservation Ontario as a Voting Delegate and one as an alternate. During 2010, Mark Burnham served as the Voting delegate and Paul Lehman as the alternate.

**B02/24/11-12**

**MOVED BY: A. Jones**

**SECONDED BY: B. Sutcliffe**

**Resolved, That the Mississippi Valley Conservation Authority Board of Directors hereby appoints Mark Burnham as the voting delegate, and Paul Lehman as the alternate to Conservation Ontario for 2011.**

**“CARRIED”**

**B02/24/11-13**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: P. Sweetnam**

**Resolved, That Ernie Preston, representing the Mill of Kintail Museum Committee, be invited as a non-voting member on the Board of Directors for Mississippi Valley Conservation Authority for 2011.**

**“CARRIED”**

**B02/24/11-14**

**MOVED BY: G. Code**

**SECONDED BY: B. Sutcliffe**

**Resolved, That Louis Antonakos, representing the Mississippi Valley Conservation Foundation, be invited as a non-voting member on the Board of Directors for Mississippi Valley Conservation Authority for 2011.**

**“CARRIED”**

Mrs. Sargeant advised that the makeup for the 2011 Finance and Administration Advisory Committee and the Policy and Priorities Advisory Committee will be prepared based on responses received from members. A new Membership Directory with Committee makeup will be provided at the next meeting.

10. Correspondence

Staff Report #2625/11 including correspondence from Mr. Vern Runnells of the Mississippi Lake Association was reviewed. Mr. Lehman provided a presentation on Lake Plans. It was noted that since Mississippi Lake encompasses four municipalities and is located in the lower part of the watershed, development of a Lake Plan would be a significant undertaking for the Mississippi Lake Association. However, given the development trends which have occurred over the past ten years and in the absence of a formal watershed plan for the Mississippi River, development of a lake plan for Mississippi Lake would be a valuable exercise. The staff report proposed that staff meet with the Mississippi Lake Association Executive to discuss the process and the manner in which the Conservation Authority can assist in the planning process.

11. Other Business

The 2011 Meeting Schedule was adopted as follows:

43<sup>rd</sup> Annual Meeting – February 24, 2011  
Board of Directors Meeting – March 16, 2011  
Board of Directors Meeting – April 20, 2011  
Board of Directors Meeting – May 18, 2011  
Board of Directors Tour – June 15, 2011  
Board of Directors Meeting – July 20, 2011  
Board of Directors Meeting – September 21, 2011  
Board of Directors Meeting – October 19, 2011  
Board of Directors Meeting/Christmas Luncheon – December 7, 2011

**B02/24/11-15**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: A. Gillis**

**Resolved, That the meeting schedule for 2011 be adopted as presented.**

**“CARRIED”**

**ADJOURNMENT**

The meeting was adjourned at 3:40 p.m.

**B02/24/11-16**

**MOVED BY: A. Jones**

**SECONDED BY: W. Millar**

**Resolved, That the Mississippi Valley Conservation Board of Directors meeting be adjourned.**

**“CARRIED”**

“J. Sargeant, Recording Secretary

M. Burnham, Chairman”